

MINUTES OF THE PARISH COUNCIL MEETING
HELD 5TH JUNE 2008

Present: Chairman: Cllr Mrs D Fearnley
Councillors: Mr H House, Mr J Jones, Dr J C Bowden,
Mr N Garratt, Mr G Oxley, Mr C Taylor,
Ms V M Bowden, Mr G Weatherall, Mr A Hooper,
Mr S Bower, Mr B Curran, Mrs K Granger,
Mrs J H Wright

Apologies for absence were received from Cllr Mr D Pepper

Prior to the start of official business Cllr Mrs D Fearnley welcomed two visitors to the meeting.

- Barbara Kingston is the newly appointed Chairman of the Save Westwood Country Park Group. She reported that an event is taking place on Sunday 15 June 2008 12 noon until 4.00pm, which is a family fun day. If the weather is bad it is proposed to move this date to Sunday 29 June 2008. She brought posters in to the meeting and one will be displayed on the Council Notice Board.
- Steve Barnard is the newly appointed Enterprise Project Manager at the High Green Development Trust at Paces. He reported that his role is to support organisations with the provision of business plans and marketing. He stated that he was optimistic as to the long-term future of the building and obtaining a long-term lease with the possibility of funding for the upgrading of the building. The Capital Development Group of Paces will be taking their recommendations to the City Council Cabinet in July. Paces campus is an inclusive community and business hub, which specialise in children with disabilities, sports and arts. Cllr Mr S Bower reported that there was a meeting of the High Green Partnership Group on the 24 June 2008 and he invited Steve Barnard to attend this meeting.

MINUTE NO.27.

TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS

An amended Declaration of Interest was received from Cllr Mr S Bower.

MINUTE NO.28.

TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING

There were none received.

MINUTE NO.29.

TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC

There were none identified.

MINUTE NO.30.

TO APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD 8TH MAY 2008

RESOLVED UNANIMOUSLY (Proposed by Cllr Mr B Curran
Seconded by Cllr Mr S Bower)

That:-

1. The minutes be amended by altering Cllr Mr N E Garratt's name from Mr Garrett to Mr Garratt and
2. That Cllr Dr J C Bowden be added to the list of signatories for the Council's bank transactions.
3. That the minutes as amended be approved as a correct record.

MINUTE NO.31.

TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 8TH MAY 2008

RESOLVED UNANIMOUSLY (Proposed by Cllr Dr J C Bowden
Seconded by Cllr Mr H House)

That the minutes be approved as a correct record.

MINUTE NO.32.

TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 20th MAY 2008

RESOLVED UNANIMOUSLY (Proposed by Cllr Dr J C Bowden
Seconded by Cllr Mrs K Granger)

That the minutes be approved as a correct record.

MINUTE NO.33.

TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD 22nd MAY 2008

RESOLVED UNANIMOUSLY (Proposed by Cllr Mr N Garratt
Seconded by Cllr Mr S Bower)

That the minutes be approved as a correct record.

- Cllr Mr N Garratt proposed that the agenda item Community Liaison Officer Post be moved to the July meeting and not the June meeting.
- It was also agreed that the meeting of this Sub Committee shall start at 7.00pm, ten minutes before the Finance Meeting.
- Apologies were received for the absence from meetings by Cllr Mr G Weatherall for the last two weeks in August.

MINUTE NO.34.TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 22ND MAY 2008

RESOLVED UNANIMOUSLY (Proposed by Cllr Mr S Bower
Seconded by Cllr Mr N Garratt)

That the minutes be approved as a correct record.

- Cllr Mr S Bower reported the meeting had recommended grants being awarded to Chapeltown Baths in the sum of £20,000, Ecclesfield Gala in the sum of £800.00 and St Saviour's Church in the sum of £600.00 conditionally.
- Mr Shield had also attended the meeting, and reported on the current state of negotiations with the City Council re the David Chadwick Centre.

MINUTE NO.35.TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 5th JUNE 2008

Cllr Dr J C Bowden reported verbally on the meeting to the Council. There had been no contentious items - only one objection had been received which would be supported with a letter being sent to the Head of Planning at Sheffield City Council.

MINUTE NO.36.NORTH AREA PANEL

A) Reports from members who attended the last meeting
Cllr Mr H House reported to the Council on various items discussed at this meeting most of which were in respect of areas outside the Parish. Items mentioned were:-

- Storth House Farm - burning trees
- Sheffield Core Strategy for adoption 2009
- Affordable housing, gypsy and traveller sites, open spaces
- Energy and water conservation
- Renewable energy
- Sheffield Homes
- Sure Start
- Sheffield Futures - Blast off

Cllr Mr H House reported that the next meeting would be held on the 18 June 2008 at Bradfield School.

