



# ECCLESFIELD PARISH COUNCIL

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Philip Allass, Clerk to the Council

To all Members of the Parish Council

*28<sup>th</sup> August 2008*

## SUMMONS

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 4 September 2008.

### Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public

### AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 3 July 2008 (Pgs: 1-6 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 3 July 2008 (Pgs: 10-11 & Appends. A & B)
6. To approve the minutes of the Environmental Planning & Employment Committee meeting held 15 July 2008 (Pgs: 14-16 & Appends & A, B & C)

7. To approve the Minutes of the Staffing Sub-Committee meeting held 17 July 2008 (Pgs: 21-22)
8. To approve the Minutes of the Finance & Premises Committee meeting held 17 July 2008 (Pgs: 23-27 & Appendix A) and to approve the recommendations contained therein
9. To approve the minutes of the Environmental Planning & Employment Committee meeting held 12 August 2008 (Pgs: 29-31 & Appends A & B)
10. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 4 September 2008
11. NORTH AREA PANEL
  - a) To receive a report from the previous meeting
  - b) To identify items for referral to the Panel
12. TO APPOINT AN ECCLESFIELD PARISH COUNCILLOR TO THE STANDARDS BOARD
13. BANDS AND BLOOMS 2008 - To consider the information received
15. MACMILLAN COFFEE MORNING - Consideration of advice received
16. CLOSURE OF POST OFFICES
17. CORRESPONDENCE - Items requiring a decision or response
18. ACCOUNTS - To approve the accounts presented for payment
19. LOCAL EVENTS

Yours faithfully,

**Philip Allass**

Philip Allass  
Clerk to the Council

**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD 3 JULY 2008**

**Present:** Chairman: Cllr Mrs D Fearnley  
**Councillors:** Mr H House, Mr J Jones, Dr J C Bowden,  
Mr N Garratt, Mr C Taylor, Ms V M Bowden,  
Mr G Weatherall, Mr S Bower, Mrs K Granger,  
Mrs J H Wright, Mr D E Pepper

Apologies for absence were received from Cllr Mr B Curran, Cllr Mr G Oxley and Cllr Mr A Hooper and the reasons for absence were approved by the Committee.

Prior to the start of official business Cllr Mrs D Fearnley welcomed two visitors to the meeting.

- Mr Steve Lloyd and Mr Tom Bishell who are both Branch Officers of the Public and Services Union regarding the proposed closure of Chapeltown Job Centre. They reported that unless there was opposition locally to this closure it would take place following consultation. The Government have invested money in call centres and were closing Job Centres up and down the country, but people prefer to deal face to face rather than using call centres. If the Chapeltown Branch closes the nearest Centre would be at either Hillsborough, Rotherham or Barnsley. This would increase costs to people already on reduced incomes by £3.00 - £5.00 each trip. Mr Lloyd reported that not only was the building used as a Job Centre but also people could access other services such as information on Disability Benefit, Sickness Benefit, New Deal for Lone Parents, computerised Job Point, Sheffield Homes and First Point. Mr Lloyd reported that they had a petition with 2,000 signatures on it and this has been handed in to Sheffield City Council and also an online petition on the Parliamentary website.
- Cllr Mr S Bower said all Parish Councillors were in support of keeping open the Job Centre and it was agreed unanimously to send letters of support to this effect to the Job Centre Plus District Manager and the Minister for Work and Pensions.

**MINUTE NO.41.**  
**TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST**  
**FROM MEMBERS**

There were none received.

MINUTE NO.42.  
TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING

There were none received.

MINUTE NO.43.  
TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC

There were none identified.

MINUTE NO.44.  
TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 5 JUNE 2008  
RESOLVED UNANIMOUSLY (Proposed by Cllr Mr D E Pepper  
Seconded by Cllr Mr C Taylor)

That the following amendments be made to the minutes:-

1. The words “and the reason for absence was approved by the Council” be added following the apologies for Cllr Mr D E Pepper.
2. In minute No 37 – Correspondence – the word Member be substituted for the word Minister.
3. In minute No. 40 – that the words Picnic in the Park be substituted for organised walk, that the name be changed to Friends of Westwood Country Park and that the date be amended to 15 June 2008 instead of 24 June 2008.
4. In minute No. 40 – that Cllr Ms V Bowden be substituted for Cllr Dr J C Bowden.
5. That the minutes as amended be approved as a correct record.

MINUTE NO.45.  
TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 5 JUNE 2008  
RESOLVED UNANIMOUSLY (Proposed by Cllr Dr J C Bowden  
Seconded by Cllr Mr H House)

Cllr Dr J C Bowden reported that there had been one objection received and that the members of the Committee had supported this objection requesting that a letter be sent to the City Council Planning Department.

**MINUTE NO.46.**

**TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 17 JUNE 2008**

**RESOLVED UNANIMOUSLY** (Proposed by Cllr Dr J C Bowden  
Seconded by Cllr Mr J Jones)

Cllr Dr J C Bowden reported that there had been one objection received and that the members of the Committee had supported this objection by sending a letter to the City Council Planning Department asking that a site visit take place.

**MINUTE NO.47.**

**TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD 19 JUNE 2008**

**RESOLVED UNANIMOUSLY** (Proposed by Cllr Mr N Garratt  
Seconded by Cllr Mr D E Pepper)

It was decided by the members of the Committee that the item Community Liaison Officer, be put on the agenda for the September Staffing Sub Committee meeting.

**MINUTE NO.48.**

**TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 19 JUNE 2008**

**RESOLVED UNANIMOUSLY** (Proposed by Cllr Mr S Bower  
Seconded by Cllr Mr D E Pepper)

That the minutes be approved as a correct record.

Cllr Mr S Bower reported that he had been unable to inspect the financial transactions as all the documentation had been with the Internal Auditor. He reported that he had subsequently inspected all the documentation. It was agreed to contact the Council's legal advisers on the e-mailing of Council documents to all Parish Councillors.

The Council agreed to give the Finance Committee power to deal with urgent financial matters until the September Council meeting.

**MINUTE NO.49.**

**TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 3 JULY 2008**

- Cllr Dr J C Bowden gave a verbal report on the meeting. He reported that there had been no objections received to the plans submitted.

- It was also noted by members of the Committee that there had been a number of objections received from the residents on Chapel Road to the placement of a commemorative bench on Chapel Road.

MINUTE NO.50.

NORTH AREA PANEL

A) Reports from members who attended the last meeting

- Cllr Mr H House reported back to the Council on several matters discussed at the meeting of the North Area Panel held in Bradfield.
- He reported that the next meeting of the North Area Panel is to take place on the 23 July at 6.30pm at the Methodist Church in Chapeltown.

B) To identify items for referral to the Panel

- Cllr Mr H House said that there were still a lot of barriers at the side of the A61 road where repairs had recently been carried out following last year's floods. It was decided that a letter be sent regarding this.
- Cllr Mrs K Granger requested that a letter be sent to the appropriate Council department regarding overhanging trees on Halifax Road near Grenoside, which were obscuring road signs.

MINUTE NO. 51

ANNUAL ACCOUNTS, ANNUAL RETURNS AND  
INTERNAL AUDIT REPORT

The Council considered the supporting documents to the Annual Return for the year ended 31 March 2008.

RESOLVED UNANIMOUSLY (Proposed by Cllr Mr S Bower  
Seconded by Cllr Mrs D Fearnley)

That the Statements of Accounts and the Annual Governance Statement may now be signed by the Chairman and that this Council is of the opinion that it has met all the necessary criteria for the completion of the financial records for the Council year 2007-2008. The meeting considered the report of the Internal Auditor and reviewed its impact and it was agreed that the internal audit had been carried out in accordance with the recognised guidelines and that the review had ensured that Council Financial Policies and Procedures were correct. It was agreed that there should be no changes to internal financial control. It was agreed to continue the current system of members examination of the financial records. It was agreed to approve the Annual Return and the Chairman and Clerk were requested to sign it for transmission to the External Audit.

**MINUTE NO.52.****CORRESPONDENCE** (Appendix A)

Items requiring a reply or response.

There were none requiring a response.

