

To all Members of the Parish Council

SUMMONS

24 November 2011

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 1 December 2011.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members.
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting.
3. To identify any items for discussion which may require the exclusion of the press and public.
4. To approve the Minutes of the Parish Council meeting held 3 November 2011 (Pgs: 1-4 and Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 3 November 2011 (Pgs: 7-9 & Appends A & B)
7. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 15 November 2011 (Pg: 13 & Appends A & B).
8. To approve the Minutes of the Finance & Premises Committee meeting held 17 November 2011 (Pgs: 16-18 & Appendix A) and to approve the recommendations contained therein and to receive and approve the minutes of the Staffing Sub-Committee meeting held 17 November 2011 (Pg. 20).
9. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 1 December 2011.
10. **Northern Community Assembly**
Items to be considered at the Northern Assembly and Parishes Partner Panel

11. **Notice of Motion received from Cllr Alan Hooper and Cllr Howard House regarding local radio**

That Ecclesfield Parish Council:-

- (a) Recognises the excellent and valued local public service provided to the people and communities of this Parish and the wider Sheffield and South Yorkshire area by our local BBC Radio Sheffield.
- (b) Accepts the difficult budget constraints facing the BBC but notes with concern the disproportionate cuts of 16% that face BBC Radio Sheffield whilst National Radio Stations face cuts of 7.5% and other London based BBC programmes have an increase in their budget.
- (c) Calls on the Director General of the BBC to recognise the service provided by our Local Broadcasters and reduce these unacceptable cuts in local budgets.
- (d) Directs that a copy of this motion be sent to the Director General of the BBC, the Secretary of State for Culture, Media and Sport, all Sheffield MP's and BBC Radio Sheffield.

12. **Community Room Hire Charge**

To discuss and approve the Community Room Hire Charge to commence in the new financial year.

13. **Correspondence** – Items requiring a decision or response

14. **Accounts** – To approve the accounts presented for payment

15. **Local Events**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING HELD
3RD NOVEMBER 2011

Present: Chairman: Cllr J Jones
Councillors: H House, A Hooper, Mrs K Granger, B Granger, A Bainbridge,
G Oxley, Ms V M Bowden, Dr J C Bowden, Mrs D Fearnley,
Ms S Constance, G Weatherall, B Edley, D E Pepper & J Housley
In attendance: Mrs G Kress, Administration Officer, Cllr Mr C Taylor (City
Councillor)

No apologies for absence were received; all members were present at the meeting.

Before the commencement of the meeting a resident attended to voice his concerns regarding a recent decision by Sheffield City Council to take enforcement action upon the owner of 17 Wortley Road, who had submitted various plans to convert the property into six flats, which had subsequently been refused due to health and safety issues for existing tenants. Cllr Mr G Weatherall stated that he and another City Councillor Mr A Mead would follow the case through and keep the resident informed.

97. To receive any amended declarations of interest from members

There were none received.

98. To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at the meeting

Cllr Mr G Oxley declared a personal interest in Planning application 11/00823/FUL Bradbury's Haulage in that he knew the owner of the premises and did not speak thereon.

99. To identify any items for discussion which may require the exclusion of the press and public

That the public and press be excluded for items 13 and 14 on the agenda re delegated powers for the Finance Committee and the Staffing Sub-Committee.

100. To approve the minutes of the Parish Council meeting held 6th October 2011

Resolved Unanimously (Proposed by Cllr Mr G Weatherall and Seconded by Cllr Mrs D Fearnley)

That the minutes be confirmed as a correct record of the meeting.

101. To approve the minutes of the Environmental Planning & Employment Committee meeting held 6th October 2011

Resolved Unanimously (Proposed by Cllr Mr H House, Seconded by Cllr Mrs D Fearnley)

That the minutes be confirmed as a correct record of the meeting.

102. To approve the minutes of the Staffing Sub Committee meeting held on 6th October 2011 and to approve the recommendations contained therein

Resolved Unanimously (Proposed by Cllr Mr D Pepper, Seconded by Cllr Mrs D Fearnley)

That the minutes be confirmed as a correct record of the meeting.

103. To approve the minutes of the Environmental Planning & Employment Committee meeting held 18th October 2011

Resolved Unanimously (Proposed by Cllr Mr H House, Seconded by Cllr Dr J C Bowden)

That the minutes be confirmed as a correct record of the meeting.

104. To approve the minutes of the Staffing Sub Committee meeting held 20th October 2011 and to approve the recommendations contained therein

Resolved Unanimously (Proposed by Cllr Mr D Pepper, Seconded by Cllr Mr G Weatherall)

That the minutes be confirmed as a correct record of the meeting.

105. To approve the minutes of the Finance & Premises Committee meeting held 20th October 2011 and to approve the recommendations contained therein

Resolved Unanimously (Proposed by Cllr Mr D Pepper, Seconded by Cllr Mr J Housley)

That the minutes be confirmed as a correct record of the meeting.