Cllr Mrs J Wright enquired how many people attended the meetings and also how the meetings were publicised. Cllr Mr H House said that the e-mail list went out to 60-70 contacts, City Council, Newsletters and posters. It was suggested that posters be put up in Asda, Chapeltown and Morrisons, Ecclesfield with permission, advertising these meetings to attract members of the public.

B) To identify items for referral to the Panel
There were none identified.

MINUTE NO.37.

CORRESPONDENCE (Appendix A)

Items requiring a reply or response.

- Four applications had been received for financial assistance and it was agreed that these were all to be added to the next Finance and Premises Committee Agenda for the 19 June 2008.
- Dog bins in the Parish – Cllr Mr H House queried whether it was a Council initiative and it was suggested by Cllr Mr S Bower that a letter be sent to the Cabinet Minister responsible regarding this matter.
- NARP – Cllr Mr A Hooper enquired who was a representative on this Panel – Cllr Mrs K Granger confirmed that she was a representative. It was suggested by Cllr Mr S Bower that Mr Shield be approached about joining the Panel.
- Old School Charity – Mr P Allass, Clerk to the Council reported that a letter had been received from Irwin Mitchell with regard to the delay in finalising this matter.

MINUTE NO.38.

ACCOUNTS

RESOLVED UNANIMOUSLY (Proposed by Cllr Mr S Bower
Seconded by Cllr Mr N Garratt)

That the following accounts be approved for payment:

Payee	Details	Amount	Payment made under
ANGRAM BANK EVENTS	GRANT In lieu of cheque number 401036	£750.00	L.G.Act 1972.s137
ELECTRIX	LIGHT BULBS	£59.90	L.G.Act 1972.s.111
SHEFFIELD CC	RATES	£601.00	L.G.Act 1972.s.111
R. SMITH GARD. SERV	GARDEN MAINT.	£94.00	L.G.Act 1972.s.111
MARMAX PRODUCTS	4 BENCHES	£1273.70	L.G.Act 1972.s.111
ZURICH MUNICIPAL	ANNUAL PREMIUM	£158.63	L.G.Act 1972.s.111
N POWER	ELECTRICITY SUPPLY	£391.27	L.G.Act 1972.s.111
BOS OFFICE SUPPLIES	OFFICE SUPPLIES	£52.38	L.G.Act 1972.s.111
VEOLIA	REFUSE COLLECTION	£83.95	L.G.Act 1972.s.111
BRITISH GAS	GAS SUPPLY	£490.00	L.G.Act 1972.s.111
CHAPELTOWN BATHS	GRANT	£20,000	L.G.Act 1972.s.137
ECCLESFIELD GALA	GRANT	£800.00	L.G.Act 1972.s.137
ST SAVIOUR'S CHURCH	CONDITIONAL GRANT	£600.00	L.G.Act 1972.s.137
UCIT MERLIN NETWORK	UPGRADE OF COMPS	£605.73	L.G.Act 1972.s.111
GRENOSIDE PRI SCH	GRANT	£270.00	Charities Act 1993.s.79

MINUTE NO.39.

LOCAL EVENTS

- Cllr Mr H House reported that he had attended an Open Day at Whitley Hall Cricket Club on the 5 June 2008. He said that this was a "Qwik Cricket" competition and that there would be another event on the 12 June 2008.

- Cllr Mrs D Fearnley reported that she was due to attend Whitley Hall Cricket Club on Sunday the 8 June 2008 where she would perform the “Ground Breaking” Ceremony.
- Cllr Mrs D Fearnley and Cllr Mr H House reported that they had also attended the Civic Service for the New Lord Mayor Mrs J Bird and her Consort on Sunday 1 June 2008 at the Sheffield Cathedral followed by a reception at the Sheffield Town Hall.

MINUTE NO 40.

MEMBERS AND CLERK’S REPORTS

- The Clerk reported that now the office system had been upgraded it was possible for members to receive the following information by e-mail:-
 - Council Minutes, Committee Minutes, agendas for all meetings, lists of planning proposals received, copies of all letters sent out and received by the Council and other information as required.

The Clerk pointed out the saving in staff time, paper and postage costs and improvements in the speed with which members would be updated with council business being transacted.

Cllr Mr N Garratt acknowledged that he has now got a computer at home donated by Ecclesfield Parish Council (old stock, newly updated) to enable him to receive e-mails.

It was noted that if members embraced the new system the cost of paper and printing ink would be suitably reimbursed by the Council, if they required to print out the details. Cllr Mr G Oxley said he was against the proposed system.

Resolved:- Proposed by (Cllr Mr N E Garratt
Seconded by Cllr Mrs D Fearnley)

That the new system would commence in September 2008 for a three month trial period and if members could contact the Clerk early with any problems these could be settled promptly. Only members willing to accept the system would be included.