**MINUTE NO.53.****ACCOUNTS**

**RESOLVED UNANIMOUSLY** (Proposed by Cllr Mrs D Fearnley  
Seconded by Cllr Mr D E Pepper)

That the following accounts be approved for payment:-

Payee	Details	Amount	Payment made under
Zurich Insurance	Insurance cheque	£4116.14	L.G.Act 1972 s 111
Rockingham Trophies	Notice signs	£197.40	L.G.Act 1972 s 111
N Power	Electricity Supply	£8.57	L.G.Act 1972 s 111
R Smith	Garden Maintenance	£188.00	L.G.Act 1972 s 111
UCIT Merlin Networks	Upgrade of computers	£70.00	L.G.Act 1972 s 111
Caboodle Office Supplies	Ink Cartridges	£109.54	L.G.Act 1972 s 111
Veolia	Refuse Collection	£70.50	L.G.Act 1972 s 111
Activities Sheffield	Grant	£960.00	L.G.Act 1972 s 137
Ernest Fox House	Grant	£300.00	L.G.Act 1972 s 137
Chapelton & District Amateur Operatic Society	Grant	£600.00	L.G.Act 1972 s 137
Ecclesfield Conservation	Grant	£50.00	L.G.Act 1972 s 137
Yorkshire Water	Water supply	£34.39	L.G.Act 1972 s 111
A Thomas	Internal Auditor	£230.00	L.G.Act 1972 s 111

**MINUTE NO.54.****LOCAL EVENTS**

Local events attended included the following:-

- Cllr Mrs D Fearnley reported that she had attended several events:-
  - 7 June - Thorncliffe Football Tournament to present the trophies.
  - 8 June - Whitley Hall Cricket Club - Ground breaking ceremony.
  - 19 June - Chapelton Baths - presentation of cheque.
  - 29 June - Bands and Blooms - Angram Bank - presentation of certificates.
  - 29 June - Friends of Foxfield Spring Wood - Woodland fair
- Cllr Mr H House reported that he had attended Whitley Hall Cricket Club and performed the presentations at the Qwik Cricket.
- Cllr Mr H House reported on Friends of Charlton Brook - Re desilting of the dam. It is now looking good and there has been £41,000 earmarked for this.
- Cllr Mr D E Pepper requested that the Clerk to the Council obtain a final settlement figure for the mortgage on the Council Premises. The Clerk reported that it was approximately £20,254 at 31 March 2008. It was agreed that this item be put on the agenda for the next Finance Meeting.

- **Post Office Closures – referred to mid month Planning Committee to respond.**
- **Cllr Mr D E Pepper reported that he had also attended the Whitley Hall Cricket Club event. He also reported that he had attended the 80<sup>th</sup> birthday celebrations of Sir Cyril Smith at Rochdale Town Hall. There were many greetings from Westminster. Sir Cyril Smith was the MP who opened the David Chadwick Centre.**
- **Cllr Mr J Jones had attended the Foxfield Springwood Woodland Fair, which had been an excellent event. He also reported that on the 5 July there was to be the annual Acorn Amble the beneficiary of which would be the High Green Brass Band.**
- **Cllr Mrs D Fearnley reported that she would be attending the Yorkshire in Bloom event at Windmill Hill Nursery School on 7 July.**
- **Cllr Mr S Bower – Renaming of Westwood Park Anti Wind Farm Group to Friends of Westwood Country Park.**
- **Cllr Mr S Bower also reported that he had chaired the High Green Community Group regarding Health Issues.**
- **Cllr Mrs J Wright had attended the Thorncliffe Football Club for presentation of trophies.**
- **Cllr Mrs K Granger reported that Grenoside Primary School Sports Day would be held on Friday the 4 July 2008.**
- **Cllr Ms V M Bowden had been in touch with a City Council Officer regarding the siting of an extra notice board at the corner of Church Street and Mill Road. A land search needs to be done then we need to seek permission for the placement of it.**
- **Members noted that there will be no Council meeting in August, the next one being on the 4 September 2008.**

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
09-Jun-08	SCC, Dev Servs	letter	Public payphone removals	03-Jul-08			C
10-Jun-08	YLCA	e-mail	Councillor Training in the Chair	03-Jul-08			C
12-Jun-08	Cllr	e-mail	Possible closure of Chapeltown Jobcentre	03-Jul-08			C
13-Jun-08	North Area Panel	minutes	Agenda for 18 June and mins from 21.5.08	03-Jul-08			C
13-Jun-08	Connexions Sheffield	leaflet	Sheffield Futures News	03-Jul-08			C
16-Jun-08	SCC - Emergency Planning Team	e-mail	Emergency Planning Awareness Training	03-Jul-08			C
17- Jun 08	Pitstop	application	Grant application	3 Jul 08			C/F
18-Jun-08	YLCA	e-mail	New East Doncaster Green Belt	03-Jul-08			C
18-Jun-08	Resident	letter	Complaint re bus service on Cowley Lane	03-Jul-08			C
18-Jun-08	YLCA	e-mail	Governance & Accountability for Local Councils	03-Jul-08			C
18 Jun 09	K Simpson Ecclesfield Park Pav	application	Grant application	3 Jul 08			C/F
18-Jun-08	Richard Corbett Euro MP	letter	S1 and S2 Bus Service	03-Jul-08			C
23-Jun-08	MEP - Timothy Kirkhope	letter	S1 and S2 Bus Services	03-Jul-08			C
30-Jun-08	Cllr	e-mail	S1 and S2 Bus Service	03-Jul-08			C
20-Jun-08	Yorkshire Water	letter	Disconnection of supply, DCC	03-Jul-08			C
20-Jun-08	YLCA	agenda	for Ann. Meeting 19.7.08, Ann. Rep. 07-08	03-Jul-08			C
23-Jun-08	Zurich Insurance	Policy Sch	Employers Liability Insurance	03-Jul-08			C
23-Jun-08	Highways Agency	letter	Summer Getaway 2008 for South West	03-Jul-08			C

## APPENDIX A

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
23-Jun-08	Yorkshire Rural Community Council	letter	Interim Parish Plan Award	03-Jul-08			C
23-Jun-08	Organiser of Event	letter	Bands and Blooms	03-Jul-08			C
23-Jun-08	Event Insurance Services	Policy	Bands and Blooms Insurance	03-Jul-08			C
24-Jun-08	SYPA Employers Forum	e-mail	Possible industrial action by Unison	03-Jul-08			C
25-Jun-08	Grenoside News	booklet	Newsletter	03-Jul-08			C
25-Jun-08	Scottish Widows Bank	letter	New account opening statement	03-Jul-08			C
25-Jun-08	Resident	letter	Objection to bench seat outside house	03-Jul-08			C
27-Jun-08	Resident	letter	Objection to bench seat outside house	03-Jul-08			C
30-Jun-08	Resident	e-mail	Objection to bench seat outside house	03-Jul-08			C
30-Jun-08	Resident	letter	Obj to bench seat	03-Jul-08			C
01-Jul-08	Resident	letter	Objection to bench seat outside house	03-Jul-08			C
3 Jul 08	Resident	e-mail	Objection to bench seat outside house	03 Jul 08			C
25-Jun-08	Chapelton Baths	e-mail	EPC Logo on Chapelton Baths letterhead	03-Jul-08			C
27-Jun-08	Hiscos	Policy Sch	Bands & Blooms Insurance Details	03-Jul-08			C
27-Jun-08	Foys Solicitors	letter	Land at Chapelton, CBCB & SYAS	03-Jul-08			C
27-Jun-08	SYPA	e-mail	S Y Pension Fund - Employers Forum	03-Jul-08			C
30-Jun-08	SYPA	letter	SY Pension Fund 2008 Employers Forum	03-Jul-08			C
30-Jun-08	CPRE	magazine	Countryside Voice	03-Jul-08			C
30-Jun-08	SCC, Cabinet Member	letter	Reply re dog bins	03-Jul-08			C
30-Jun-08	YRCC	magazine	Country Air, AGM 29.11.08	03-Jul-08			C
1 Jul 08	Ecclesfield Red Rose	application	Application for Financial assistance	03 Jul 08			C/F
01-Jul-08	YLCA	e-mail	Integrated Regional Framework	03-Jul-08			C

## APPENDIX A

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
01-Jul-08	YLCA	e-mail	Yorkshire and Humberside Assembly	03-Jul-08			C
01-Jul-08	YLCA	e-mail	Vacancy for Parish Clerk - Alwoodley Leeds	03-Jul-08			C
3 Jul 2008	Blastoff	fax	Confirmation of distribution of funds	3 July 2008			C
3 July 2008	Avis Thomas Internal Auditor	letter	Audit of Parish Council Accounts	3 July 2008			C

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE HELD 3 JULY 2008

Present: Chairman: Cllr Dr J C Bowden  
Councillors: Mrs D Fearnley, Mr H House, Mrs J Wright,  
Mrs K Granger, Mr J Jones

Apologies for absence were received from Cllr Mr B Curran and the reason for absence was approved by the Committee.