Cllr Pepper informed the Council that verbal confirmation had been received that the sale of the David Chadwick Centre had fallen through and it was agreed that a local Auctioneer be contacted to obtain a valuation of the building and also obtain a quotation for costs involved.

Cllr Pepper also informed the Council that Chapelton Baths had requested an extension to their lease, in order that they can obtain quotes for solar panels to be installed at the Baths. With an extension to their lease they would also be able to attract potential funding to secure the future of the premises and any potential developments. It was therefore agreed that the Council's Solicitors be contacted to enquire what costs would be involved in drafting a new lease agreeing to a minimum of 40 years, and also with the option that it could be extended in the future.

Letter to be sent to local Auctioneers re David Chadwick Centre
Letter to be sent to the Council Solicitors lease for Chapelton Baths

106. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 3rd November 2011

Resolved Unanimously (Proposed by Cllr Mr H House, Seconded by Cllr Mr D Pepper)

That the verbal report be received.

107. Northern Community Assembly

Items to be considered at the Northern Assembly and Parishes Partner Panel

Cllr Mr A Hooper reported that at the recent Partners Panel meeting two officers had attended from Sheffield City Council with regard to PFI and the implications for Parish Councils. The next meeting is at Bradfield on the 20 January 2012 and Councillors were asked to identify any items for discussion.

PFI documents to be placed on the secure area of our website.

108. BDO – Conclusion of Audit for year ended 31st March 2011

To approve and accept the Annual Return

Resolved Unanimously (Proposed by Cllr Mr D Pepper, Seconded by Cllr Mr J Jones)

Members noted comments received and agreed that the Annual Return be approved and accepted.

109. Delegated Powers to the Finance Committee

To discuss and approve delegated powers for the Finance Committee to act upon urgent financial matters.

Resolved Unanimously (Proposed by Cllr Mr D Pepper, Seconded by Cllr Mr G Weatherall)

That the Finance and Premises Committee be given delegated powers to act upon all financial and premises matters, when needed urgently, including all staffing matters i.e. appointment, induction, performance management, grievance, discipline, and dismissal be delegated to the Finance and Premises Committee.

The Financial Regulations to be amended accordingly

110. Delegated Powers to the Staffing Sub Committee

To discuss and approve delegated powers for the Staffing Sub Committee to act upon all staffing matters

That the Finance and Premises Committee give delegated powers to the Staffing Sub-Committee to act upon all staffing matters i.e. appointment, induction, performance management, grievance and discipline, and dismissal.

The Financial Regulations to be amended accordingly

111. Correspondence

Items requiring a decision or response

Members noted correspondence received, and were asked by the Chairman to look at the following items in particular, on the secure area of the website.

Item 1 – Queen Elizabeth II Fields Challenge – Deadline for applications is 30 November 2011 – if the sites are dedicated they can then be eligible to apply for improvement funds from the SITA Trust and Sport England.

Item 6 – Partners Panel minutes

Item 8 – Queen’s Diamond Jubilee Beacons – the guide to taking part

Item 14 – Response re 2013 Review of Parliamentary Constituencies in England

Item 15 – YLCA legal topic note Data Protection

Item 18 – YLCA response re VAT

Item 21A – YLCA Future of standards of conduct of members

Item 23 and 23A – Sale of David Chadwick Centre

Item 36 – Hi Point Scaffolding – Quote for installation of Christmas tree

Item 38 – Thorncliffe Recreation Ground – Saturday 5 November 2011 – at Thorncliffe Pavillion

112. Accounts

To approve the accounts presented for payment

Resolved Unanimously (Proposed by Cllr Mr D Pepper, Seconded by Cllr Mr J Jones):-

Payable to	Amount	Payment Details	Payment made under
AOL	£22.36	Internet fee	LG Act 1972 S111
Sheffield City Council	£513.00	Rates for both buildings	LG Act 1972 S111
Thorncliffe Conservation Group	£500.00	Grant – testing water quality	LG Act 1972 S137
Thorncliffe Conservation Group	£600.00	Grant – Lantern procession	LG Act 1972 S145
BDO Stoy Hayward	£696.00	Year end audit 2011	LG Act 1972 S111
Merlin Networks	£72.47	Annual website hosting package	LG Act 1972 S111
Roy Smith Garden Services	£94.00	Grass cutting 13 Oct and 28 Oct	LG Act 1972 S111
BOS	£118.19	Stationery items	LG Act 1972 S111