- Cllr Mr H House reported that “The Friends of Charlton Brook” had been working in the community with over 40 people working at Foxfield Spring Wood. He stated that it had been a successful but tiring day.
- Cllr Mr J Jones reported that a group had also been working in Burncross, Foxfield Spring Wood to create flowerbeds.
- Cllr Mr S Bower informed the Committee that there would be a meeting of the High Green Partnership on the 24 June 2008 at 9.30am at the new Children’s Centre at Angram Bank School. There would also be an organised walk round Westwood Country Park on the 24 June 2008.

- Cllr Mr N Garratt brought up the matter of the Remembrance Service in November. He suggested that if the date were moved to Saturday more people would be able to attend the Service. Cllr Dr J Bowden suggested that we check with the British Legion to see if they had any objection to the Parish Council changing their Service to Saturday as they hold their service on Sunday. A decision was made to fix the date of the Service at the next Finance Committee Meeting.
- It was brought to the attention of the Committee that the S1 and S2 community bus services are to be withdrawn. Cllr Mr H House said that he believed that this would happen on the 19 July 2008, because the service was not used much. It was suggested that letters be sent to Sheffield Transport Executive, Department of Transport and also the MEP's requesting that these valuable services be continued.

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MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE HELD 5TH JUNE 2008

Present: Chairman: Cllr Dr J C Bowden
Councillors: Mrs D Fearnley, Mr H House, Mr B Curran,
Mr J Jones, Mrs K Granger, Mrs J H Wright

All members of the Committee were present.

MINUTE NO.7.
TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST
FROM MEMBERS

There were none received.

MINUTE NO.8.
TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR
PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON
ITEMS TO BE DISCUSSED AT THIS MEETING.

There were none received.

MINUTE NO.9.
TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY
REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

There were none identified.

MINUTE NO.10.
PLANNING PROPOSALS FOR CONSIDERATION (*Appendix B*)
Members considered the proposals received.

The decisions of the committee are shown in Appendix B.

08/02492/FUL at 55 Housley Park, Chapeltown

One objection had been received in regard to Housley Park and the Councillors agreed to support this objection by sending a letter to Head of Planning Sheffield City Council regarding:-

- Retaining wall in poor state of repair in parts.
- Query whether fresh water drainage is to be diverted into existing drainage system.
- That the height of the fence be not less than 1.8 meters.

MINUTE NO.11.
LICENCE APPLICATIONS
There were none received.

MINUTE NO.12.
CORRESPONDENCE (*Appendix C*)
Items requiring a reply or response.

Planning Aid - Planning Information Pack. Cllr Dr J C Bowden suggested that all Councillors have access to the information pack in turn to update themselves on its contents. Cllr Mr H House agreed to take the pack in the first instance.

MINUTE NO.13

MEMBERS ITEMS

- Cllr Mrs D Fearnley said that she had received a request from a Parishioner with regard to the state of the litter in the lay-by on the A61 at Howbrook Crossroads. It was agreed that a letter be sent to Sheffield City Council requesting that the area be tidied and that the grass be cut.
- Cllr Mrs K Granger gave her apologies for the next Planning Committee Meeting on the 17 June 2008.

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MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE HELD 17TH JUNE 2008

Present: Chairman: Cllr Dr J C Bowden
Councillors: Mrs D Fearnley, Mr H House, Mrs J Wright

Apologies for absence were received from Cllr Mrs K Granger and Cllr Mr J Jones and the reasons for absence were approved by the Committee.

MINUTE NO.14.
TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST
FROM MEMBERS

There were none received.

MINUTE NO.15.
TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR
PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE
ON ITEMS TO BE DISCUSSED AT THIS MEETING.

There were none received.

MINUTE NO.16.
TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY
REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

There were none identified.

MINUTE NO.17.
PLANNING PROPOSALS FOR CONSIDERATION (*Appendix D*)

Members considered the proposals received.

The decisions of the committee are shown in Appendix D.

08/02653/FUL - 34 Park View Road, Chapelton, Sheffield

One objection had been received with regard to 34 Park View Road, Chapelton and the residents attended the Planning Meeting to put forward their objections. The Councillors agreed to support this objection by sending a letter to the Head of Planning, Sheffield City Council regarding:-

- Boundary lines being encroached leaving them with no access for maintenance of their own property and also removal of an existing hedge.
- Dormer windows in the roof reducing their privacy and the height of the adjoining wall reducing their view and light.
- Overbearing development.
- Traffic aspect

It was agreed by the Committee that a letter be sent to the Head of Planning requesting a site visit.

MINUTE NO.18.
LICENCE APPLICATIONS
There were none received.

MINUTE NO.19.
CORRESPONDENCE (Appendix E)
Items requiring a reply or response.

Thorncliffe Tournament

Cllr Mrs D Fearnley reported that there had been no traffic cones in place on Mortomley Lane, Greengate Lane and Packhorse Lane on the Saturday during this event. A letter of complaint had been received by one resident of Mortomley Lane regarding parking of cars outside their property. A decision was made by the Committee to write to the organisers of the Tournament to ensure that in future arrangements should be made with regard to parking. It was also agreed to contact the Police on this matter.