MINUTE NO.21.  
TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST  
FROM MEMBERS

There were none received.

MINUTE NO.22.  
TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR  
PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE  
ON ITEMS TO BE DISCUSSED AT THIS MEETING.

Cllr Mr H House and Cllr Mr J Jones declared an interest in the following planning proposals received:-

08/02633 - 4-6 Hallwood Road, Chapeltown, Sheffield  
08/02685 - 42 Mackenzie Crescent, Burncross, Sheffield

MINUTE NO.23.  
TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY  
REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

There were none identified.

MINUTE NO.24.  
PLANNING PROPOSALS FOR CONSIDERATION (*Appendix A*)

Members considered the proposals received. There had been no objections received from local residents in connection with these.

The decisions of the committee are shown in Appendix A.

MINUTE NO.25.  
LICENCE APPLICATIONS

There were none received.

**MINUTE NO.26.**

**CORRESPONDENCE (Appendix B)**

**Items requiring a reply or response.**

**Sweet Pea Row**

In response to the e-mail received from Street Force, Sheffield City Council stating that repairs had been carried out to the footpath on Sweet Pea Row, Cllr Mr H House and Cllr Mr J Jones reported that work had not been carried out to the footpath when they last saw it. They confirmed that they would visit the site again to see if work had been carried out since their last visit. It was decided that a letter should be sent out again to Street Force to enquire if there had been any confusion about where repairs should have taken place.

**Bus Service on Cowley Lane**

Cllr Dr J Bowden read out the letter received from the Managing Director of Stagecoach Yorkshire. Members noted the contents of the letter.

**Sheffield City Council Planning Decisions**

The Clerk confirmed that all Councillors had been sent a copy of the letter stating what information was made available to Planning Board members when decisions were being considered.

**MINUTE NO.27.**

**MEMBERS ITEMS**

- Cllr Mrs J Wright reported that she had been to Ecclesfield Cemetery and that it was overgrown and that weedkiller had been used instead of strimming around the headstones and that this had resulted in plants dying off that had been planted close to the headstones. It was decided by the Committee that a letter be sent to the Cemeteries Department of the Sheffield City Council regarding this matter.

<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
08/02236 02-Jul-08	FUL	ALEX OWEN Rec 13.6.08	94 WORTLEY ROAD, HIGH GREEN, SHEFFIELD ERECTION OF DWELLINGHOUSE	N/CONSULTED		03-Jul-08
07/04872 02-Jul-08	FUL	C HARRISON Rec 13.6.08	FORMER HESLEY WOOD TIP, SMITHY WOOD ROAD IMPORTATION OF SOIL MAKING MATERIAL FOR SITE RESTORATION	N/CONSULTED		03-Jul-08
08/02633 07-Jul-08	FUL	S HUSSAIN Rec. 18.6.08	4-6 HALLWOOD ROAD, CHAPELTOWN, SHEFFIELD ALTERATIONS TO CONVERT TWO COTTAGES INTO ONE COTTAGE INCLUDING ERECTION OF FRONT PORCH AND DETACHED GARAGE TO REAR	N/CONSULTED		03-Jul-08
08/02967 07-Jul-08	FUL	S HUSSAIN Rec. 18.6.08	40 COWLEY DRIVE, CHAPELTOWN, SHEFFIELD TWO STOREY SIDE/FRONT EXTENSION, INCLUDING A GARAGE AND FRONT PORCH AND SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED		03-Jul-08
08/02602 04-Jul-08	FUL	S HUSSAIN Rec. 18.6.08	89 CHAPEL ROAD, BURNCROSS, SHEFFIELD SINGLE-STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED		03-Jul-08
08/02977 09-Jul-08	FUL	S TUCKER Rec 20.6.08	15 ANVIL CRESCENT, ECCLESFIELD SINGLE STOREY FRONT/SIDE EXTENSION	N/CONSULTED		03-Jul-08
08/02685 11-Jul-08	FUL	S HUSSAIN Rec. 23.6.08	42 MACKENZIE CRESCENT, BURNCROSS, SHEFFIELD TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED		03-Jul-08

## APPENDIX A

<b>Date Recd</b>	<b>Recd From</b>	<b>Type</b>	<b>Subject</b>	<b>Ref/Coun</b>	<b>Ref/Plan</b>	<b>Ref/Fin</b>	<b>Cttee</b>
18-Jun-08	SCC Development, Enviro & Leis	letter	Planning applications - the process		03-Jul-08		P
19-Jun-08	SCC - Street Force	e-mail	Footpath condition Sweet Pea Row		03-Jul-08		P
20-Jun-08	SCC	e-mail	Roadworks report		03-Jul-08		P
23-Jun-08	SCC - Licensing Board	e-mail	Licensing Applications		03-Jul-08		P
24-Jun-08	SCC - Planning	letter	Appeal to planning app 07/03987/FUL		03-Jul-08		P
27-Jun-08	SCC	report	Roadworks report		03-Jul-08		P
27-Jun-08	SCC	List	List of Planning Applications Decisions 25.4.08		03-Jul-08		P
27-Jun-08	SCC	List	List of Planning Applications Decisions 18.4.08		03-Jul-08		P
30-Jun-08	SCC	e-mail	Licensing Applications		03-Jul-08		P
01-Jul-08	Stagecoach	letter	Bus service on Cowley Lane		03-Jul-08		P

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 15<sup>TH</sup> JULY 2008**

**Present:** Chairman: Cllr Mr J Jones  
**Councillors:** Mr B Curran, Mrs D Fearnley,  
Mrs K Granger, Mrs J H Wright, Mr H House,  
Dr J C Bowden

**MINUTE NO.28.**  
**TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM  
MEMBERS**

There were none received.

**MINUTE NO.29.**  
**TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR  
PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON  
ITEMS TO BE DISCUSSED AT THIS MEETING**

There were none received.

**MINUTE NO.30.**  
**TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE  
THE EXCLUSION OF THE PRESS AND PUBLIC**

There were none identified.

**MINUTE NO.31.**  
**PLANNING PROPOSALS (*Appendix A*)**

Members considered the proposals received.

The decisions of the committee are shown in Appendix A.

08/02993/FUL - Land at Rear of 4 to 10 Mount Pleasant Close,  
Loundside, Chapeltown

One objection had been received with regard to the above a copy of which had already been sent to the Planning Department by the residents themselves. It was agreed to request the City Council to take the letter of objection into account.

**Cllr Dr J C Bowden attended the meeting at this point.**

**PLANNING PROPOSALS (*Appendix B*)**

Due to the date of the next meeting of the Planning Committee being after the City Council cut off date for the consultation period, further planning proposals were considered at this meeting. It was decided that should comments or objections from residents be received then these should be

passed immediately to the City Council with the request that they take these comments into consideration when making a decision.

08/03445/FUL - Land between junctions with Penistone Road and Greno Crescent, Salt Box Lane, Grenoside

It was decided by the Committee that a letter be sent to the Head of Planning reiterating their previous objection with regard to inadequate parking provision and over development of the site.

MINUTE NO.32.

LICENCE APPLICATIONS

There were none received.

MINUTE NO.33.