Sheaf Sports & Trophies	£225.00	Grant to Grenoside Bowling Club for equipment	LG (Miscellaneous Provisions Act) 1976 S19
British Telecom	£67.68	Fax machine (2869486	LG Act 1972 S111
British Telecom	£80.56	Line 2 (2844771)	LG Act 1972 S111
British Telecom	£140.62	Line 1 (2845095)	LG Act 1972 S111
Merlin Networks	£150.00	Three visits to office to repair system	LG Act 1972 S111
Hi Point Scaffolding	£85.04	Hire period 1.10.11 to 31.10.11	LG Act 1972 S111
Royal British Legion	£42.50	Wreaths for Remembrance Service	LG Act 1972 S111
Grenoside Community Association	£150.00	Christmas tree grant	LG Act 1972 S137
Angram Bank Tara	£150.00	Christmas tree grant	LG Act 1972 S137
Ecclesfield Conservation Society	£150.00	Christmas tree grant	LG Act 1972 S137
Burncross Action Team	£150.00	Christmas tree grant	LG Act 1972 S137
Grenoside Primary School	£498.00	Christmas grant cheque	LG Act 1972 S145
Lound Junior School	£358.50	Christmas grant cheque	LG Act 1972 S145
Paces School	£36.00	Christmas grant cheque	LG Act 1972 S145
Angram Bank Primary School	£411.00	Christmas grant cheque	LG Act 1972 S145
Windmill Hill Primary School	£450.00	Christmas grant cheque	LG Act 1972 S145
St Thomas More RC Primary Sch	£291.00	Christmas grant cheque	LG Act 1972 S145
St Mary's RC Primary School	£298.50	Christmas grant cheque	LG Act 1972 S145
Lound Infant School	£267.00	Christmas grant cheque	LG Act 1972 S145
High Green Primary School	£321.00	Christmas grant cheque	LG Act 1972 S145
Greengate Lane Primary School	£292.50	Christmas grant cheque	LG Act 1972 S145
Ecclesfield Primary School	£594.00	Christmas grant cheque	LG Act 1972 S145
Coit Primary School	£298.50	Christmas grant cheque	LG Act 1972 S145
Chapelton & Dist Amateur Operatic	£600.00	Grant towards production of shows	LG Act 1972 S145
Ernest Fox House Social Club	£250.00	Grant towards Christmas lunch for members	LG Act 1972 S145
M Chambers Merlin Networks	£73.20	Fee for domain name 2 years expires Nov 2013	LG Act 1972 S111

113. Local Events

Cllr Mrs D Fearnley reminded everyone that it is the High Hopes Tea Dance on the 12 November 2011.

COUNCIL CORRESPONDENCE – 3 NOVEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
10-Oct-11	BDO Stoy Hayward	letter	Year end Audit	03-Nov-11		20-Oct-11	Agenda item
07-Oct-11	Lawrence Fields Trust	e-mail	Queen Elizabeth II Fields Challenge	03-Nov-11			1
07-Oct-11	Rural Action Yorkshire	letter	Annual Review and AGM	03-Nov-11			2
07-Oct-11	Pitstop Children	letters	Thank you for invite to coffee morning	03-Nov-11			3
07-Oct-11	NCA	letter	Veolia Trust	03-Nov-11			4
24-Oct-11	NCA	e-mail	Climate change fund	03-Nov-11			5
24-Oct-11	NCA	e-mail	Partners panel minutes	03-Nov-11			6
24-Oct-11	NCA	e-mail	Rural network meeting update	03-Nov-11			7
10-Oct-11	The Queen's Diamond Jubilee Beacons	letter	The guide to taking part	03-Nov-11			8
10-Oct-11	South Yorkshire Passenger Transport	letter	Bus service changes in Sheffield	03-Nov-11			9
11-Oct-11	Postcode Gazette	e-mail	News from EPC	03-Nov-11			10
11-Oct-11	Historic Towns Forum	e-mail	Annual Conference	03-Nov-11			11
12-Oct-11	Macmillan	e-mail	Newsletter	03-Nov-11			12
12-Oct-11	Paces	e-mail	Community Organisers	03-Nov-11			13
20-Oct-11	Boundary Commission	letter	Response re review of Parliamentary Constituencies	03-Nov-11		20-Oct-11	14
20-Oct-11	YLCA	e-mail	Amended legal topic note - Data Protection	03-Nov-11		20-Oct-11	15
10-Oct-11	YLCA	advice note	The Bribery Act 2010 Impact on local Councils	03-Nov-11			16
10-Oct-11	YLCA	update	White Rose update September 2011	03-Nov-11			17
24-Oct-11	YLCA	e-mail	Response re VAT claim on Cupola Lane	03-Nov-11			18
25-Oct-11	YLCA	e-mail	Info Briefing October 2011	03-Nov-11			19
26-Oct-11	YLCA	e-mail	Smaller Councils one day conf at Todmorden	03-Nov-11			20
01-Nov-11	YLCA	e-mail	Info Briefing October	03-Nov-11			21
03-Nov-11	YLCA	e-mail	Future of standards of conduct of members	03-Nov-11			21A
24-Oct-11	NALC	e-mail	DIS Extra 770	03-Nov-11			22
20-Oct-11	Mike Shield	e-mail	Re Sale of DCC	03-Nov-11		20-Oct-11	23
02-Nov-11	Foys, Solicitors	e-mail	Update re David Chadwick Centre	03-Nov-11			23A
20-Oct-11	HMRC	letter	Claims for VAT refunds by local authorities	03-Nov-11			24
21-Oct-11	CPRE	e-mail	October newsletter	03-Nov-11			25
21-Oct-11	PACES	e-mail	Community organisers vacancies	03-Nov-11			26
24-Oct-11	Friends of the Peak District	e-mail	E Newsletter October	03-Nov-11			27
24-Oct-11	South Yorks Fire & Rescue	e-mail	October newsletter	03-Nov-11			28