S1 and S2 Bus Services

Cllr Mr H House reported that he believed that there was an alternative bus service being provided No 72, to enable the service to provide an hourly link to Chapeltown from the Burncross area. This service runs once every hour. The Committee had also received a letter from Sheffield Community Transport regarding funding costs of the S1 and S2 Service. Cllr Mr H House said that the provision of the service was a public service and should not be profit making. Members noted that a substantial loss was being incurred in running these services.

Defend your local Jobcentre

The Committee noted that a public meeting is to be held on Thursday 19 June 2008 at 8.00pm in Newton Hall, Chapeltown regarding the closure of Chapeltown Jobcentre.

Sweet Pea Row

Cllr Mr H House reported that he had been to Sweet Pea Row and taken photographs of the footpath. Street Force have written to the Parish Council on the 29 May 2008 stating that the footpath would be repaired within the next four weeks.

Meeting Dates

The Clerk to the Council reported to the Committee that two meeting notifications had been received this week that clashed with the Council Committee meetings. It was agreed that a list of our current meeting dates be sent to The City Council in an attempt to avoid this situation in the future.

MINUTE NO.20
MEMBERS ITEMS

- Cllr Mrs D Fearnley reported that she would be attending Chapeltown Baths on Thursday the 19 June 2008 at 6.30pm for presentation of the cheque for £20,000. She also reported that she had contacted the local press who would be reporting on the event.
- Cllr Mrs D Fearnley enquired whether it would be appropriate for the Parish Council to have a stall at the Bands and Blooms event on Sunday 29 June 2008. Cllr Mr H House said that he would be happy to support having a stall. It was agreed that this item be mentioned at the Finance Committee meeting on Thursday 19 June 2008.

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MINUTES OF THE STAFFING SUB COMMITTEE MEETING
HELD 19 JUNE 2008

Present: Chairman: Cllr Mr N Garratt
Councillors: Mrs D Fearnley, Mr D E Pepper, Mr H House,
Dr J C Bowden, Mr G Weatherall, Mr S Bower

All members of the Committee were present.

MINUTE NO.7.

TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS

There were none received.

MINUTE NO.8.

TO RECEIVE ANY DECLARATION OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL

There were none received.

MINUTE NO.9.

TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC

There were none identified.

MINUTE NO.10.

TO RECEIVE A REPORT FROM THE CLERK ON THE FOLLOWING ITEMS:-

10.1 Community Liaison Officer Post

The Clerk to the Council reported to the Committee that we had received letters back from two of the unsuccessful applicants for the Administration Officer post confirming that they would be interested in being considered for the Community Liaison Officer post. It was agreed that this item be moved to the September meeting.

10.2 To consider other staffing Items

Members of the Committee noted the leave of absence by the Cleaner, which would be taken as carers leave (current entitlement 4 days per year as per Local Government Guidelines).

MINUTE NO.11.

TO RECEIVE SUGGESTIONS FROM MEMBERS AND STAFF ON FUTURE ITEMS TO BE DISCUSSED

There were none identified. It was agreed that this item should be moved to the September meeting.

MINUTE NO.12.

CORRESPONDENCE

Items requiring a reply or response.

There had been none received

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 19 JUNE 2008

Present: Chairman: Cllr Mr S Bower
Councillors: Mrs D Fearnley, Mr N Garratt, Mr A Hooper,
Mr H B House, Mr C Taylor, Mr D Pepper
Mr G Weatherall, Ms V M Bowden

Apologies were received from Cllr Mr G Oxley and the reason for absence was approved by the Committee.

MINUTE NO.14.
TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS
FROM MEMBERS

There were none received.

MINUTE NO. 15.
TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR
PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL

There were none received.

MINUTE NO. 16.
TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE
THE EXCLUSION OF PRESS AND PUBLIC

There were none identified.

MINUTE NO.17.
ANNUAL AUDIT

The Clerk reported that the accounts were at present held by the Internal Auditor and he would submit a full report to the Parish Council meeting to be held on the 3 July 2008.

MINUTE NO.18.
APPLICATIONS FOR FINANCIAL ASSISTANCE

18.1 Ecclesfield School

The Committee met the organiser of Ecclesfield School Extended Services and received details of the out of school activities to be held during the Summer. Members noted the outstanding success of last year's Summer events and agreed that the Parish Council should support the request for financial assistance towards the costs to be incurred. Members noted that the events were to take place in the parks of the Parish and that these were being organised in connection with other Sheffield bodies including Activities Sheffield.

RECOMMENDED

(Proposed by Cllr Mr G Weatherall
Seconded by Cllr Ms V M Bowden)

That a grant of £960.00 be made in response to this application and that the cheque would be payable to Activities Sheffield who were the overarching organisation. Members noted the importance of verifying

that the grant would be used on the specific items mentioned in the application.