CORRESPONDENCE (Appendix C)

Items requiring a reply or response

Spring Bulbs

A letter had been received from Streetforce regarding the supply of spring bulbs to groups in the City who wished to plant bulbs in their local area. It was agreed by the Committee that the information should be sent via e-mail to all Councillors in order that they could inform any interested groups about the availability of the bulbs.

Dog Bins

An e-mail had been received from Ian Ashmore, Head of Environmental Regulation, Sheffield City Council stating that, at present there was no budget to cover the provision of dog bins in the area. He stated that he was looking into starting work shortly to explore whether there is a business case to provide a new full or half bin round and if there was sufficient demand and funding from Parish Councils or other organisations then it should be relatively straightforward as the service would pay for itself.

Proposed Recycle Site

A letter had been received from a resident objecting to the siting of recycling bins on Newgate Close, High Green. It was decided by the Committee that a letter be sent to Sheffield Homes in support of her objection.

S1 and S2 Bus Service

A letter had been received from the Department of Transport advising the Parish Council that there was a Bus Appeals Body that we could now contact regarding the bus service. The Committee decided that a letter be sent to the Appeal Body.

Land ownership at Mill Road Ecclesfield

Cllr Ms V Bowden had received an e-mail from Dennis Wyatt regarding the ownership of the land. He confirmed that the local area Housing Office

was the best place to contact. A letter has subsequently been sent and we are awaiting a reply.

#### Councillors Training

An e-mail had been received from Louise Pellett, Member Development Officer, Sheffield City Council regarding various training sessions for City Councillors and Parish Councillors. She stated that she could set up a joint Parish Council session on An Introduction to Planning, which could include:-

- Introduction to the Legal and Policy Framework
- Planning Resources on line.
- Planning and Highways Area Board – Role of the Parish Councillor.
- Planning Enforcement.
- Regional Spatial Strategy and the Sheffield Development Framework.
- Forthcoming changes in Planning.

Several Councillors stated an interest in such a session and it was decided to write to Louise Pellett expressing an interest in this.

#### MINUTE NO.34.

##### POST OFFICE CLOSURES

Cllr Mr B Curran said that there was an announcement to be made on the 5 August 2008 on which Post Offices were under threat of closure. It was decided to place this item on the Agenda for mid month Planning Meeting. He queried whether it would be a good idea to do a press release one week before the next Planning Meeting stating that we support the local Post Offices in case of threatened closure.

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PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/03115 15-Jul-08	FUL	S HUSSAIN Rec. 27.6.08	16 CRESWICK LANE, GRENOSIDE, SHEFFIELD TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE	N/CONSULTED	NO OBJECTION	15-Jul-08
08/02993 15-Jul-08	FUL	BOB TURNER Rec. 27.6.08	LAND AT REAR OF 4 TO 10 MOUNT PLEASANT CLOSE LOUNDSIDE, CHAPELTOWN ERECTION OF A DWELLINGHOUSE WITH GARAGE	N/CONSULTED 1 obj	NO OBJECTION SUPPORT RES COMMENTS	15-Jul-08
08/03162 17-Jul-08	CHU	S HALLAM Rec. 30.6.08	WHITE BEAR INN, 46 STOCKS HILL, ECCLESFIELD USE OF BUILDING AS OFFICE ACCOMMODATION	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03217 22-Jul-08	FUL	ALEX OWEN Rec. 3.7.2008	6 MERBECK GROVE, HIGH GREEN, SHEFFIELD FIRST FLOOR REAR SIDE AND FRONT SIDE EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03197 22-Jul-08	FUL	BOB TURNER Rec. 3.7.08	CURTILAGE OF 32 STEPHEN LANE, GRENOSIDE ERECTION OF A DWELLINGHOUSE AND ASSOCIATED DETACHED GARAGE (RESUBMISSION OF APPLICATION 07/03701/FUL)	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03140 24-Jul-08	FUL	S HALLAM Rec. 7.7.08	37 BOWLAND DRIVE, CHAPELTOWN SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE AND RESITING OF EXISTING GARAGE	N/CONSULTED	NO OBJECTION	15-Jul-08 *

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/03187 28-Jul-08	CHU	M YOUNG Rec 10.7.08	20 ST MARY'S LANE, ECCLESFIELD USE OF LAND AS EXTENSION TO RESIDENTIAL CURTILAGE	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03414 30-Jul-08	FUL	S HUSSAIN Rec. 11.7.08	49 FLOODGATE DRIVE, ECCLESFIELD SHEFFIELD TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03416 30-Jul-08	CHU	V FAULKNER Rec. 11.7.08	HALLWOOD HOUSE, PENISTONE ROAD, GRENOSIDE USE OF GYMNASIUM BUILDING AS DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03403 29-Jul-08	FUL	S HALLAM Rec. 11.7.08	6 DRAKE CLOSE, BURNCROSS, SHEFFIELD ALTERATIONS TO ROOF DESIGN OF SIDE EXTENSION (RESUBMISSION 07/01825/FUL)	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03444 31-Jul-08	FUL	A OWEN Rec 14.7.08	STAGECOACH DEPOT, GREEN LANE, ECCLESFIELD RE-ROOFING OF BUS DEPOT	L/MEMBERS	NO OBJECTION	15-Jul-08
08/03452 31-Jul-08	FUL	A OWEN Rec 14.7.08	28 OAK LODGE ROAD, HIGH GREEN SINGLE STOREY REAR EXTENSION	N/CONSULTED	NO OBJECTION	15-Jul-08
08/03445 01-Aug-08	FUL	V FAULKNER Rec. 14.7.08	LAND BETWEEN JUNCTIONS WITH PENISTONE ROAD AND GRENO CRESCENT, SALT BOX LANE GRENOSIDE ERECTION OF 12 APARTMENTS IN 1 X 3 STOREY BLOCK RESUBMISSION OF PLANNING APPLICATION 07/01413/FUL	N/CONSULTED	<b>OBJECTION INADEQUATE PARKING PROVISION OVER DEVELOPMENT</b>	15-Jul-08

<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>08/02714</b> 01-Aug-08	<b>CHU</b>	<b>J JENKINSON</b> Rec. 14.7.08	<b>143 HIGH STREET, ECCLESFIELD, SHEFFIELD</b> USE OF SHOP AS RESTAURANT	N/CONSULTED	<b>NO OBJECTION</b>	15-Jul-08
<b>08/03182</b> 01-Aug-08	<b>FUL</b>	<b>S HUSSAIN</b> Rec 15.7.08	<b>22 MOUNTBATTEN DRIVE, BURNCROSS</b> TWO STOREY FRONT/SIDE EXTN, SINGLE STOREY REAR EXTN & EREC OF FRONT PORCH (RE-SUB 08/01236/FUL)	N/CONSULTED	<b>NO OBJECTION</b>	15-Jul-08

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan	Ref/Fin	Cttee
04-Jul-08	SCC	e-mail	Licensing Applications		15-Jul-08		P
04-Jul-08	SCC	e-mail	Licensing Applications		15-Jul-08		P
04-Jul-08	SCC	Report	Roadworks report issue 657		15-Jul-08		P
07-Jul-08	Resident	letter	Footpath at Sweet Pea Row		15-Jul-08		P
08-Jul-08	SCC - Street Force	e-mail	Overhanging trees at Lane End Chapeltown		15-Jul-08		P
08-Jul-08	Corporate Learning and Develop	e-mail	Learning/Develop Prog for Parish Councillors		15-Jul-08		P
08-Jul-08	English Heritage	e-mail	Heritage at Risk in South Yorkshire		15-Jul-08		P
10-Jul-08	SCC Parks and Countryside	e-mail	Tree safety work - Grenoside Park		15-Jul-08		P
15-Jul-08	SCC - Parks and Countryside	e-mail	Tree safety work - Grenoside Park		15-Jul-08		P
10-Jul-08	SCC - Streetforce	e-mail	Lane End Chapeltown		15-Jul-08		P
11-Jul-08	SCC - Chief Exe	letter	Appeal against 08/01166/FUL ref to grant plann		15-Jul-08		P
11-Jul-08	SCC	e-mail	Roadworks report		15-Jul-08		P
11-Jul-08	Cllr	e-mail	Land ownership at Mill Road		15-Jul-08		P
14-Jul-08	SCC - Environment & Planning	e-mail	Dog Bins		15-Jul-08	17-Jul-08	P/F
14-Jul-08	SCC	e-mail	Spring Bulbs		15-Jul-08		P
14-Jul-08	SCC	e-mail	Licensing application		15-Jul-08		P
14-Jul-08	SCC	e-mail	Licensing Board hearings		15-Jul-08		P
14-Jul-08	SCC - Street Force	e-mail	Overgrown vegetation Lane End Chapeltown		15-Jul-08		P
14-Jul-08	SCC - Street Force	e-mail	Comm Seats Copley House & Worrall Road		15-Jul-08		P
15-Jul-08	Department for Transport	letter	S1 and S2 Bus Services		15-Jul-08		P
15-Jul-08	Resident	e-mail	Objection re Mount Pleasant Close		15-Jul-08		P
15-Jul-08	Resident	e-mail	Proposed Recycle Site		15-Jul-08		P