COUNCIL CORRESPONDENCE – 3 NOVEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
24-Oct-11	Clr Pepper	e-mail	Letter re Carer Services	03-Nov-11			29
25-Oct-11	Sharon Batty Peak District	e-mail	Renewable Heat Premium payment info	03-Nov-11			30
26-Oct-11	SYFAB	e-mail	Funding news 25.10.11	03-Nov-11			31
28-Oct-11	SYFAB	e-mail	Invite to SYFAB AGM	03-Nov-11			32
-3-Nov-11	SYFAB	e-mail	Funding news 31.10.11	03-Nov-11			33
26-Oct-11	PACES Campus	e-mail	November newsletter	03-Nov-11			34
27-Oct-11	St Marks Church	booklet	Grenoside News	03-Nov-11			35
28-Oct-11	Hi Point Scaffolding	quote	Quote for installation of Christmas lights	03-Nov-11			36
31-Oct-11	Saskia Peet	e-mail	Sheffield Environment Weeks	03-Nov-11			37
31-Oct-11	SCC	e-mail	Thorncliffe Recreation Ground Masterplan	03-Nov-11			38
02-Nov-11	South Yorks Fire & Rescue	e-mail	Member Briefing November 2011	03-Nov-11			39
02-Nov-11	Peak District National Park Authority	e-mail	Funding workshop at Paces	03-Nov-11			40
02-Nov-11	SCC Paul Tankard	e-mail	Response re Cenotaph e-mail 17.10.11	03-Nov-11			41

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 3RD NOVEMBER 2011**

Present: Chairman: Cllr H House
Councillors: J Jones, B Granger, Mrs K Granger, D E Pepper, A Bainbridge,
A Hooper, Dr J C Bowden, Mrs D Fearnley
In attendance: Mrs G Kress, Administration Officer, Cllr Mr C Taylor (City
Councillor) and 5 members of the public were present

No apologies for absence were received; all members were present at the meeting.

71. To receive any amended declarations of interest from members

There were none received.

72. To receive any declarations of personal and/or prejudicial interest from members of the committee on items to be discussed at this meeting

There were none received.

73. To identify any items for discussion which may require the exclusion of the press and public

There were none identified.

Before the commencement of the meeting the Chair of Planning Cllr Mr H House explained that there were members of the public present who wished to comment on items of correspondence received by the Committee and therefore they were allowed to present their concerns to the Committee prior to consideration of the planning applications.

- Ø One resident attended the meeting to voice his concerns regarding the Licensing application at the Black Bull Public House in Ecclesfield. This had been discussed at the Planning meeting on the 18 October 2011. The Planning Committee had stated that there were no objections but had requested that further information be sought from the Licensing Department to enable them to consider licensing applications in further detail.

The resident presented a petition to the Committee, which has also been sent to the Licensing Department with 88 objectors and 6 non-objectors. The main areas of concern are the noise levels; litter and anti social behaviour and they fear that the extension of hours will exacerbate the situation. The resident asked our permission to advise the Licensing Department that we broadly supported his petition, given that he had to reply before midnight on the 3 November 2011. The resident stated that the local Police Team are responding to the Licensing Department due to the level of local concern. Cllr Mr C Taylor also stated that he would be supporting them. The Chair requested that we write to the Licensing Department asking that these comments be taken into account when consideration is given to the application.

Letter to be sent to Licensing Department

- Ø The owner of Harrington's Sandwich Bar, 235A Burncross Road attended the meeting to put her case to the Committee. She was unaware that she could

have attended the earlier meetings when her planning applications were being considered. She took over ownership of the business six months ago and was not aware of earlier planning issues. Confusion has apparently been caused by the original applications being made by the previous owner.

The owner disputed comments made about the times that hot food is prepared. She stated that she has no plans to extend her opening hours, all she wants is to be able to seat her customers inside the premises, which requires an A3 permission; they also want to install a new extractor. The majority of her customers are local and elderly and a petition has been sent to Sheffield City Council Planning Department with 350 signatures on it in support of the application. Many of the signatories are residents in neighbouring properties. The Chair advised the owner to attend the hearing date at the City Council to put forward their comments. The Committee requested that a letter be sent to the Head of Planning informing them of the further information received with the request that the decision is made by the Board rather than a delegated officer.