18.2 Ernest Fox House Social Club

Members met two representatives from the Club and received details of the need for financial assistance towards recreational activities of the members of the Club. The Committee noted the great deal of benefit gained by members of the Club from the activities mentioned.

RECOMMENDED UNANIMOUSLY (Proposed by Cllr Mr D Pepper
Seconded by Cllr Mrs D Fearnley)

That a grant of £300 be made in response to this request.

18.3. Chapeltown and District Amateur Operatic Society

The Chairman welcomed two members of the Operatic Society to the meeting. Details were received regarding the financial position of the Society and also a report was received on the need for assistance towards future cost of accommodation for rehearsals etc. The Committee noted the great enjoyment received by the whole community from the productions by the Operatic Society. It was agreed that support should be continued for this organisation.

RECOMMENDED UNANIMOUSLY (Proposed by Cllr Mr C Taylor
Seconded by Cllr Mrs D Fearnley)

That a grant of £600 be made in response to this request.

18.4 Ecclesfield Conservation Group

Two members of the group attended the meeting and gave details of the objectives of the group including its liaison with the Ecclesfield Village Plan Group. A report was received regarding the various areas of Ecclesfield requiring conservation and preservation. The members of the group were advised by members of the Committee to contact other local conservation groups with regard to items such as costs of insurance and information to be gained by joining the groups of conservation societies etc.

RECOMMENDED UNANIMOUSLY (Proposed by Cllr Ms V Bowden
Seconded by Cllr Mr G Weatherall)

That a grant of £50.00 be made in response to this request. The Committee noted that this would assist the group in providing basic essentials for their advisory role. It was agreed that the group be requested to return to the Finance Committee with details of any particular special projects which they wish to undertake in Ecclesfield.

MINUTE NO.19.

EXAMINATION OF FINANCIAL TRANSACTIONS

The Clerk produced the Budget Report and Members noted that the Auditor held the original records at present.

MINUTE NO.20.

DAVID CHADWICK CENTRE - Current Position and negotiations

The Clerk reported on the position of the insurance claim, which was being dealt with by The Shield Group. Cllr Mr G Weatherall reported on the liaison with City Council Members and Officers, which would be required in order to finalise the eventual disposal of the David Chadwick Centre. It was agreed that a meeting be held with the City Council Planner to discuss the future of the building. Cllr Mr S Bower agreed to write to Mr John Williamson regarding this meeting.

Members noted that the discussions with the City Council regarding the removal of the covenant on the building was ongoing.

MINUTE NO.21.

CHAIRMAN'S CHAIN - COST OF UPGRADING

Cllr Mrs D Fearnley reported on this matter and it was agreed that the estimates be obtained regarding the upgrading and alterations to the chain as necessary.

MINUTE NO.22.

REMEMBRANCE SERVICE 2008

Cllr Mr N Garratt reported on this item and the meeting noted that Cllr Ms V Bowden, Cllr Mrs D Fearnley and Cllr Mr N Garratt had met with the Royal British Legion at the Royal British Legion Branch Meeting and it had been agreed that the Parish Council Memorial Service should be held on Saturday the 8 November 2008 at the Memorial Garden.

Members noted that certain stones installed at the Memorial Garden required removal and it was agreed to consider this at the next meeting of this Committee. Cllr Mr D Pepper requested that members meet him at the Memorial Garden just prior to the next meeting of this Committee.

MINUTE NO.23.

POSTAGE -V- E-MAIL COSTS

The Clerk reported on this item and Members noted the saving which would accrue to the Council in respect of the Minutes and Agendas being sent by e-mail to individual Councillors. The Committee noted that there were mixed feelings on this subject but agreed that the resolution of the Council on 5 June 2008 would be implemented in September on a trial basis, i.e. three month's e-mails for members with e-mail addresses, unless otherwise advised.

The Committee agreed that Member's computers where necessary should be upgraded to facilitate the receipt of e-mails at Council's expense and that each councillor would be entitled to one ream of paper per year to print anything they required in hard copy.

MINUTE NO. 24

CAR ALLOWANCE FOR ADMINISTRATION OFFICER

Members agreed that casual use car allowance be paid in respect of this post.

MINUTE NO 25.

CORRESPONDENCE - (Appendix F)

Items requiring a reply or response:-

- St Saviour's Church Hall - it was noted that adequate details had now been received from St Saviour's Church Hall regarding their grant application and the cheque could be released.