## APPENDIX C

**MINUTES OF THE STAFFING SUB COMMITTEE MEETING**  
**HELD 17<sup>TH</sup> JULY 2008**

**Present:** Chairman: Cllr Mr N Garratt  
**Councillors:** Dr J C Bowden, Mr S Bower, Mrs D Fearnley,  
Mr H House, Mr G Weatherall,

Apologies for absence were received from Cllr Mr D E Pepper and the reason for absence was approved by the committee.

**MINUTE NO.13.**

**TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS**

There were none received.

**MINUTE NO.14.**

**TO RECEIVE ANY DECLARATION OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL**

There were none received.

**MINUTE NO.15.**

**TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC**

The Clerk reported that as all the business was private and personal to employees, the press and public would be excluded for all items on the Agenda.

**MINUTE NO.16.**

**TO RECEIVE A REPORT FROM THE CLERK ON THE FOLLOWING ITEMS:-**

Members reviewed the following items:-

- Annual Leave – the annual leave for staff was considered and the Sub Committee noted that leave granted was in accordance with staff conditions, namely pro rata to the number of days worked in a week.

It was agreed that the Administration Assistant be granted an additional days leave in recognition of her length of service.

- Staff salaries – the salaries of staff were reviewed together with the spinal column points on which they were placed.

**RECOMMENDED:-** (Proposed by Cllr Mr S Bower  
Seconded by Cllr Mr N Garratt)

That Mrs B Wall be advanced by two points on the scale in recognition of her recent increased responsibilities and the completion of the IT training course when this is achieved.

- Training expenses – The Sub Committee considered the request of Mrs G Kress, the Administration Officer for financial assistance

towards the achievement of the Working for your Council qualification. It was agreed to pay Mrs Kress' course fees in the sum of approximately £150.00 and to allow reasonable time off to attend any day course applicable, subject to the approval of the Clerk and Chairman of this Committee. Members noted that any training commenced by Mrs G Kress would be dependent on her being made a permanent employee of the Council.

It was agreed that the Clerk arrange suitable I.T. training for staff and members requiring this.

- Staff Overtime - Members examined the list of overtime worked by the Clerk and the Administration Assistant, namely Clerk - three weeks and three days, Administration Assistant - nine days and it was agreed to pay the staff for this overtime, with the proviso that part of the overtime may be taken as holiday if this does not compromise the work of the Council.

MINUTE NO.17.

TO RECEIVE SUGGESTIONS FROM MEMBERS AND STAFF ON FUTURE ITEMS TO BE DISCUSSED

Members noted that the Council website would be considered at the next meeting of the Finance Committee with a view to having the Parish Council staff trained to implement whatever updates were necessary. The Sub Committee noted the need for members of the Parish Council to be trained in the use of Windows, e-mail and basic computer functions etc and it was agreed to arrange a training course for this purpose as soon as possible.

**MINUTES OF THE FINANCE & PREMISES COMMITTEE**  
**MEETING HELD 17<sup>TH</sup> JULY 2008**

**Present:** Chairman: Cllr Mr S Bower  
**Councillors:** Ms V M Bowden, Mrs D Fearnley, Mr N Garratt,  
Mr H House, Mr G Weatherall, Mr C Taylor,  
Mr G Oxley, Dr J C Bowden as Substitute for  
Mr A Hooper

Apologies for absence were received from Cllr Mr A Hooper and Cllr Mr D E Pepper and the reasons for absence were approved by the committee

**MINUTE NO.26.**  
**TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS**

There were none received.

**MINUTE NO. 27.**  
**TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL**

There were none received.

**MINUTE NO. 28.**  
**TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC**

The Clerk reported that if personal private details of the groups or their finances were to be discussed then this would require the exclusion of the press and public.

**MINUTE NO.29.**  
**APPLICATIONS FOR FINANCIAL ASSISTANCE**

**29.1. Ecclesfield Red Rose U8's F.C.**

The Committee met two members of the Red Rose Football Club who gave in-depth details of the excellent service provided by the Club to the youth of the area. Members noted that many young persons were involved and noted the need for financial assistance towards the cost of kit etc. The Committee also noted the rents, which were being paid to the owners of the land by other football teams using the area. It was recommended that a City Council Officer should be contacted on this point.

**RECOMMENDED UNANIMOUSLY:-** (Proposed by Cllr Mr G Weatherall  
Seconded by Cllr Mr C Taylor)

That a grant of £400 be given in response to this request.

**29.2. Pitstop**

Two members of the staff of Pitstop attended the meeting, one of whom was to retire on the day of this meeting. The Committee congratulated her on the work she had carried out for Pitstop.

Members noted that up to 130 children per week were attending Pitstop and that the success rate was extremely high with 98% of the children returning back to mainstream education. The skills and self-belief, which the children obtained whilst at Pitstop, were noted by the Committee as being vital to the children's success in the community. Members noted that the grant would not be paid for educational purposes, but that a grant would be made towards the cost of recreational equipment.

**RECOMMENDED UNANIMOUSLY:-** (Proposed by Cllr Mr G Weatherall  
Seconded by Cllr Mrs D Fearnley)

That a grant of £2,000 be made in response to the request.

The Chairman thanked the staff of Pitstop for the excellent work they are carrying out and the beneficial effects gained by the community over the long term.

**29.3. Revitalising Ecclesfield Park Pavilion Group**

Two members of the Group attended the meeting. Members noted that this group was formed as a result of the responses to Ecclesfield Village Plan questionnaires and it was agreed that further questionnaires should be produced with information to be sought on the future use of the Ecclesfield Park Pavilion. The lack of facilities in the park was noted and it was agreed that the Parish Council should support the cost of carrying out the fact-finding exercise.

The Committee heard that a possible grant from the National Lottery for replacement of the pavilion could be a beneficial result of the questionnaire being issued and analysed.

**RECOMMENDED UNANIMOUSLY:-** (Proposed by Cllr Ms V M Bowden  
Seconded by Cllr Mr N Garratt)

That a grant of £1,500 be made in connection with the request.

**MINUTE NO.30.****EXAMINATION OF FINANCIAL TRANSACTIONS**

The Clerk's reports were received. The members noted the Budget Reports. It was confirmed that the sum of £8,000 be transferred from Special Projects to the Grants Budget Head.

**MINUTE NO.31.**

**DAVID CHADWICK CENTRE**

The Clerk's draft letter to the City Council was approved to be sent by the Committee to the City Council immediately.

**MINUTE NO.32.**

**CHAIRMAN'S CHAIN**

Ecclesfield Parish Council Chairman, Councillor Mrs D Fearnley reported on the need for alterations to the supporting material of the chain and it was agreed that the alteration be carried out and that quotations be requested for replacement of the three ingots, which were required.

**MINUTE NO.33.**

**SERVICE OF REMEMBRANCE 2008**

Ecclesfield Parish Council Chairman reported on her progress in providing the administration staff with the details of the Order of Service etc.

**MINUTE NO.34.**

**USE OF COUNCIL PREMISES FOR FRIENDS OF WESTWOOD COUNTRY PARK**

Councillor Mr S Bower declared an interest in this matter and vacated the chair for this item only.