Letter to be sent to Head of Planning at SCC

74. Planning Proposals for consideration

11/00823/FUL – Bradbury’s Haulage, 68A Yew Lane, Sheffield S5 9AN

No objections had been received to the above application, and there were none on the City Council website, however two residents attended the meeting to voice

their concerns, the main ones being:-

- Ø Noise pollution at all times of day, the noise pollution would be worse because building the workshop would facilitate carrying out vehicle maintenance on site which had previously been carried out off site. The Traffic Commissioner is currently reviewing the hours of operation at the premises
- Ø Fumes from vehicles on site.
- Ø Loss of trees and hedgerow, the area cleared on site used to be an orchard – a fence is now erected in their place.
- Ø Loss of privacy to neighbouring properties – the resident stated that the proposed development is set further away from their properties, but it is still an imposing building.

The Committee considered the above comments and requested that a letter be sent to the Head of Planning reiterating previous comments, and also that the decision be made by the Board rather than a delegated officer.

Letter to be sent to Head of Planning at SCC

11/03257/FUL – Thorncliffe Cricket and Social Club, Lound Side, Chapeltown

One objection had been received to the above application and there were three comments on the City Council website. The main concerns highlighted were:-

- Ø Loss of light
- Ø Noise issues from loud music and people exiting the premises late at night
- Ø Anti social behaviour with damage to cars and property
- Ø Loss of privacy
- Ø Insufficient parking spaces – residents are unable to park near their homes due to the amount of cars visiting the club, parking on residential streets rather than using the car park.

The Committee are in support of the residents’ objections and requested that a letter be sent to the Head of Planning at Sheffield City Council asking that a site visit be

made to assess the impact of the proposed development on neighbouring properties and also that the decision be made by the Board rather than a delegated officer.

Letter to be sent to Head of Planning at SCC

11/03198/FUL – GT News, 2-4 Station Road, Chapeltown, Sheffield S35 2XH

No objections had been received to the above application, however there was one comment on the City Council website asking what type of business it would be. The only concern that the Planning Committee has is that at the moment there are no yellow lines painted on the road adjacent to the property. Cllr Mr A Hooper stated that previously cars have parked on the pavement outside the property and would like this matter to be addressed when a decision is made about the planning application as this is a very busy road and the property is close to a pedestrian crossing.

Letter to be sent to Head of Planning at SCC

75. Licence Applications

No licence applications had been received.

76. Railway Bridges in Chapeltown -To discuss the state of repair of the railway bridges and the response to be sent to Railtrack regarding their upkeep

Cllr Mr A Hooper reported that this item had been discussed at the Thriving Districts meeting, Sheffield City Council are looking into the matter but it was the responsibility of Railtrack to maintain the bridges. The Committee considered these comments and requested that a letter be sent to Railtrack asking that they investigate the concerns raised and take action to maintain the condition of the bridges.

Letter to be sent to Railtrack

77. Correspondence

Item 7 – Proposed base station installation at Potterhill Water Tower –

Comments were invited from the Committee by Telefonica UK Limited (O2) regarding the proposed application for a base station to be added to the existing water tower. The Committee noted the plans, to which there were no objections at present but they stated that they cannot say they will not object when it comes to the Committee as a full planning application, as any comments or objections from residents of neighbouring properties will be taken into account when making a recommendation to the City Council.

Response to be sent

PLANNING LIST – 3 NOVEMBER 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/03257 03-Nov-11	FUL	F KHALIL KHAN Rec. 17.10.11	THORNCLIFFE CRICKET AND SOCIAL CLUB, LOUND SIDE TWO STOREY AND SINGLE STOREY EXTENSION TO SOCIAL CLUB AND ERECTION OF A RETAINING WALL TO THE REAR	N/CONSULTED 1 obj REC AND 3 COMMENTS ON SCC WEBSITE	SUPPORT OBJS RE LOSS OF LIGHT PRIVACY & PARKING ISSUES	03-Nov-11
11/03242 03-Nov-11	FUL	P JESSOP Rec. 18.10.11	43 HUNSHELF ROAD, BURNCROSS, SHEFFIELD S35 1UF SINGLE STOREY/TWO STOREY SIDE AND REAR EXTENSION INCLUDING ERECTION OF GARAGE, CONSTRUCTION OF FRONT PORCH AND FORMATION OF VEHICULAR ACCESS	N/CONSULTED	NO OBJECTION	03-Nov-11
11/03176 08-Nov-11	FUL	S HALLAM Rec. 21.10.11	88 WHEEL LANE, GRENOSIDE, SHEFFIELD S35 8RN ALTERATIONS TO ROOF INCLUDING ERECTION OF REAR DORMER WINDOW TO CREATE LIVING ACCOMMODATION IN ROOF SPACE	N/CONSULTED	NO OBJECTION	03-Nov-11
11/03294 08-Nov-11	FUL	P JESSOP Rec. 21.10.11	10 BRIARY AVENUE, SHEFFIELD S35 4FY DEMOLITION OF EXISTING REAR EXTENSION AND ERECTION OF TWO SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE (RE-SUBMISSION OF 11/02164/FUL)	N/CONSULTED	NO OBJECTION	03-Nov-11
11/03339 11-Nov-11	FUL	M YOUNG Rec. 24.10.11	6 HESLEY GROVE, SHEFFIELD S35 1TX SINGLE STOREY SIDE (INCLUDING GARAGE) AND REAR EXTENSION AND ERECTION OF PORCH TO FRONT OF DWELLING	N/CONSULTED	NO OBJECTION	03-Nov-11
11/03198 10-Nov-11	FUL	E PARKER Rec. 24.10.11	GT NEWS - 2-4 STATION ROAD, CHAPELTOWN S35 2XH ALTERATION OF SHOP UNIT TO FORM TWO SHOP UNITS WITH NEW SHOP FRONT AND ACCESS DOOR	N/CONSULTED 1 COMMENT ON SCC WEBSITE	NO OBJS BUT COMMENTS RE PARKING ISSUES	03-Nov-11