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Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
01-May-08	Ecclesfield School	application	for financial assistance	05-Jun-08		19-Jun-08	C/F
09-May-08	NAP	agenda	and minutes for meeting 21.5.08	05-Jun-08			C
12-May-08	Resident	email	PC rep. On Ecclesfield Charities	05-Jun-08			C
12-May-08	YLCA	email	Annual training conference 28.9.08	05-Jun-08			C
13-May-08	Ecc & Gren Comm Safety	email	Minutes of meeting 12.3.08	05-Jun-08			C
13-May-08	Ecc & Gren Comm Safety	email	Ack re PC info	05-Jun-08			C
14-May-08	IRS	letter	Invite to workshop 23.6.08	05-Jun-08			C
16-May-08	YLCA	circulars	Joint conf., clr training, Assembly Digest	05-Jun-08			C
16-May-08	YLCA	circulars	The Local Channel, White Rose Update	05-Jun-08			C
19-May-08	Postwatch	letter	Invite to public meeting 17.6.08	05-Jun-08			C
20-May-08	Friends of Foxfield Spring Wood	minutes	Notes of meeting held on 7 May 2008	05-Jun-08			C
21-May-08	Councillor	e-mail	YRCC Community Planning Conference	05-Jun-08			C
21-May-08	SCC	letter	Cost implications for dog waste bins	05-Jun-08			C
21-May-08	Councillor	e-mail	Planning Training for Town Clerks	05-Jun-08			C
22-May-08	SCC, Street Force	e-mail	Vickers Road sweeping	05-Jun-08			C
22-May-08	SCC	e-mail	Roadworks Report	05-Jun-08			C
22-May-08	South Yorkshire Pensions Auth	letter	Local Government Pension Scheme	05-Jun-08			C
22-May-08	Yorkshire Planning Aid	pack of info	The Planning Pack	05-Jun-08			C
22-May-08	SYPA	e-mail	Employers Forum - Agenda suggestions	05-Jun-08			C
28-May-08	Zurich Insurance	letter	Up to date details	05-Jun-08			C
28-May-08	Friends of the Peak District	letter	Invitation to AGM - Bakewell	05-Jun-08			C
28-May-08	Safe@Last	letter	Letter and information	05-Jun-08			C
28-May-08	Grenoside News	booklet	Grenoside News from St Marks Church	05-Jun-08			C

APPENDIX A

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
28-May-08	Councillor	email	Info re Children's Centre	05-Jun-08			C
28-May-08	SCC Street Force	letter	Road sweeping - Vickers Road	05-Jun-08			C
28-May-08	Scottish Widows Bank	letter	New Bank Account details	05-Jun-08			C
28-May-08	Councillor	e-mail	High Green Partners Planning Meeting	05-Jun-08			C
28-May-08	Thornccliffe Management	newsletter	Thornccliffe News	05-Jun-08			C
28-May-08	SCC Street Force	letter	Wortley Road resurfacing works	05-Jun-08			C
29-May-08	YLCA	e-mail	Forthcoming training sessions	05-Jun-08			C
29-May-08	YLCA	e-mail	Certificate in Local Council Admin - South Yorks	05-Jun-08			C
30-May-08	SCC	e-mail	Roadworks report	05-Jun-08			C
30-May-08	Whitley Hall Cricket Club	letter	Development of club info	05-Jun-08			C
02-Jun-08	Black Rock	letter	Grenoside Exh Acc, investment info	05-Jun-08			C
02-Jun-08	Michael Shield	e-mail	David Chadwick Centre	05-Jun-08			C
02-Jun-08	SCC	e-mail	Bench seats	05-Jun-08			C
02-Jun-08	Co-op Bank	letter	Closure of account	05-Jun-08			C
02-Jun-08	IRS	letter	Social fund workshop	05-Jun-08			C
02-Jun-08	CE Electric Services	letter	Removal of EL supply at DCC	05-Jun-08			C
02-Jun-08	Chap & Dist Am Op Soc	letter	Request for financial assistance	05-Jun-08		19-Jun-08	C/F
02-Jun-08	YLCA	agenda	and minutes for AGM 25.6.08	05-Jun-08			C
03-Jun-08	Shield Estates	email	Reply re DCC matters	05-Jun-08			C
04-Jun-08	Ecclesfield Conservation Grp	application	for financial assistance	05-Jun-08		19-Jun-08	C/F
04-Jun-08	Ernest Fox House Soc Club	application	for financial assistance	05-Jun-08		19-Jun-08	C/F
04-Jun-08	Irwin Mitchell, Longden	email	Old Sch Char g.rents info	05-Jun-08			C
04-Jun-08	Councillors	emails	Info re payphone removals	05-Jun-08			C

APPENDIX A

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
04-Jun-08	NARP	agenda	and minutes for meeting 11.6.08	05-Jun-08			C
05-Jun-08	CPRE	booklet	Fieldwork magazine June 08	05-Jun-08			C
05-Jun-08	YLCA	e-mail	Reg Exec Board summary of mtg 22.5.08	05-Jun-08			C

