

To all Members of the Parish Council

SUMMONS

29 September 2011

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 6 October 2011.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members.
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting.
3. To identify any items for discussion which may require the exclusion of the press and public.
4. To approve the Minutes of the Parish Council meeting held 1 September 2011 (Pgs: 1-5 and Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 1 September 2011 (Pgs: 9-10 & Appends A & B)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 13 September 2011 (Pgs: 13-14 & Appends A & B)
7. To approve the Minutes of the Staffing Sub-Committee meeting held on the 15 September 2011 (Pg 17) and to approve the recommendations contained therein.
8. To approve the Minutes of the Finance & Premises Committee meeting held 15 September 2011 (Pgs: 18-20 & Appendix A) and to approve the recommendations contained therein.
9. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 6 October 2011.
10. **Northern Community Assembly**
Items to be considered at the Northern Assembly and Parishes Partner Panel
11. **Internal Auditor**
To confirm the appointment of the new Auditor Mr Alex Warmald.

12. **Memorial Garden**
To discuss the planting of flowers in the Memorial Garden before the Remembrance Service
13. **To approve the dates of forthcoming meetings December 2011 - May 2012**
(list attached)
14. **Chapeltown Baths**
To consider the request from Chapeltown Baths to extend their lease.
15. **Correspondence** – Items requiring a decision or response
16. **Accounts** – To approve the accounts presented for payment
17. **Local Events**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 1ST SEPTEMBER 2011

Present: **Chairman:** Cllr Mr J Jones
Councillors: Mr D E Pepper, Mr H House, Mr A Hooper,
Mrs K Granger, Mr B Granger, Mr A Bainbridge, Mr G Oxley
Ms V M Bowden, Dr J C Bowden, Mr B Edley, Mr J Housley,
Mrs D Fearnley, Ms S Constance, Mr G Weatherall

MINUTE	ACTION
<p><u>MINUTE NO.61.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.62.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.63.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.64.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 7TH JULY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.65.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 7TH JULY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr D Pepper) That the minutes be approved as a correct record.</p> <p>Cllr Mr G Weatherall reported that enforcement action has been taken by the planning department, Sheffield City Council on 51 Thompson Hill.</p>	
<p><u>MINUTE NO.66.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 19TH JULY 2011</u> <u>RESOLVED UNANIMOUSLY</u></p>	

<p>(Proposed by Cllr Mr H House Seconded by Cllr Mr D Pepper) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.67.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD 21ST JULY 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr G Oxley Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p> <p>Future staff meetings to commence at 6.40 pm prior to the Finance/Premises meeting and grant applicants to be invited to come at 7.30 pm.</p>	
<p><u>MINUTE NO.68.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 21ST JULY 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.69.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 16TH AUGUST 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p> <p>Cllr Mr G Weatherall gave an update on Players Lounge at Ecclesfield. Reported that due to noise, crime and disorder issues at the premises, the police are involved.</p>	
<p><u>MINUTE NO.70.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 1ST SEPTEMBER 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr A Bainbridge) That the report be received.</p>	
<p><u>MINUTE NO.71.</u> <u>THORNCLIFFE MASTERPLAN</u> Update of developments of the Thorncliffe Masterplan. Neil Black from Breeze gave a comprehensive presentation on the</p>	