11/03358 11-Nov-11	FUL	M YOUNG Rec. 24.10.11	BRADBURY'S HAULAGE, 68A YEW LANE, SHEFFIELD S5 9AN ERECTION OF GARAGE/WORKSHOP FOR REPAIR AND MAINTENANCE OF HAULAGE VEHICLES - RESUBMISSION OF PLANNING APPLICATION 11/00823/FUL	N/CONSULTED	SUPPORT OBJS RE NOISE, FUMES LOSS OF PRIVACY	03-Nov-11
11//03317 10-Nov-11	FUL	S HALLAM Rec. 25.10.11	73 LIVINGSTONE ROAD, BURNCROSS SHEFFIELD S35 2UG ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	03-Nov-11

PLANNING CORRESPONDENCE – 3 NOVEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
20-Oct-11	SCC Streetforce	e-mail	Roadworks Report 828		03-Nov-11		1
27-Oct-11	SCC	e-mail	Roadworks Report 829		03-Nov-11		2
26-Oct-11	Resident	letter	Obj re 11/03045/FUL Lound Hall Loundside		03-Nov-11		3
28-Oct-11	Resident	e-mail	Comments re 235 Burncross Road		03-Nov-11		4
24-Oct-11	Resident	e-mail	Bradbury and Son update		03-Nov-11		5
21-Oct-11	Network Rail	letter	Essential vegetation works in Chapeltown		03-Nov-11		6
24-Oct-11	Galliford Communications	e-mail	Proposed base station at Potterhill Water tower		03-Nov-11		7
28-Oct-11	SCC Licensing Department	letter	Resp re Licen apps Black Bull and Morrisons		03-Nov-11		8
01-Nov-11	Kier Partnership Services	e-mail	Bi-Monthly list of potential disposals		03-Nov-11		9
02-Nov-11	Resident	Letter	Obj re 11/03257 Thornccliffe Cricket Club		03-Nov-11		10
03-Nov-11	SCC	e-mail	Roadworks Report 830		03-Nov-11		11

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 15th NOVEMBER 2011**

Present: Chairman: Cllr H House
Councillors: J Jones, B Granger, Mrs K Granger, D E Pepper, A Bainbridge,
A Hooper, Dr J C Bowden, Mrs D Fearnley
In attendance: Mrs G Kress, Administration Officer

78. To receive any amended declarations of interest from members

There were none received.

79. To receive any declarations of personal and/or prejudicial interest from members of the committee on items to be discussed at this meeting

There were none received.

80. To identify any items for discussion which may require the exclusion of the press and public

There were none identified.

81. Planning Proposals for consideration

The Committee considered three plans; no objections to these plans had been received. There were also no objections on the City Council website and therefore the response to the Head of Planning at Sheffield City Council were no objection to all three plans.

Letter to be sent to HOP at SCC

82. Licence Applications

There were none received.

83. Correspondence

Items requiring a decision or response.

Members noted correspondence received.

PLANNING LIST 15 NOVEMBER 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/03442 18-Nov-11	FUL	S HALLAM Rec 1.11.11	35 MAIN STREET, GRENOSIDE TWO STOREY SIDE & FIRST FLOOR REAR EXTN TO D/HOUSE	N/CONSULTED	NO OBJECTION	15-Nov-11
11/03466 22-Nov-11	FUL	M YOUNG Rec. 2.11.11	LAND ADJOINING 14 SUSSEX ROAD, CHAPELTOWN, SHEFFIELD ERECTION OF DWELLINGHOUSE WITH DOUBLE GARAGE	N/CONSULTED	NO OBJECTION	15-Nov-11
11/03416 22-Nov-11	FUL	P JESSOP Rec. 3.11.11	25 HARVEY ROAD, SHEFFIELD S35 1TT ERECTION OF CONSERVATORY TO SIDE OF DWELLINGHOUSE AND REPLACEMENT OF WINDOWS TO FRONT	N/CONSULTED	NO OBJECTION	15-Nov-11