Councillor Mr N Garratt assumed the chair. Members noted the advantages given to local voluntary groups having free use of the community hall for their meetings.

**PROPOSED UNANIMOUSLY:-** (Proposed by Cllr Mr H House  
Seconded by Cllr Mr G Weatherall)

That all local voluntary groups be given up to twelve hours free use of the community hall per annum for their meetings.

Councillor Mr S Bower reassumed the chair at this point.

**MINUTE NO.35.**

**FINAL SETTLEMENT FIGURE ON MORTGAGE ON COUNCIL PREMISES**

The Clerk presented the figures recently received from the Public Works Loans Board and it was agreed that as one loan would be repaid anyway by the 30 September 2008, no action be taken to repay the remaining loan at this point in time.

**RESOLVED UNANIMOUSLY:-** (Proposed by Cllr Mr N Garratt  
Seconded by Cllr Mr G Oxley)

That the Committee would look at the repayment of this loan if the David Chadwick Centre was eventually sold.

**MINUTE NO.36.****MEMBERS' COMPUTERS**

The Clerk reported that the Councillor Mrs D Fearnley's computer was inadequate for receiving e-mails and other information from the Parish Council.

**RESOLVED UNANIMOUSLY:-** (Proposed by Cllr Mr S Bower  
Seconded by Cllr Mr G Weatherall)

That a computer be purchased and loaned to the Councillor Mrs D Fearnley. A budget of £350.00 was agreed for this item.

**MINUTE NO.37.****CORRESPONDENCE (Appendix A)**

Items requiring a reply or response

- Parish Council Chairmen's benches - Members noted that a meeting was to be held with the City Council Officer to agree the placement of the remaining two benches. It was agreed that no further benches be ordered at present.
- David Chadwick Centre - Members noted the current position relating to the proposed sale of the David Chadwick Centre.
- Grenoside Old School Charity - Members noted the response received from the Council's Solicitor in the matter.
- Notice Boards - The Committee accepted the price for the repair of the notice board in Chapeltown Library grounds and for the placing of the signs on the existing notice boards in the sum of £154.00.
- Parish Council records by e-mail - the Committee noted the letter from the YLCA and it was agreed that individual members must have their own e-mail address in order to take advantage of this service.
- Dog Bins - The letter from the City Council was noted.
- Ecclesfield Village Plan Group - Councillor Ms V M Bowden agreed to progress the Group's accounting records on behalf of the Parish Council in order that the Parish Council could fulfil its obligation to the YLCA regarding the £3,000 grant received.

**MINUTE 38.****REPORT ON MEETING OF THE STAFFING SUB-COMMITTEE**

**HELD ON 17 JULY 2008**

**RESOLVED UNANIMOUSLY**

That the recommendations received from this Committee be approved and that the necessary action be taken to implement the items mentioned.

**MINUTE 39.****PAYMENT OF ACCOUNTS****RESOLVED UNANIMOUSLY**

The Committee agreed to the payment of the following accounts as the next Council meeting was to be held on the 4 September 2008.

<b>Payee</b>	<b>Details</b>	<b><u>Amount</u></b>	<b>Payment made under</b>
<b>SCOTTISH WIDOWS BANK</b>	<b>Transfer of funds</b>	<b>£120,000</b>	<b>L.G. Act 1972 s. 111</b>
<b>ELECTRIX</b>	<b>Purchase of electrical bulbs and tubes</b>	<b>£17.63</b>	<b>L.G. Act 1972 s. 111</b>
<b>RICOH</b>	<b>Purchase of photocopier and photocopying paper</b>	<b>£1,605.05</b>	<b>L.G. Act 1972 s. 111</b>
<b>VEOLIA</b>	<b>Refuse collection for June</b>	<b>£70.36</b>	<b>L.G. Act 1972 s. 111</b>
<b>DABAR FIRE PREVENTION LTD</b>	<b>Fire extinguisher repair</b>	<b>£55.35</b>	<b>L.G. Act 1972 s. 111</b>
<b>SHEFFIELD CC</b>	<b>Rates July and August</b>	<b>£1,202.00</b>	<b>L.G. Act 1972 s. 111</b>

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<b>CORRESPONDENCE – FINANCE COMMITTEE 17 JULY 2008</b>							
<b>Date Recd</b>	<b>Recd From</b>	<b>Type</b>	<b>Subject</b>	<b>Ref/Coun</b>	<b>Ref/Plan</b>	<b>Ref/Fin</b>	<b>Cttee</b>
01-Jul-08	Ecclesfield Red Rose	application	Application for financial assistance	03-Jul-08		17-Jul-08	C/F
17-Jun-08	Pitstop	application	Grant application	03-Jul-08		17-Jul-08	C/F
18-Jun-08	K Simpson Ecclesfield Park Pavi	application	Grant application	03-Jul-08		17-Jul-08	C/F
07-Jul-08	Grenoside Male Voice Choir	application	Application for financial assistance			17-Jul-08	F
11-Jul-08	Ernest Fox House	letter	Thankyou for grant			17-Jul-08	F
15-Jul-08	Ecclesfield Conservation Group	letter	Thank you letter for grant			17-Jul-08	F
04-Jul-08	YLCA	e-mail	Councillor Skills Training Courses			17-Jul-08	F
09-Jul-08	Merlin Networks	e-mail	Councillor's computer			17-Jul-08	F
07-Jul-08	Cllr	e-mail	David Chadwick Centre			17-Jul-08	F
15-Jul-08	Michael Shield	e-mail	David Chadwick Centre			17-Jul-08	F
09-Jul-08	Charity Commission	e-mail	Grenoside Old School Charity			17-Jul-08	F
10-Jul-08	Michael Longden	e-mail	Grenoside Old School Charity			17-Jul-08	F
10-Jul-08	Hi-Point Scaffolding Ltd	e-mail	Parish Council Notice Boards			17-Jul-08	F
16-Jul-08	Cllr	e-mail	Parish Council Notice Boards			17-Jul-08	F
16-Jul-08	Sheffield Homes	e-mail	Parish Council Notice Boards			17-Jul-08	F
11-Jul-08	South Yorkshire County Scout	invitation	Annual General Meeting 9.9.08			17-Jul-08	F
14-Jul-08	YLCA	e-mail	Parish Records by e-mail			17-Jul-08	F
17-Jul-08	YLCA	e-mail	News from Yorks & Humber Assembly			17-Jul-08	F
14-Jul-08	SCC - Environment & Planning	e-mail	Dog Bins		15-Jul-08	17-Jul-08	P/F
16-Jul-08	RU Safe	e-mail	PATS testing			17-Jul-08	F
17-Jul-08	PWLB	e-mail	Parish Council loan settlement figures			17-Jul-08	F
17-Jul-08	Vaughtons	e-mail	Chain of Office catalogue			17-Jul-08	F

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE HELD 12 AUGUST 2008**

**Present:** Chairman: Cllr Mr J Jones  
**Councillors:** Mrs D Fearnley, Mr H House, Mrs J Wright,  
Mrs K Granger

Apologies for absence were received from Cllr Dr J C Bowden and the reason for absence was approved by the Committee.

**MINUTE NO.35.**  
**TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS**

There were none received.

**MINUTE NO.36.**  
**TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.**

There were none received.

**MINUTE NO.37.**  
**TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**

There were none identified.

**MINUTE NO.38.**  
**PLANNING PROPOSALS FOR CONSIDERATION (*Appendix A*)**

Members considered the proposals received.

The decisions of the Committee are shown in Appendix A.

**08/03467/FUL - Units at Thorncliffe Park Estate, Newton Chambers Road, Chapeltown**

Members of the public attended the meeting to state their views and several people had lodged objections on the City Council website. It was agreed to request the City Council to take the objections into account with regard to:-

- Noise of construction work
- Disruption of privacy to their homes
- The height of the car park building next to residential buildings
- Air pollution
- Traffic problems

The Committee decided that a letter is to be sent out to the Sheffield City Council Planning Department with a request that a site visit be made and also that the decision is taken by the Board rather than be given to an officer.