<p>Thornccliffe Masterplan. Reported that it is a phenomenal sports club with facilities for both young and old. It has a number of sports facilities such as tennis courts, football pitch, bowling green and social club. Future facilities may include provision for younger people. There are also plans for the development of new changing facilities. He concluded by discussing that various options for the management of the facilities.</p> <p>Yuri Matischen from MLS also based at Thornccliffe, reported that he is working with the Paces Campus and also with Chapeltown Baths. Consideration is being given for a joint application for all 3 projects to be made.</p> <p>At Paces the facilities for gymnastics is being set up, and to be coached by the British Gymnastic Association.</p> <p>The Chairman thanked both Neil and Yuri for their presentation and teamwork that has gone into this project.</p> <p>Cllr T Bagshaw extended his thanks and commented on the enthusiasm of those involved. He further acknowledged support from the Northern Community Assembly and Ecclesfield Parish Council towards making this a very successful project.</p>	
<p><u>MINUTE NO.72.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> <u>Items to be considered at the Northern Community Assembly and Parishes Partner Panel</u> There was nothing to report.</p>	
<p><u>MINUTE NO.73.</u> <u>EQUAL OPPORTUNITIES POLICY</u> To adopt the Equal Opportunities Policy The Council has adopted the policy.</p>	
<p><u>MINUTE NO.74.</u> <u>INTERNAL AUDITOR</u> To approve the proposed new internal auditor Mr Alex Warmald The Clerk reported that the internal auditor, was recommended by the Audit Services and a brief overview was given of his credentials. The council approved the proposal.</p>	<p>To arrange for Mr Warmald to attend next Finance meeting</p>
<p><u>MINUTE NO.75.</u> <u>SERVICE OF REMEMBRANCE</u> To approve the date of the Service of Remembrance for 2011 The Service of Remembrance was planned for 11.11.11, unfortunately the British Legion nor the bugler are able to attend on that day, hence, it will now be held on Saturday 12th November 2011.</p>	
<p><u>MINUTE NO.76.</u> <u>CORRESPONDENCE</u> Items requiring a reply or response:-</p>	

<p>4.9.11. Ecclesfield Gala and official opening of Chapeltown Park playground.</p> <p>Item 42. Boundary Commission for England - they will be sending out information to Ecclesfield Parish Council soon.</p> <p>Item 54. The 6 Jolly Miners are commemorating the 150th anniversary of the death of 6 miners during the Thornccliffe mining disaster in 1862. The Sword Dancers and Singers are holding various activities to raise money towards the memorial service.</p>	<p>Agenda item when information is received</p>
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<p><u>MINUTE NO.77.</u> <u>TO AMEND ACCOUNTS IN PREVIOUS MINUTES</u></p> <p>1. Council minutes April 2011 – Minute no. 209: Accounts to be amended to include the payment to YLCA for £45.</p> <p>2. Council minutes May 2011 – Minute no. 26: Accounts to be amended to include the payment to the Chairman of £800.</p>	
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<p><u>MINUTE NO.78.</u> <u>ACCOUNTS</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mrs D Fearnley) That the following accounts be approved for payment:</p>	
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Payable to	Amount	Payment Details	Payment made under
Yorkshire Water	£85.06	Water Supply	LG Act 1972 S111
Ricoh	£131.40	Copier Paper	LG Act 1972 S111
SCC	£1,053.00	Grant to Activity Sheffield (Ecclesfield School)	LG (Miscellaneous Provisions) Act 1976, S.19
Dabar Fire Prevention Ltd	£65.23	Servicing of Fire Extinguishers	LG Act 1972 S111
Roy Smith Garden Services	£94.00	Grass Cutting 7 and 20 July	LG Act 1972 S111
Ricoh	£17.42	Photocopying Charges 1 June to 30 June	LG Act 1972 S111
RU Safe	£156.00	PAT Testing	LG Act 1972 S111
BOS Office Supplies Group Limited	£47.76	Stationery Items	LG Act 1972 S111
British Telecom	£113.11	Line 1 (2845095)	LG Act 1972 S111
AOL	£20.86	Internet Fee - Direct Debit	LG Act 1972 S111
British Telecom	£67.99	Fax Machine	LG Act 1972 S111
British Telecom	£87.80	Line 2 (2844771)	LG Act 1972 S111
LCR	£15.50	Annual subscription	LG Act 1972 S111
Hi Point Scaffolding	£85.04	Hire Period 1.7.11 to 31.7.11	LG Act 1972 S111
Pollards Coffee	£43.98	Coffee & Cream for Hospitality	LG Act 1972 S111
Introspective Training	£492.00	Training for the Clerk and Councillors	LG Act 1972 S111
SCC	£513.00	NNDR Payment for September 2011	LG Act 1972 S111
Mrs Sivalingam	£57.20	Car Allowance	LG Act 1972 S111
South Yorkshire Pensions	£661.87	Replacement Cheque for July Pension Contribution	LG Act 1972 S111
Mrs G Kress	£33.60	Car Allowance September 2010 to August 2011	LG Act 1972 S111