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/02308 02-Jun-08	FUL	A OWEN Rec 15.5.08	78 BURNCROSS ROAD, CHAPELTOWN CHANGE OF USE FROM DWELLINGHOUSE TO SHOP INCL. PROVISION OF RAMPED ACCESS & ALTS TO FRONT ELEV.	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02291 02-Jun-08	FUL	S HUSSAIN Rec.16.5.08	6 MACKENZIE CRESCENT, BURNCROSS SINGLE STOREY SIDE AND REAR EXTENSION TO DWELLINGHOUSE, ALTS TO GARAGE TO FORM ADDITIONAL LIVING ACCOM, ERECTION OF A REAR DORMER WINDOW AND PROVISION OF CAR PARKING SPACES TO THE FRONT	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02495 05-Jun-08	FUL	S HUSSAIN Rec 19.5.08	10 DIKELANDS MOUNT, HIGH GREEN ERECTION OF REAR CONSERVATORY	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02109 03-Jun-08	FUL	S HUSSAIN Rec. 19.5.08	92 AND 94 WORTLEY ROAD, HIGH GREEN ERECTION OF GARAGE TO SIDE OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02492 05-Jun-08	FUL	S HALLAM Rec. 19.5.08	CURTILAGE OF 55 HOUSLEY PARK, CHAPELTOWN ERECTION OF A DWELLINGHOUSE AND FORMATION OF VEHICULAR ACCESS TO SERVE EXISTING DWELLINGHOUSE - 55 HOUSLEY PARK	N/CONSULTED 1 objection	NO OBJECTION SUPPORT RES. COMMENTS	05-Jun-08

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/02513 09-Jun-08	TEL FUL	C HARRISON Rec. 21.5.08	LAND AT HARRISON SPRINGS PIG FARM OFF PENISTONE ROAD, GRENSIDE, SHEFFIELD ERECTION OF 30 METRES HIGH TELECOMMUNICATION LATTICE MAST WITH 4 ANTENNAS AND 1 DISH AND 3 EQUIPMENT CABINETS	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02387 09-Jun-08	FUL	S HUSSAIN Rec. 22.5.08	24 SCHOLES RISE, ECCLESFIELD, SHEFFIELD ALTERATIONS TO ROOF AND SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02523 09-Jun-08	FUL	C HARRISON Rec. 22.5.08	45 STATION ROAD, CHAPELTOWN, SHEFFIELD SINGLE STOREY REAR EXTENSION TO HAIRDRESSING SALON AND ALTERATIONS TO ROOF TO FORM ADDITIONAL HABITABLE ROOMS INCLUDING ERECTION OF REAR DORMER WINDOW	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02558 11-Jun-08	FUL	S HUSSAIN Rec. 23.5.08	25 BROADWAY AVENUE, CHAPELTOWN, SHEFFIELD SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	05-Jun-08
08/02475 12-Jun-08	FUL	S HUSSAIN Rec 28.5.08	9 SMITHEY CLOSE, HIGH GREEN ERECTION OF REAR CONSERVATORY	N/CONSULTED	NO OBJECTION	05-Jun-08

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
23-May-08	Yorkshire Planning Aid	info pack	Planning Pack		05-Jun-08		P
28-May-08	SCC, Licensing	email	Licence application and Board Hearing		05-Jun-08		P
05-Jun-08	Resident (51)	letter	Obj PP08/02492/FUL AT 55 Housley Park, Ch		05-Jun-08		P

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/02589 17-Jun-08	FUL	S HUSSAIN Rec.30.5.08	12 PARK VIEW ROAD, CHAPELTOWN SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	17-Jun-08
08/02438 17-Jun-08	FUL	S HUSSAIN Rec. 30.5.2008	34 CHARLTON HILL RISE, CHAPELTOWN. SHEFFIELD FIRST FLOOR SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	17-Jun-08
08/02447 18-Jun-08	FUL	B TURNER Rec. 30.5.2008	MOUNT PLEASANT CHURCH, 145 LOUNDSIDE CHAPELTOWN ALTERATIONS TO BUILDING INCLUDING PROVISION OF FRONT GLAZED ENTRANCE AND ACCESS RAMP/STEPS FOR USE AS RESTAURANT WITH ANCILLARY LIVING ACCOMMODATION AT FIRST FLOOR ASSOCIATED CAR PARKING AND LANDSCAPING WORKS	N/CONSULTED	NO OBJECTION	17-Jun-08
08/02616 19-Jun-08	FUL	S HUSSAIN Rec 2.6.2008	30 NETHER AVENUE, GRENOSE TWO STOREY FRONT EXTENSION TO DWELLINGHOUSE AND ALTERATIONS TO ROOF INCLUDING FORMATION OF GABLE END AND ERECTION OF REAR DORMER WINDOW	N/CONSULTED	NO OBJECTION	17-Jun-08
08/02104 24-Jun-08	FUL	S HUSSAIN Rec. 5.6.2008	109 STEPHEN LANE, GRENOSE, SHEFFIELD SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	17-Jun-08