PLANNING CORRESPONDENCE - 15 NOVEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
04-Nov-11	SCC	e-mail	17 Wortley Road, High Green		15-Nov-11		1
08-Nov-11	Rural Action Yorkshire	email	Autumn Rural News & funding surgery		15-Nov-11		2
08-Nov-11	Sheffield Futures	email	PAP minutes, agenda and mapping		15-Nov-11		3
09-Nov-11	NCA	e-mail	Members briefing 15 November		15-Nov-11		4
10-Nov-11	SCC	e-mail	Roadworks Report 831		15-Nov-11		5
10-Nov-11	Environmental Law Foundation	e-mail	Community involvement in Planning		15-Nov-11		6
10-Nov-11	Residents	e-mail	235 Burncross Road		15-Nov-11		7
11-Nov-11	Peak District National Authority	e-mail	Christmas Fayres 2011		15-Nov-11	17-Nov-11	8
11-Nov-11	Cllr House	e-mail	Chapelton Railway Bridges		15-Nov-11		9
11-Nov-11	Public Sector Mapping	e-mail	November Newsletter		15-Nov-11		10
14 Nov 11	Resident	e-mail	Obj re Bradbury's Haulage		15-Nov-11		11
14 Nov 11	Network Rail	e-mail	Chapelton Railway Bridges		15-Nov-11		12
15 Nov 11	Streetforce	e-mail	Response re dirty water at Chapelton		15-Nov-11		13
15 Nov 11	Environment Agency	e-mail	Response re dirty water at Chapelton		15 Nov-11		14

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 17th NOVEMBER 2011

Present: Chairman: Cllr D E Pepper
Councillors: J Housley, G Weatherall, B Edley, Ms S Constance,
Mrs D Fearnley as substitute for Ms V Bowden, G Oxley,
In Attendance: Mrs G Kress, Administration Officer

Apologies for absence were received from Cllr Ms V M Bowden and J Jones, and the reasons for absence were approved by the Committee.

62. To receive any amended declarations of interest forms from members

There were none received.

63. To receive any declarations of personal and/or prejudicial interest from members on items to be discussed at this meeting

There were none received.

64. To identify any items for discussion which may require the exclusion of press and public

There were none identified.

65. Financial Reports

To consider the Clerk's reports

The Committee discussed the various budget headings on the Budget Report and the need to cut back on the grants budget for the current year, in order to be able to carry over funds into the new financial year to enable the Council to build a reserve for the Parish Council Election in three years time. It was therefore:-

Recommended Unanimously that:-

- § There would need to be a 2% increase in the precept, which would equate to approximately 25p per household per year for a band "D" property, in order to be able to offer the Parish the same support with grants to community organisations and also to give continued financial support to Chapeltown Baths.
- § That grant applications would need to be frozen, any applications received now would need to be asked to re-apply in the new financial year.

66. Sale of the David Chadwick Centre

To receive an up to date report from Mr M Shield including a decision on how to proceed with the sale

Mr Shield attended the meeting and gave the Committee an update on the current situation. The Purchaser of the property has now withdrawn from the sale and Mr Shield summarised the process of the sale from 2008 to date. The property has now been assessed for sale by auction by Mark Jenkinson & Sons, local Auctioneers and the Committee were notified of the price achievable at auction.

Mr Shield recommended that the best way forward would be for Ecclesfield Parish Council to apply for full planning consent for the property to be converted to a two-bedroom bungalow and then to proceed to sale by private treaty. It was therefore:-

Recommended Unanimously that:-

- § Mr Shield be instructed to proceed with the planning application process and once this is completed, the property would then be put back on the open market with full planning permission in place in order to achieve the best price possible for the building.

Shield Estates to be requested to obtain planning permission

67. Applications for Financial Assistance

To discuss the application from Chapel Green Advice Centre

Following discussion it was agreed that it would not be possible to give a grant to the Advice Centre, as the Centre is already funded by Sheffield City Council in the form of a Revenue Grant. The grants budget is also to be frozen until the next financial year.

Recommended:-

- § That a letter be sent to the Advice Centre stating that no grant is available.
Cllr Mr G Weatherall and Ms S Constance abstained from voting on this item.

Letter to be sent after Council

68. To consider the request forwarded by the Northern Community Assembly for funding of a cycle kit for a PCSO

Following discussion it was agreed that as this was an application from an individual it would not be possible to give a grant, South Yorkshire Police should fund this request.

Recommended Unanimously:-

- That a letter be sent to the PCSO stating that no grant is available.

Letter to be sent after Council

69. To consider the budget and precept for 2012/2013

Following discussion it was:-

Recommended Unanimously that:-

- § The Community Liaison Function budget heading be removed
- § The Special Projects budget heading be removed
- § Miscellaneous budget heading be removed
- § That the Admin budget be reduced by £10,000 and
- § That the Premises budget be increased by £7,000 due to ongoing additional costs with the David Chadwick Centre.
- § That there be a 2% increase in the precept which would equate to approximately 25p per household per year for a band "D" property.