Payable to	Amount	Payment Details	Payment made under
Roy Smith Garden Services	£62.00	Grass Cutting 2 August and 16 August	LG Act 1972 S111
SCC	£3,500.00	Works done in Chapeltown in 2010	LG Act 1972 S111
Ricoh	£18.91	Photocopying Charges 1 July to 31 July 2011	LG Act 1972 S111
British Gas	£90.53	Gas Supply to Offices 11 May to 15 August	LG Act 1972 S111
Hulberts	£144.00	Replacement of Hose Connection to Cooker Comm. Room	LG Act 1972 S111
AOL	£20.86	Internet Fee – Direct Debit	LG Act 1972 S111
Sheaf Sports & Trophies	£500.00	Grant to Whitley Hall Cricket Club	LG (Miscellaneous Provisions) Act 1976, S.19
BOS Office Supplies	£64.76	Stationery Items	LG Act 1972 S111
<p><u>MINUTE NO.79.</u> <u>LOCAL EVENTS</u> The Vice Chairman attended the South Yorkshire Scouts' Garden Party at Hesley Wood, Chapeltown on 21st August 2011 and gave a brief overview of their activities.</p>			

COUNCIL CORRESPONDENCE – 1 SEPTEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
21-Jul-11	Cllr Bagshaw	booklet	The Sheffield City Strategy 2010-2020	01-Sep-11	16-Aug-11	21-Jul-11	1
28-Jul-11	Yorkshire Water	letter	Confirmation of direct debit	01-Sep-11			2
28-Jul-11	Cllr Housley	e-mail	Olympic Torch - John Burkill	01-Sep-11			3
28-Jul-11	Sheffield Futures	e-mail	Targeted Youth support funding	01-Sep-11			4
28-Jul-11	Activity Sheffield	letter	Grant for activities at Ecclesfield School	01-Sep-11			5
28-Jul-11	Royal British Legion Club	letter	Remembrance Day Parade	01-Sep-11			6
29-Jul-11	Foys, Solicitors	email	Re Sale of David Chadwick Centre	01-Sep-11	16-Aug-11		7
24-Aug-11	Foys Solicitors	e-mail	Re Sale of DCC	01-Sep-11			8
01-Aug-11	SLCC	email	Larger Councils Network meeting	01-Sep-11	16-Aug-11		9
01-Aug-11	NALC	email	DIS Extra 764	01-Sep-11			10
03-Aug-11	NALC	email	Communities in Action conference	01-Sep-11			11
04-Aug-11	YLCA	email	Data Prot/Freedom of Info issues	01-Sep-11			12
12-Aug-11	NALC	e-mail	DIS Extra 765	01-Sep-11			13
03-Aug-11	NCA	email	Brass Band Concert, Oughtibridge	01-Sep-11			14
16-Aug-11	NCA	e-mail	August newsletter	01-Sep-11			15
18-Aug-11	NCA	e-mail	Courses and activities at St Thomas More CC	01-Sep-11			16
03-Aug-11	Funding Opportunities	email	Funding available through Live UnLtd	01-Sep-11			17
03-Aug-11	Sported - Making it Happen	email	Helping sport organisations	01-Sep-11			18
05-Aug-11	Whitley Hall Cricket Club	letter	Invoice for equipment (grant)	01-Sep-11	16-Aug-11		19
08-Aug-11	One Stop Managed Waste	letter	Letter re method of payment	01-Sep-11			20
09-Aug-11	SCC	letter	Re grant to Activities Sheffield	01-Sep-11			21
12-Aug-11	SCC	poster	Celebrate Older People's Day	01-Sep-11			22
11-Aug-11	Cllr Pepper	e-mail	Response to be sent to Tim Shortland	01-Sep-11			23
11-Aug-11	South Yorkshire Fire & Rescue	e-mail	August newsletter	01-Sep-11			24
12-Aug-11	Rotherham MBC	letter	Submission of Joint Waste Plan	01-Sep-11			25

