

To all Members of the Parish Council**SUMMONS**

26 May 2011

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 2 June 2011.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2.
 - a) To receive any amended declarations of interest from members
 - b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Annual Parish Council meeting held 12 May 2011 (Pgs: 1-7 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 12 May 2011 (Pgs: 11-13 & Appends A & B & C)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 17 May 2011 (Pgs: 18-19 & Appends A, B)
7. To approve the Minutes of the Finance & Premises Committee meeting held 19 May 2011 (Pgs: 22-24 & Appendix A) and to approve the recommendations contained therein.
8. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 2 June 2011.

9. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel.
10. **ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2011.**
To approve the Annual Return for year ended 31st March 2011
11. **STANDING ORDER**
To amend the standing order on item 32b as revised by YLCA.
12. **TRAINING**
To seek approval, from the Council for the Training Budget and to implement necessary training.
13. **CORRESPONDENCE** – Items requiring a decision or response
14. **ACCOUNTS** – To approve the accounts presented for payment
15. **LOCAL EVENTS**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD 12th MAY 2011

Present: Chairman: Cllr Mr J Jones
Councillors: Mr H House, Dr J C Bowden, Mr G Oxley,
 Mr J Housley, Mr B Granger, Ms V M Bowden, Mr A Hooper,
 Mr G Weatherall, Mr D E Pepper, Mr B Edley, Mrs K Granger,
 Mr A Bainbridge, Mrs D Fearnley, Ms S Constance

<u>MINUTE</u>	<u>ACTION</u>
<p><u>MINUTE NO.1.</u> <u>TO APPOINT THE CHAIRMAN OF THE PARISH COUNCIL</u> <u>RESOLVED BY MAJORITY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr D E Pepper) That Cllr Mr J Jones be appointed as Chairman of the Parish Council for the ensuing year. The Chairman expressed his thanks and said that it is a privilege to serve as Chair for the next 12 months. He also thanked Mr N Garratt for his services for the last 12 years and in particular as the chairman for the past year.</p>	
<p><u>MINUTE NO.2.</u> <u>TO RECEIVE THE DECLARATION OF ACCEPTANCE OF</u> <u>OFFICE OF THE CHAIRMAN</u> Cllr Mr J Jones executed the Declaration of Acceptance of Office as Chairman of the Parish Council.</p>	
<p><u>MINUTE NO.3.</u> <u>TO APPOINT THE VICE CHAIRMAN OF THE PARISH</u> <u>COUNCIL</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Ms V M Bowden) That Cllr Mr D Pepper be appointed as Vice Chairman for the forthcoming year.</p> <p>Cllr S Constance enquired on the feasibility of alternating the positions of Chairman / Vice Chairman, on an annual basis, between Lib Dem and Labour. Cllr J Jones informed that the voting process is democratic, however, will discuss this further at the next Planning and Finance meetings in June.</p>	<p>Agenda items for June</p>
<p><u>MINUTE NO.4.</u> <u>TO RECEIVE THE SIGNED ACCEPTANCE OF OFFICE FROM</u> <u>COUNCIL MEMBERS OR TO AGREE A DATE FOR RECEIPT</u> <u>OF THE ACCEPTANCE FROM MEMBERS ABSENT FROM</u> <u>THIS MEETING</u> It was confirmed that all members of the Council have signed the Acceptance of Office.</p>	

RESOLVED

**(Proposed by Cllr Mr G Oxley
Seconded by Cllr Mr H House)**

Finance/Premises Committee

Chairman: Cllr. Mr D Pepper

Vice Chairman: Cllr. G Oxley

Councillors: Ms S Constance

Mr J Housley

Mr G Weatherall

Ms V Bowden

Mr J Jones (ex officio)

Mr B Edley

RESOLVED

**(Proposed by Cllr Mr H House
Seconded by Cllr Ms S Constance)**

Staffing Sub Committee

Chairman: Cllr Mr G Oxley

Councillors: Mr G Weatherall

Mr J Jones (ex officio)

Mr D Pepper (ex officio)

Mr B Edley

Mr H House

Mrs D Fearnley

RESOLVED

**(Proposed by Cllr Mr G Weatherall
Seconded by Cllr Mrs K Granger)**

MINUTE NO.11.**TO APPROVE DELEGATED POWERS TO COMMITTEES****RESOLVED UNANIMOUSLY**

**(Proposed by Cllr Mr G Oxley
Seconded by Cllr D Pepper)**

The same delegation of powers be approved for the forthcoming year as currently in operation.

- 1) That the Environmental Planning & Employment committee may make decisions on plans at meetings convened as necessary, normally twice per month; and
- 2) That the powers be delegated to the Planning committee to submit a response, in August, to cover urgent items.

MINUTE NO.12.**TO CONSIDER THE CONTINUATION OF THE SUBSTITUTE MEMBER SCHEME FOR COMMITTEES****RESOLVED UNANIMOUSLY**

**(Proposed by Cllr Mr G Oxley
Seconded by Cllr Mr G Weatherall)**

That the continuation of the substitute members' scheme for committees be continued.