08/02560/LU1 - The Rose Inn, 250 Thompson Hill, High Green, Sheffield

One objection had been received with regard to noise and disturbance experienced by a Parishioner whose house backed onto the "beer garden".

It was decided by the Committee to support the objection and request that a site visit be made and the objection taken into account when making a decision.

08/04005/FUL - Cost Cutter Supermarket, 2 Bevan Way, Chapeltown

One objection had been received with regard to:-

- The visual aspect of the two-storey building would be overbearing due to its close proximity to the road.
- The building line being brought forward.
- Traffic safety.

The Committee decided to support this objection and also requested that a letter be sent to the Head of Planning requesting assurance that the Post Office facility would not be withdrawn whilst the building work was taking place. They also decided that a letter be sent requesting a site visit and that approval be made by the Board rather than be given to an officer.

Further proposals were then considered where the final date for responses was prior to the next meeting of this Committee. It was agreed by the Committee that any objections received would be forwarded to the City Council as soon as they are received.

08/04235/FUL - Land between junctions with Chapel Close and Burncross Road, Chapel Road, Burncross

No objections had been received from residents to date but it was decided by the Committee to request that a site visit be made and an objection that there would be over development of the site and loss of green land.

MINUTE NO.39.

LICENCE APPLICATIONS

There were none received.

MINUTE NO.40.

CORRESPONDENCE (Appendix B)

Items requiring a reply or response.

Maintenance of Cemeteries

A response had been received back from Sheffield City Council with regard to herbicides being used around headstones. They stated that this had been due to "difficulties procuring machinery and recruiting staff". The City Council said that more time was now being spent tidying the city cemeteries.

Cllr Mr H House reported that in Burncross Cemetery, trees and saplings were growing out of graves and it was decided that a letter be sent requesting that these be removed.

Post Office Closures

No post offices in our area were under threat of closure however the Committee decided that this item be placed on the Agenda for the Council meeting on the 4 September 2008 to discuss support for the other post offices in the City.

MINUTE NO.41.

MEMBERS ITEMS

- Cllr Mrs K Granger gave her apologies for all Committee meetings in the month of September.
- Cllr Mr N Garratt reported that Michael Whiting the organiser of Ecclesfield Gala Charity was willing to give the Parish Council a number of trestle tables free of charge to be used in the Community Room. A decision was made by the Committee to recommend that a donation in the sum of £50.00 to the Gala in respect of these tables.

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PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/03467 04-Aug-08	FUL	M YOUNG Rec 16.7.08	UNITS AT THORNCLIFFE PARK EST., NEWTON CHAMBERS ROAD, CHAPELTOWN EREC. OF 5 STOREY OFFICE BLDG, 4 STOREY 378 SPACE CAR PARK & 8 OFFICE/INDUSTRIAL UNITS (CLASS B1/B2) WITH ASSOC LANDSCAPING WORKS	N/CONSULTED MEMBERS	<b>OBJECTION</b> <b>NOISE, POLLUTION</b> <b>TRAFFIC, HEIGHT</b> <b>REQ. SITE VISIT</b> <b>DECISION BY BOARD</b>	12-Aug-08
08/03550 04/08/2008	FUL	A OWEN Rec. 17.7.08	18 CHAMBERLAIN COURT, CHAPELTOWN, SHEFFIELD ERECTION OF A REAR CONSERVATORY	N/CONSULTED MEMBERS	<b>NO OBJECTION</b>	12-Aug-08
08/03636 06/08/2008	FUL	A OWEN Rec. 17.7.08	18 GRENSIDE MOUNT, SHEFFIELD ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08
08/03157 06/08/2008	FUL	S HUSSAIN Rec. 17.7.08	1 HOLLY HOUSE LANE, GRENSIDE, SHEFFIELD ERECTION OF 3 OUTBUILDINGS FOR STORAGE USE		<b>NO OBJECTION</b>	12-Aug-08
08/02823 01-Aug-08	FUL	S HUSSAIN Rec. 17.7.08	HESLEY WOOD SCOUT ACTIVITY CENTRE, WHITE LANE EXTENSION TO SCOUT CENTRE CLUB BUILDING/SHOP		<b>NO OBJECTION</b>	12-Aug-08
08/03671 07-Aug-08	FUL	A OWEN Rec. 21.7.08	9 FARNABY DRIVE, HIGH GREEN, SHEFFIELD TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08

## APPENDIX A

<b>08/02560</b> 11-Aug-08	<b>LU1</b>	<b>M YOUNG</b> Rec 24.7.08	<b>THE ROSE INN, 250 THOMPSON HILL, HIGH GREEN</b> ESTABLISHING THE USE OF LAND AS A BEER GARDEN (APPL UNDER SECTION 191)	MEMBERS N/CONSULTED <b>1 obj</b>	<b>OBJECTION</b> <b>NOISE, DISTURB.</b> <b>SITE VISIT, UPHOLD</b> <b>RESIDENTS OBJS</b>	12-Aug-08
<b>08/03422</b> 12-Aug-08	<b>FUL</b>	<b>S HUSSAIN</b> Rec 25.7.08	<b>82 BOWLAND DRIVE, CHAPELTOWN</b> FIRST FLOOR SIDE EXTN & SINGLE STOREY REAR EXTN (RESUB 07/04963/FUL)	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08
<b>08/03459</b> 12-Aug-08	<b>FUL</b>	<b>A OWEN</b> Rec 25.7.08	<b>16 CUPOLA LANE, GRENOSE</b> FRONT EXTN TO EXISTING GARAGE	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08
<b>08/03552</b> 08-Aug-08	<b>FUL</b>	<b>S HUSSAIN</b> Rec 25.7.08	<b>46 BRIDLE CRESCENT, CHAPELTOWN</b> SINGLE STOREY FRONT EXTN	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08
<b>08/03432</b> 13-Aug-08	<b>FUL</b>	<b>S HUSSAIN</b> Rec. 28.7.08	<b>13 PARK VIEW ROAD, CHAPELTOWN</b> SINGLE STOREY FRONT/SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08
<b>08/03860</b> 14-Aug-08	<b>FUL</b>	<b>A OWEN</b> Rec. 29.7.08	<b>44 FARNABY DRIVE, HIGH GREEN</b> ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE RESUBMISSION 08/01595	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08
<b>08/03854</b> 14-Aug-08	<b>FUL</b>	<b>S HUSSAIN</b> Rec. 29.7.08	<b>113 STANLEY ROAD, CHAPELTOWN, SHEFFIELD</b> TWO STOREY/SINGLE STOREY SIDE EXTENSION INCLUDING GARAGE TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTION</b>	12-Aug-08

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/03869 19-Aug-08	FUL	S HUSSAIN Rec. 01.08.08	70 YEW LANE, SHEFFIELD THREE TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-Aug-08
08/04024 20-Aug-08	FUL	S HUSSAIN Rec 4.8.08	39 DOWLAND GARDENS, HIGH GREEN, SHEFFIELD ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-Aug-08
08/04030 21-Aug-08	FUL	S HUSSAIN Rec 4.8.08	33 HILL TOP ROAD, GRENSIDE, SHEFFIELD ALTERATIONS AND EXTENSION TO ROOF AND ERECTION OF FRONT AND REAR DORMER WINDOWS TO CREATE FIRST FLOOR LIVING ACCOMMODATION	N/CONSULTED	NO OBJECTION	12-Aug-08
08/04005 20-Aug-08	FUL	M YOUNG Rec. 4.8.2008	COST CUTTER SUPERMARKET, 2 BEVAN WAY ERECTION OF GROUND FLOOR RETAIL UNIT WITH FIVE APARTMENTS AT FIRST FLOOR LEVEL AND PROVISION OF CAR PARKING ACCOMMODATION	N/CONSULTED 1 obj	<b>OBJECTION</b> <b>UPHOLD RES OBJS</b> <b>SITE VISIT, BOARD</b> <b>DECISION, P.O.</b> <b>FACILITIES TO BE MAINTAINED</b>	12-Aug-08
08/04121 25-Aug-08	FUL	S HUSSAIN Rec. 7.8.08	13 MAIN STREET, GRENSIDE, SHEFFIELD S35 8PN SINGLE STOREY SIDE/REAR EXTENSION AND ERECTION OF SIDE DORMER WINDOW TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-Aug-08
08/04222 27-Aug-08	FUL	A OWEN Rec 11.8.08	16 CHAMBERLAIN COURT, CHAPELTOWN, SHEFFIELD SINGLE STOREY SIDE/REAR EXTENSION AND ERECTION OF FRONT PORCH TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-Aug-08