COUNCIL CORRESPONDENCE – 1 SEPTEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
12-Aug-11	Macmillan News	e-mail	Coffee morning 30 September 2011	01-Sep-11			26
12-Aug-11	Npower	letters	Change to meter read cycles	01-Sep-11			27
15-Aug-11	Resident	e-mail	Coffee morning piano offer	01-Sep-11			28
17-Aug-11	SYFAB	email	Funding News 15.8.11	01-Sep-11			29
24-Aug-11	SYFAB	e-mail	Funding news 23 August	01-Sep-11			30
18-Aug-11	Ecclesfield Park Junior Bowling Club	letter	Thank you for grant + photograph	01-Sep-11			31
18-Aug-11	Friends of Chapeltown Park	poster	Official opening of Chapeltown Park playground	01-Sep-11			32
18-Aug-11	Sharon Batty Peak District	e-mail	Reminder - Funding training in North Sheffield	01-Sep-11			33
18-Aug-11	Event Planners	e-mail	Light Switch on	01-Sep-11			34
19-Aug-11	CPRE	magazine	Countryside Voice	01-Sep-11			35
19-Aug-11	SYPA	e-mail	Employers Forum 2011 Agenda	01-Sep-11			36
19-Aug-11	PACES	letter	Invitation to Chair, opening of classrooms	01-Sep-11			37
22-Aug-11	Angram Bank Tara	notice	AGM of Angram Bank Tara 5 Sept 2011	01-Sep-11			38
22-Aug-11	Angram Bank Tara	notice	Coffee morning 26 August 2011	01-Sep-11			39
22-Aug-11	Coterie Gallery	e-mail	Titanic Exhibition 1 September 2011	01-Sep-11			40
22-Aug-11	Solar Europa	e-mail	Costings for solar panels	01-Sep-11			41
22-Aug-11	Boundary Commission for England	letter	New Parliamentary constituency boundaries	01-Sep-11			42
23-Aug-11	Cllr Weatherall	e-mail	Community Covenant Grant Scheme	01-Sep-11			43
25-Aug-11	St Marks Church	booklet	Grenoside News	01-Sep-11			44
26-Aug-11	CPRE	e-mail	Campaign Newsletter	01-Sep-11			45
26-Aug-11	Peak District & NCA	e-mail	Rural village network newsletter	01-Sep-11			46
26-Aug-11	NALC	e-mail	DIS Extra 766	01-Sep-11			47
31-Aug-11	Resident	e-mail	Damage to notice board in Ecclesfield Park	01-Sep-11			48
31-Aug-11	Ecclesfield Conservation Group	e-mail	Thank you for supportive letter	01-Sep-11			49

COUNCIL CORRESPONDENCE – 1 SEPTEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
31-Aug-11	Paces Campus	e-mail	September Newsletter	01-Sep-11			50
31-Aug-11	SYFAB	e-mail	Funding News 30 August	01-Sep-11			51
31-Aug-11	Healthy Planet	e-mail	Biz Rates Dept complaint	01-Sep-11			52
31-Aug-11	SCC	Letter	Sheffield City Council's Waste Review Survey	01-Sep-11			53
1 Sept-11	Cllr Hooper	e-mail	6 Jolly Miners	01-Sep-11			54

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 1ST SEPTEMBER 2011**

Present: Chairman: Cllr Mr H House
 Councillors: Mr J Jones, Mr B Granger, Mrs K Granger,
 Mrs D Fearnley, Mr A Bainbridge, Mr A Hooper, Dr J C Bowden,
 Mr D E Pepper

No apologies were received – all Councillors present.