APPENDIX D

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/02653 30-Jun-08	FUL	S HUSSAIN Rec. 11.6.08	34 PARK VIEW ROAD, CHAPELTOWN, SHEFFIELD TWO STOREY SIDE EXTENSION INCLUDING GARAGE FIRST FLOOR SIDE EXTENSION, TWO STOREY REAR EXTENSION INCLUDING STORAGE SPACE IN BASEMENT ERECTION OF RAISED REAR DECKING AND ALTERATIONS TO ROOF INCLUDING RAISING OF RIDGE HEIGHT AND ERECTION OF THREE REAR DORMER WINDOWS TO CREATE HABITABLE ROOMS IN ROOFSpace	N/CONSULTED 1 obj	OBJECTION OVERBEARING, TRAFFIC, PRIVACY, ENCROACHMENT, SITE VISIT	17-Jun-08

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
06-Jun-08	SCC	e-mail	Roadworks Report		17-Jun-08		P
09-Jun-08	SCC, Licensing	email	Board hearings & L.Appls 2.6.08-6.6.08		17-Jun-08		P
09-Jun-08	Resident	letter	Complaint (2) re Sweet Pea Row		17-Jun-08		P
09-Jun-08	SCC, Streetforce	letter	Reply re repairs to Sweet Pea Row		17-Jun-08		P
10-Jun-08	Resident	email	Complaint re parking at Mortomley Close		17-Jun-08		P
11-Jun-08	SCC Street Force	e-mail	A61 Lay-by Howbrook Crossroads litter		17-Jun-08		P
11-Jun-08	Cllr	e-mail	Thornccliffe tournament		17-Jun-08		P
12-Jun-08	South Yorks Passen Transp	letter	Bus Services S1 and S2		17-Jun-08		P
12-Jun-08	Linda McAvan Euro MP	letter	Bus Services S1 and S2		17-Jun-08		P
12-Jun-08	Street Force	e-mail	Acknowledgement of letter Sweet Pea Row		17-Jun-08		P
12-Jun-08	Paul Sheppard	e-mail	S1 and S2 Bus Services		17-Jun-08		P
13-Jun-08	SCC	e-mail	Roadworks Report		17-Jun-08		P
13-Jun-08	SCC - Licensing Board	e-mail	Licensing application		17-Jun-08		P
16-Jun-08	SCC North Area Panel	letter	Rural Villages Forum 24 June 2008		17-Jun-08		P
16-Jun-08	Sheffield DWP Branch	leaflet	Defend your local Jobcentre		17-Jun-08		P
17-Jun-08	East Peak Innovation Partnership	e-mail	Joint Lig Workshop & Deciding on the Strat		17-Jun-08		P

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
23-Apr-08	Ecclesf. School, Extended Servs	appl	Request for financial assistance	08-May-08		19-Jun-08	C/F
01-May-08	Ecclesfield School	application	for financial assistance	05-Jun-08		19-Jun-08	C/F
20-May-08	Ecclesfield Red Rose under 8's	letter	Application for Financial Assistance New H Kits			19-Jun-08	F
21-May-08	Insurance & Risk Team SCC	fax	Insurance Certificate re Ernest Fox House SC			19-Jun-08	F
22-May-08	Ernest Fox House Social Club	letter	App for Financial Assist coffee mornings etc			19-Jun-08	F
02-Jun-08	Chap & Dist Am Op Soc	letter	Request for financial assistance	05-Jun-08		19-Jun-08	C/F
04-Jun-08	Ecclesfield Conservation Grp	application	for financial assistance	05-Jun-08		19-Jun-08	C/F
04-Jun-08	Ernest Fox House Soc Club	application	for financial assistance	05-Jun-08		19-Jun-08	C/F
09-Jun-08	Yorkshire Water	letter	Disconnection of water supply to DCC			19-Jun-08	F
10-Jun-08	Foys	letter	CBCB & SYAS info			19-Jun-08	F
10-Jun-08	North Area Housing Office	e-mail	Enquiry re funding for Unity Gardens			19-Jun-08	F
10-Jun-08	Unit Gardens User Group	email	Request for financial assistance			19-Jun-08	F
11-Jun-08	Charity Commission	e-mail	Grenoside Exhibition Foundation			19-Jun-08	F
16-Jun-08	Fund Applicant	letter	Acknowledgement of invite			19-Jun-08	F
16-Jun-08	Zurich	letter	Zurich General Insurance Claims			19-Jun-08	F
17-Jun-08	St Saviours Church Hall	letter	Further info for grant application			19-Jun-08	F
17-Jun-08	Kate Simpson	letter	Revitalising Ecclesfield Park & Pavilion Group			19-Jun-08	F
17-Jun-08	Pitstop	application	Grant application			19-Jun-08	F
18-Jun-08	Kate Simpson	application	Grant application			19-Jun-08	F
19-Jun-08	Merlin Networks Ltd	quotation	for paper shredding			19-Jun-08	F
19-Jun-08	CBCB	letter	Thanks for grant cheque, EPC logo on L/heads?			19-Jun-08	F

APPENDIX F