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
08/04230 28-Aug-08	FUL	A OWEN Rec. 11.8.08	110 HALLWOOD ROAD, CHAPELTOWN, SHEFFIELD CONSTRUCTION OF A MEANS OF VEHICULAR ACCESS	N/CONSULTED	NO OBJECTION	12-Aug-08
08/04235 28-Aug-08	FUL	E PARKER Rec. 12.8.08	LAND BETWEEN JUNCTIONS WITH CHAPEL CLOSE AND BURNCROSS ROAD, CHAPEL ROAD, BURNCROSS ERECTION OF 9 DWELLINGS COMPRISING 6 APARTMENTS IN 1 X THREE STOREY BLOCK, THREE DWELLINGHOUSES IN 1 X TWO STOREY TERRACE AND ASSOCIATED CAR PARKING AND LANDSCAPING WORKS	N/CONSULTED  1 obj	OBJECTION LOSS OF OPEN SPACE, OVER DEVELOPMENT SITE VISIT	12-Aug-08

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan
16-Jul-08	SCC - Transport and Highway	e-mail	White Lane, Chapeltown - overgrown trees		12-Aug-08
18-Jul-08	SCC	e-mail	Licensing application		12-Aug-08
18-Jul-08	SCC	e-mail	Licensing Board hearing		12-Aug-08
18-Jul-08	SCC	e-mail	Roadworks Report		12-Aug-08
28-Jul-08	SCC	e-mail	Licensing applications		12-Aug-08
21-Jul-08	SCC - Bereavement Services	letter	Maintenance of Ecclesfield & Burncross cemeteries		12-Aug-08
22-Jul-08	SCC, Wyatt	email	PC to contact direct re GIS survey, Mill Road		12-Aug-08
22-Jul-08	Sheffield Homes	letter	Conf of permission, erec N.board Mill Road		12-Aug-08
06-Aug-08	SCC - Transport & Highways	e-mail	Parish Notice Boards		12-Aug-08
22-Jul-08	Dennis Wyatt SCC	e-mail	Removal and erection of 2 seats Worrall Road		12-Aug-08
25-Jul-08	SCC	email	Roadworks report No. 660		12-Aug-08
28-Jul-08	SCC - Parks and Countryside	e-mail	Tree Safety Work		12-Aug-08
01-Aug-08	SCC	e-mail	Roadworks report		12-Aug-08
01-Aug-08	SCC	e-mail	Silver Jubilee and Sheffield Environment weeks	04-Sep-08	12-Aug-08
01-Aug-08	SCC	e-mail	Licensing applications		12-Aug-08
04-Aug-08	Sheffield Environment Week	e-mail	Silver Jubilee minutes		12-Aug-08
04-Aug-08	SCC - Street Force	e-mail	Angram Road		12-Aug-08
04-Aug-08	SCC - Development Control	letter	76 and 78 Burncross Road		12-Aug-08
06-Aug-08	SCC - Dennis Wyatt	e-mail	Parish Council Benches		12-Aug-08
08-Aug-08	SCC - Dennis Wyatt	e-mail	Response re Parish Council Benches		12-Aug-08
06-Aug-08	SCC - Street Force	e-mail	Enquiry 410341 - Angram Road		12-Aug-08
07-Aug-08	Parishioner	e-mail	Crash Barriers - Thompson Hill		12-Aug-08
07-Aug-08	SCC - Street Force	e-mail	Crash Barriers - Thompson Hill		12-Aug-08
08-Aug-08	Street Force	e-mail	Response re Crash Barriers		12-Aug-08
08-Aug-08	SCC - Street Force	e-mail	Roadworks Report		12-Aug-08
08-Aug-08	SCC - Street Force	e-mail	Response re barriers on A61, Rubbish Sandy Lane		12-Aug-08
11-Aug-08	SCC - Sheffield Homes	e-mail	Response - No Ball Games Sign		12-Aug-08
11-Aug-08	SCC	e-mail	Licensing application 3-9 August 2008		12-Aug-08

## APPENDIX B

Date Recd	Recd From	Type	Subject	Ref/Coun	Ref/Plan
11-Aug-08	SCC	e-mail	Licensing Board Hearing		12-Aug-08
19-Jul-08	Cllr	e-mail	Footway surfacing - North		12-Aug-08
28-Jul-08	Sheffield Homes	letter	Proposed Recycle Site Newgate Close H/Green		12-Aug-08
21-Jul-08	Foys Solicitors	letter	Land at Chapeltown	04-Sep-08	12-Aug-08
30-Jul-08	Foys Solicitors	letter	Chapelton Baths	04-Sep-08	12-Aug-08
22-Jul-08	Highways Agency	letter	Helping plan road journeys 6/08-8/08		12-Aug-08
22-Jul-08	Grenoside Conservation Society	e-mail	Objection to plann appl. 08/03197 Stephen Lane		12-Aug-08
23-Jul-08	Steel City Festival of Dance	letter	Acknowledging presentation of Award		12-Aug-08
24-Jul-08	Resident (72)	letter	Comments re recent planning proposals		12-Aug-08
25-Jul-08	Cllr Bagshaw	letter	Info re plann appl at Salt Box Lane, Greno		12-Aug-08
28-Jul-08	Rotherham Metro Borough Council	letter	Joint Strategic Waste Development Plan Doc		12-Aug-08
31-Jul-08	Parishioner	letter	Rubbish tipping on Angram Road		12-Aug-08
31-Jul-08	Parishioner	letter	08/02653/FUL 34 Park View Road		12-Aug-08
31-Jul-08	Hi point Scaffolding	e-mail	Parish Council notice boards		12-Aug-08
01-Aug-08	Parishioner	e-mail	Blocked gullies - Green Lane Ecclesfield		12-Aug-08
04-Aug-08	Resident	letter	08/02560/FUL - The Rose Inn		12-Aug-08
04-Aug-08	Michael Whiting	letter	Ecclesfield Gala 2008	04-Sep-08	12-Aug-08
05-Aug-08	Parishioner	letter	Council tenant - kitchen and bathroom		12-Aug-08
11-Aug-08	Royal British Legion Women	letter	Closure of High Green and Mortomley RBLWS		12-Aug-08

**NOTICE OF FORTHCOMING MEETINGS**  
**OF THE PARISH COUNCIL**  
**OCTOBER 2008 TO APRIL 2009**

**COUNCIL MEETINGS – Thursdays 7.30 pm**

<b>2<sup>nd</sup> October 2008</b>	<b>6 November 2008</b>
<b>4 December 2008</b>	<b>8 January 2009</b>
<b>5 February 2009</b>	<b>5 March 2009</b>
<b>2 April 2009</b>	

**ENVIRONMENTAL PLANNING & EMPLOYMENT**

**COMMITTEE – Tuesdays 7 pm**

<b>14 October 2008</b>	<b>18 November 2008</b>
<b>16 December 2008</b>	<b>20 January 2009</b>
<b>17 February 2009</b>	<b>17 March 2009</b>
<b>21 April 2009</b>	

**Please note:** A meeting of the Planning Committee is also held at 6.30 pm prior to each Council meeting

**FINANCE & PREMISES COMMITTEE –**

**Thursdays 7 pm**

<b>16 October 2008</b>	<b>20 November 2008</b>
<b>18 December 2008</b>	<b>22 January 2009</b>
<b>19 February 2009</b>	<b>19 March 2009</b>
<b>23 April 2009</b>	

**Please note:** A meeting of the Staffing Sub-committee will be held at 6.30 pm prior to each meeting of the Finance & Premises Committee

**Bank Holidays:** 25<sup>th</sup> and 26<sup>th</sup> December 2008, 1 January 2009, 10<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> April 2009