MINUTE	ACTION
<p><u>MINUTE NO.45.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.46.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> Cllr Mr H House declared a possible interest in planning application 11/02503 – 19 Smithy Carr Avenue due to his home address being in close proximity to the proposed site, and did not speak thereon.</p>	
<p><u>MINUTE NO.47.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.48.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>11/02566/FUL – Harrington’s Sandwich Bar, 235A Burncross Road</u> The Planning Committee considered the above application to which two objections had been received. The residents also attended the meeting to voice their concerns. The original application in March 2010 - 10/00635/FUL was withdrawn following objections received, however the property still continued trading. A further application 10/02658/FUL was made to the City Council but the Parish Council were not informed of this application, which was subsequently refused with enforcement action in March 2011. The Planning Committee support the residents objections on the following grounds:-</p> <ul style="list-style-type: none"> Ø Delivery vehicles park on single yellow lines causing a possible traffic hazard. Ø Increased traffic and litter on site, parked vehicles often encroach the neighbours’ driveways; licensed taxis are now also using the parking area whilst awaiting their next booking. Ø Noise pollution from the proposed air handling equipment to the rear elevation, which is directly in front of neighbouring properties. Ø Cooking smells from the property, which also make it impossible for the neighbours to enjoy using their gardens. 	

PLANNING LIST 1 SEPTEMBER 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/02503 29-Aug-11	FUL	F KHALIL KHAN Rec. 12.8.11	19 SMITHY CARR AVENUE, SHEFFIELD S35 2ZQ SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Sep-11
11/02566 05-Sep-11	FUL	F KHALIL KHAN Rec. 18.8.11	HARRINGTON'S SANDWICH BAR, 235A BURNCROSS ROAD CONTINUATION OF USE OF BUILDING AS SANDWICH SHOP/CAFÉ (USE CLASS A5) AND INSTALLATION OF AIR HANDLING EQUIPMENT TO THE REAR ELEVATION	N/CONSULTED OBJS REC.	SUPPORT RESIDENTS OBJECTIONS	01-Sep-11
11/02579 06-Sep-11	FUL	P JESSOP Rec. 19.8.11	49 ROJEAN ROAD, SHEFFIELD S35 8QR SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Sep-11
11/02611 08-Sep-11	FUL	S HALLAM Rec. 22.8.11	331 THE COMMON, SHEFFIELD S35 9WL FIRST FLOOR REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Sep-11
11/02418 06-Sep-11	FUL	P JESSOP Rec. 22.8.11	81 STANLEY ROAD, CHAPELTOWN, SHEFFIELD S35 2XS DEMOLITION OF EXISTING GARAGE AND ERECTION OF DETACHED DOUBLE GARAGE TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Sep-11
11/02592 07-Sep-11	FUL	F KHALIL KHAN Rec. 22.8.11	MORRISONS SUPERMARKET, 299 THE COMMON, SHEFFIELD S35 9WJ ERECTION OF ROOF MOUNTED CONDENSER PLATFORM RESIDENTS ATTENDING	N/CONSULTED OBJS REC. 5 COMMENTS ON SCC WEBSITE	SUPPORT RESIDENTS OBJECTIONS RE NOISE	01-Sep-11

PLANNING CORRESPONDENCE – 1 SEPTEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
24-Aug-11	Cllr Bagshaw	e-mail	235A Burncross Road		01-Sep-11		1
25-Aug-11	Residents	e-mail	Obj re 235 Burncross Road		01-Sep-11		2
25-Aug-11	Residents 1	e-mail	Obj re Morrisons planning application		01-Sep-11		3
17-Aug-11	SCC	email	Roadworks Halifax Rd to Creswick Lane		01-Sep-11		4
17-Aug-11	Rural Yorkshire	email	South Yorkshire Rural Network		01-Sep-11		5
17-Aug-11	CPRE	email	eNewsletter August 11		01-Sep-11		6
18-Aug-11	SCC	e-mail	Roadworks Report 819		01-Sep-11		7
25-Aug-11	SCC Streetforce	e-mail	Roadworks Report 820		01-Sep-11		8
23-Aug-11	Streetforce	e-mail	Response re broken glass		01-Sep-11		9
25-Aug-11	Streetforce	e-mail	Response re Hedges on Thompson Hill		01-Sep-11		10
31-Aug-11	Resident	Letter	Obj re Morrison's Supermarket		01-Sep-11		11
31-Aug-11	Cllr House	e-mail	Response re Look Local article		01-Sep-11		12
31-Aug-11	Kier Asset Partership Services Ltd	e-mail	Bi-monthly list of potential disposals		01-Sep-11		13