70. To consider content and style of Finance Leaflet for 2012

Following discussion it was:-

Recommended Unanimously that:-

- § Minor amendments be made to contact details for Councillors.
- § That the Staffing Sub Committee meetings be removed from the leaflet, as these are all private meetings, which are not open to the public.
- § That the Thorncliffe Regeneration Masterplan be added to the groups and organisations section of the leaflet and that the Sheffield Junior Chamber of Commerce be removed.
- § The Community Room hire charge needs to be agreed at Full Council (this is currently charged at £5.00 per session and does not cover overhead costs of the building) and amended accordingly.

Room hire charge to be agreed at Full Council

71. To amend the Financial Regulations regarding the delegated powers for the Finance Committee on urgent financial matters and delegated powers for the Staffing Sub-Committee to act upon all staffing matters as agreed at the meeting of Full Council on 3 November 2011

Following on from the discussion at the previous Council meeting it was agreed:-

- § That delegated powers be accepted by the Committee to act upon financial and premises matters, when needed urgently, including all staffing matters i.e. appointment, induction, performance management, grievance, discipline, and dismissal, and that the Financial Regulations be amended accordingly.
- § That delegated power be given to the Staffing Sub-Committee to act upon urgent staffing matters i.e. appointment, induction, performance management, grievance and discipline and that the Financial Regulations be amended accordingly.

Financial Regulations to be amended

72. Examination of Financial Transactions

There were no additional cheques to be signed as they had all been issued at Full Council. There remained a total of £5,016 unrepresented cheques, which included the Christmas Grants to the Schools, which will be distributed throughout the months of November and December by the Councillors attending school assemblies. The Imprest sheet was signed by the Chair of Finance and the Chairman of the Council.

73. Correspondence

Items requiring a decision or a response

Members noted items of correspondence received and the Chairman brought item 12 in particular to the attention of the Committee – Policing Priorities Survey – Councillors were encouraged to respond to the questionnaire.

Cllr Pepper had made enquiries of British Telecom about savings that could be achieved on the current telephone bills by changing the tariff and requested that British Telecom be contacted immediately to enable this change to be made.

Contact British Telecom regarding amending tariff.

FINANCE CORRESPONDENCE – 17 NOVEMBER 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
10-Nov-11	Mark Jenkinson & Son	e-mail	Valuation of David Chadwick Centre			17-Nov-11	Agenda item
11-Nov-11	Mark Jenkinson & Son	e-mail	Re Sale of David Chadwick Centre			17-Nov-11	Agenda item
16-Nov-11	Mark Jenkinsons	email	Info re sale of David Chadwick Centre			17-Nov-11	Agenda item
16-Nov-11	Foys Solicitors	e-mail	Update re sale of DCC			17-Nov-11	Agenda item
07-Nov-11	SYPA	e-mail	Annual Allowance Modeller			17-Nov-11	1
07-Nov-11	Chapelton & District Amateur Oper	e-mail	Thank you for grant			17-Nov-11	2
11-Nov-11	Ernest Fox House Social Club	letter	Thank you for grant			17-Nov-11	3
14-Nov-11	Ecclesfield Conservation Society	email	Thanks for christmas tree grant			17-Nov-11	4
11-Nov-11	NCA	e-mail	Funding for Christmas tree on Grenoside Green			17-Nov-11	5
09-Nov-11	SYFAB	e-mail	Funding news 8.11.11			17-Nov-11	6
16-Nov-11	SYFAB	e-mail	Funding news 11.11.11			17-Nov-11	7
11-Nov-11	Peak District National Authority	e-mail	Christmas Fayres 2011		15-Nov-11	17-Nov-11	8
11-Nov-11	Student	e-mail	Request for funding			17-Nov-11	9
14-Nov-11	Black Rock Investments	letter	Grenoside Exhibition Investment Statement			17-Nov-11	10
16-Nov-11	YLCA	e-mail	Response re Green Book			17-Nov-11	11
17-Nov-11	Cllr Pepper	e-mail	Policing Priorities Survey		01-Dec-11	17-Nov-11	12
17-Nov-11	Sharon Batty Peak District NPA	e-mail	Launch of small grant scheme			17-Nov-11	13

MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
17th NOVEMBER 2011

Present: Chairman: Cllr G Oxley
Councillors: G Weatherall, B Edley, Mrs D Fearnley, H House, J Jones,
D E Pepper

8. To receive delegated powers from the Finance Committee to act upon all staffing matters i.e. appointment, induction, performance management, grievance, discipline and dismissal as approved at the meeting of the Full Council on the 3 November 2011

Following discussion it was agreed:-

- § That delegated powers be accepted from the Finance Committee on all staffing matters and
- § That Cllr Mr D E Pepper be given delegated powers on all urgent staffing matters until the next meeting of the Staffing Sub-Committee.

9. To discuss staffing issues

The Committee received a further sick note from the Clerk and the reason for absence was approved.

Other staffing matters were discussed.