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 13 SEPTEMBER 2011**

Present: Chairman: Cllr Mrs D Fearnley
 Councillors: Mr J Jones, Mr B Granger, Mrs K Granger,
 Mr A Bainbridge, Ms V M Bowden as substitute for Mr A Hooper,
 Dr J C Bowden, Mr J Housley as substitute for Mr H House

Apologies were received from Cllrs Mr H House, Mr D Pepper and Mr A Hooper

MINUTE	ACTION
<p><u>MINUTE NO.51.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.52.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.53.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.54.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> No objections had been received to the one plan for consideration therefore the Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.</p>	<p>Clerk to write to HOP at SCC</p>
<p><u>MINUTE NO.55.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO. 56</u> <u>REVIEW OF THE MASTER MINUTES</u> The Clerk supplied the Committee with a proposed new version of the minutes. This item is to be discussed further at the next Finance Committee and the next Full Council meeting.</p>	
<p><u>MINUTE NO.57.</u> <u>CORRESPONDENCE (Appendix B)</u> <u>Item 4 – Morrisons Supermarket</u> - A response has been received back from the Environmental Protection Service to confirm that they are investigating concerns regarding noise issues reported by neighbouring properties.</p>	

Item 6 – Chapeltown Baths - Invitation received for a Parish Council representative to attend the Annual General Meeting on the 4 October 2011. Cllr Ms V M Bowden confirmed that she would be willing to attend.

Item 8 – 235 Burncross Road – Cllr Bagshaw sent in an e-mail updating the Committee on the current situation. The application has been made invalid in order to clarify the description of the development (use Class 5). The Planning Department need to determine what the applicant is seeking permission for.

Item 12 – Players Lounge, Ecclesfield – Response received from the Licensing Department regarding concerns raised by the Police and neighbours, of noise and anti-social behaviour at the Club. Also informed that a hearing took place on the 6 September.

17 Wortley Road – Telephone conversation from the Planning Department on the 8 September to confirm that the application would be heard at the City Council Planning meeting on the 13 September when it would be recommended that the application be refused.

PLANNING LIST 13 SEP 11						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/02316 23-Sep-11	FUL	P JESSOP Rec 6.9.11	PRIOR ROYD FARM, 37A TOP SIDE, GRENSIDE CONVERSION OF STABLES TO DWELLINGHOUSE - AMENDED SITE PLAN	N/CONSULTED	NO OBJECTIONS	13-Sep-11

PLANNING CORRESPONDENCE 13 SEPTEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
02-Sep-11	SCC Streetforce	e-mail	Roadworks Report 821		13-Sep-11		1
09-Sep-11	SCC	email	Roadworks report 822		13-Sep-11		2
09-Sep-11	SCC	email	Prop roadworks Ecclesfield		13-Sep-11		3
06-Sep-11	SCC	email	Comments re Morrisons plann appl		13-Sep-11		4
06-Sep-11	Sheffield Futures	email	Places People Play Funding		13-Sep-11		5
06-Sep-11	Chapelton Baths	letter	Invite to AGM 4.10.11		13-Sep-11	15-Sep-11	6
06-Sep-11	Yorkshire Water	letter	Forthcoming works Burncross/High Green		13-Sep-11		7
06-Sep-11	Cllr Bagshaw	email	Comments re 235A Burncross Road		13-Sep-11		8
06-Sep-11	Sheffield Futures	email	Grant scheme reminder		13-Sep-11		9
06-Sep-11	SY Fire & Rescue	email	Briefing Note, Sep 11		13-Sep-11		10
06-Sep-11	Sheffield Futures	email	PAP meeting 9 Sep 11		13-Sep-11		11
07-Sep-11	SCC, Dev Servs	letter	Comments re Players Lounge, Ecc		13-Sep-11		12
07-Sep-11	SCC	email	Resurfacing High St/St Michaels Rd		13-Sep-11		13
08-Sep-11	East Peak Innovation	email	Conference 1 Oct 11		13-Sep-11	15-Sep-11	14
13-Sep-11	SCC	e-mail	Response re Dog Waste Thorncliffe Park		13-Sep-11		15

MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
15TH SEPTEMBER 2011

Present: Chairman: Mr G Oxley

Councillors: Mr G Weatherall, Mr B Edley, Mr D E Pepper, Mrs D Fearnley

Apologies for absence were received from Cllrs Mr J Jones & Mr H House and the reasons for absence were approved by the committee

MINUTES	ACTION
<p><u>MINUTE NO.5.</u> <u>REPORT FROM LEAD COUNCILLOR ON TRAINING</u> The Committee received a report from the Lead Councillor, Cllr Mr David Pepper. The Committee noted the need for more training for staff in specific areas.</p> <p>Cllr Pepper also reported the successful completion of the Working With Your Council Course by the Clerk to the Council.</p>	

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 15th SEPTEMBER 2011

Present: Chairman: Cllr Mr D E Pepper
Councillors: Mr J Housley, Mr G Weatherall, Ms S Constance, Mr B Edley,
 Mr G Oxley, Mrs D Fearnley as substitute for Ms V M Bowden

Apologies for absence were received from Cllrs Mr J Jones & Ms V M Bowden and the reasons for absence were approved by the committee

MINUTE	<u>ACTION</u>
<p><u>MINUTE NO.37.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.38.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.39.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none received.</p>	
<p><u>MINUTE NO.40.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports for July and August were received. Budget for 2011/2012, the committee agreed to transfer funds as follows: 1. £1,000 from 'Miscellaneous' and £3,000 from 'By-election' to 'Premises'. 2. £500 from 'Training' to 'Loan Repayment'. The committee also discussed the budget forecast for the following year and considered various options with regard to increase the precept.</p>	
<p><u>MINUTE NO.41.</u> <u>TO INTRODUCE MR ALEX WARMALD AS THE PROPOSED NEW INTERNAL AUDITOR FOR ECCLESFIELD PARISH COUNCIL</u> Mr Alex Warmald, the proposed new internal auditor, was introduced to the committee, who gave an overview of his credentials and experiences.</p>	<p>Confirmation letter of appointment to follow after the next council meeting</p>
<p><u>MINUTE NO.42.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>42.1. Thorncliffe Conservation Group (two applications)</u> Two members from the Thorncliffe Conservation Group attended the meeting and gave details of their need for financial assistance: <u>Testing of water quality</u> Thorncliffe pond is badly silted by floods and is dangerously shallow.</p>	

<p>Funds secured will be used for carrying out risk assessments, and to test the level of industrial contamination (by Ecus, Environmental Consultants).</p> <p>RECOMMENDED UNANIMOUSLY (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr D Pepper) That a grant of £500 to be given in response to their request.</p> <p><u>Lantern Procession</u> The group is planning to hold a lantern procession with the children of Lound Junior School. Funds are required to hold 5 workshops in organising the event.</p> <p>RECOMMENDED UNANIMOUSLY (Proposed by Cllr Ms S Constance Seconded by Cllr Mr B Edley) A grant of £600 to be given in response to their request.</p>	
<p><u>MINUTE NO.43.</u> <u>TO APPROVE AN INCREMENT FOR THE CLERK FOLLOWING THE COMPLETION OF THE WORKING WITH YOUR COUNCIL COURSE</u> The committee congratulated the Clerk for successfully completing the 'Working With Your Council' course and approved an increment from September 2011. They also approved for the Clerk to commence the 'Certificate in Local Council Administration' (CiLCA) course.</p>	
<p><u>MINUTE NO.44.</u> <u>TO AMEND THE FINANCIAL REGULATIONS – TO CONSIDER ADDING A CLAUSE IN S5 TO FACILITATE THE MOVEMENT OF FUNDS</u> This item is to be discussed at the next Finance meeting.</p>	<p>Agenda item for next Finance meeting</p>
<p><u>MINUTE NO.45.</u> <u>APPROVE THE DISTRIBUTION ON VAT PAYMENT TO RESIDENTS OF CUPOLA LANE</u> The committee asked the clerk to get clarification from YLCA before doing anything on this matter and report back to this Committee as there were worries about charitable status.</p>	
<p><u>MINUTE NO.46.</u> <u>REVIEW OF THE MASTER MINUTES</u> This item is to be discussed at the next Finance meeting.</p>	<p>Agenda item for next Finance meeting</p>
<p><u>MINUTE NO.47.</u> <u>TO CONSIDER THE PROVISION OF CHRISTMAS TREE GRANTS IN THE PARISH</u> This item is to be discussed at the next Finance meeting.</p>	<p>Agenda item for next Finance meeting</p>
<p><u>MINUTE NO.48.</u> <u>TO CONSIDER THE PROVISION OF GRANTS TO SCHOOLS IN THE PARISH</u></p>	

<p>The Clerk presented a list of various grants given to schools, in the last year. Cllr B Edley requested that a donation be made to Paces School, which has a small number of pupils. RECOMMENDED UNANIMOUSLY (Proposed by Cllr Mr D Pepper Seconded by Cllr Mr G Weatherall) Agreed that PACES school be included.</p> <p>RECOMMENDED UNANIMOUSLY (Proposed by Cllr Ms S Constance Seconded by Cllr Mr J Housley) It was agreed to allocate £1.50 per pupil.</p>	<p>To include Paces school to the grant list</p>
<p><u>MINUTE NO.49.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The Chairman examined the recent transactions and signed the Imprest account.</p>	
<p><u>MINUTE NO.50.</u> <u>CORRESPONDENCE</u> Items requiring a reply or response:-</p> <p>The classified listing of Ecclesfield Parish Council, in the BT phone book, to be removed due to the forthcoming charges proposed by BT.</p>	<p>Form to be completed</p>

FINANCE CORRESPONDENCE 15 SEPTEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
02-Sep-11	Thornccliffe Conservation Group	application	App for fin assist for de-silting Thornccliffe Pond			15-Sep-11	1 Agenda item
02-Sep-11	Thornccliffe Conservation Group	application	App for fin assist for lantern procession			15-Sep-11	2 Agenda item
31-Aug-11	Revitalising Ecclesfield Park	e-mail	Application for financial assistance			15-Sep-11	3
14-Sep-11	Chap & Dist Amateur Operatic Soc	application	Application for financial assistance			15-Sep-11	4
28-Jul-11	Mr Birkby	letter	Re Grenoside Exhibition Charity		16-Aug-11	15-Sep-11	5
14-Sep-11	Foys Solicitors	letter & contract	Sale of David Chadwick Centre			15-Sep-11	6
01-Aug-11	SYPA	email	Item for EPIC notice board			15-Sep-11	7
02-Aug-11	SYPA	email	Item for EPIC notice board			15-Sep-11	8
02-Sep-11	SYPA	e-mail	Annual General Meeting 13 October 2011			15-Sep-11	9
07-Sep-11	SYPA	email	Item for EPIC noticeboard			15-Sep-11	10
12-Sep-11	SYPA	email	Employers forum 2011			15-Sep-11	11
06-Sep-11	Chapelton Baths	letter	Invite to AGM 4.10.11		13-Sep-11	15-Sep-11	12
07-Sep-11	Treetops Social Club	Letter	Thanks for recent grant			15-Sep-11	13
08-Sep-11	Grenoside Luncheon Club	letter	Receipts for goods for grant			15-Sep-11	14
08-Sep-11	East Peak Innovation	email	Conference 1 Oct 11		13-Sep-11	15-Sep-11	15
14-Sep-11	Richard Godley	e-mail	Industrial heritage climate change conf prog			15-Sep-11	16
14-Sep-11	SYFAB	e-mail	Funding news 13 September			15-Sep-11	17
14-Sep-11	Hullaballoos	letter	Payment of rental for signage			15-Sep-11	18