MINUTE NO.13.**TO DECIDE ON ANY CHANGES OF SIGNATORIES REQUIRED IN RESPECT OF THE COUNCIL'S BANK ACCOUNTS****RESOLVED UNANIMOUSLY**

<p>(Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr G Oxley) That the existing list of signatories remains and that Cllr D Pepper be added to the list of authorised signatories. To remove Mr N Garratt and Mr C Taylor from the signatory list.</p>	
<p><u>MINUTE NO.14.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 7TH APRIL 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mrs D Fearnley) Abstained: Cllr Mr G Oxley declared an interest in Bradbury Haulage's planning application – Minute No. 138. That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.15.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 7TH APRIL 2011</u> <u>RESOLVED</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D E Pepper) Abstained: Cllr G Oxley declared an interest in respect of Bradbury's Haulage planning application – Minute No. 203. That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.16.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 19TH APRIL 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D E Pepper) Cllr. Dr J Bowden reported on the meeting. He also explained the process of the Planning Meeting. That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.17.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 21ST APRIL 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED</u> (Proposed by Cllr Ms V Bowden Seconded by Cllr Mr D E Pepper) Cllr Ms Bowden reported on the meeting.</p>	

<p>The minutes be approved as a correct record.</p> <p>Cllr Ms S Constance abstained from voting as she was not present at that meeting.</p>	
<p><u>MINUTE NO.18.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD 21ST APRIL 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Ms V M Bowden) The minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.19.</u> <u>TO RECEIVE A REPORT FROM THE ANNUAL PARISH MEETING HELD ON 12TH MAY 2011 AND TO CONSIDER ANY RESOLUTIONS PASSED AT THAT MEETING</u> No resolutions were passed.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr A Hooper) That the report be received.</p>	
<p><u>MINUTE NO.20.</u> <u>GRENSIDE EXHIBITION ACCOUNT CHARITY</u> To receive the Clerk's report <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D E Pepper Seconded by Mr G Oxley) That the report be received.</p>	
<p><u>MINUTE NO.21.</u> <u>TO AGREE THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE FOR THE YEAR OF OFFICE AND TO APPROVE PAYMENT</u> That the allowance be set for £800 for the ensuing year. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr H House)</p>	<p>Cheque issued on 12.05.2011</p>
<p><u>MINUTE NO.22.</u> <u>COUNCILLORS ATTENDANCE ALLOWANCES</u> To re-affirm the decision not to claim allowances <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr J Jones) That the decision not to claim allowances be re-affirmed</p>	

MINUTE NO.23.**TO APPOINT A PARISH COUNCIL REPRESENTATIVE ON THE FOLLOWING BODIES**

The following representatives were appointed, subject to their approval:

<u>Body</u>	<u>Representative</u>
SCC Standards Board Committee	Cllr Mr A Hooper
Northern Community Assembly/Parish Partner Panel	Cllrs Mr H House, Mr B Edley and Mr A Hooper
Chapelton Baths CB Ltd	Mr C Taylor
Ann Reresby Trust	Cllr Mrs D Fearnley
Turies Charity	Cllr. Dr J C Bowden
H. Green/Chapelton Community Safety Group	Cllrs Mr B Edley and Mrs D Fearnley
Ecclesfield/Grenoside Community Safety Group	Cllr Ms V M Bowden
Grenoside Advisory Body	Cllr Mr D Pepper
Ecclesfield Charities	Mr C M Birkby

Letters to be sent to all bodies

MINUTE NO.24.**NORTHERN COMMUNITY ASSEMBLY**

Items to be considered at the Northern Community Assembly and Parishes Partner Panel meeting to be held on 20th May 2011 at Ecclesfield Parish Council Offices

The clerk read out the agenda.

MINUTE NO.25.**CORRESPONDENCE (Appendix A)**

Items requiring a reply or response

Chairman reminded the councillors that all correspondence can be accessed from the secured site.

30. Chapelton Park – if it can be used for overnight camping? Park belongs to Sheffield city Council.

43. Standards Committee vacancy

69. To reply to Sheffield On-Line Newspaper regarding the sale of the David Chadwick Centre.

Cllr G Weatherall to respond

Clerk to e-mail

Clerk to e-mail

MINUTE NO.26.**ACCOUNTS****RESOLVED UNANIMOUSLY**

**(Proposed by Cllr Mr G Weatherall
Seconded by Cllr Mr G Oxley)**

That the following accounts be approved for payment:

<u>Payable to</u>	<u>Amount</u>	<u>Payment Details</u>	<u>Payment made under</u>
Rural Action Yorkshire	£35.00	Annual subscription	LG Act 1972 S111
SCC - office and comm room	£513.00	NNDR payment for May 2011	LG Act 1972 S111
Limini Coffee	£5.78	Cream for hospitality	LG Act 1972 S111
Roy Smith Garden Services	£94.00	Grass cutting 12/4 and 25/4	LG Act 1972 S111
BOS Office Supplies	£125.70	Stationery items	LG Act 1972 S111
Ricoh	£18.01	Photocopying charges 1.3.11 to 31.3.11	LG Act 1972 S111

Payable to	Amount	Payment Details	Payment made under
AOL	£20.48	Internet fee - direct debit	LG Act 1972 S111
British Telecom	£67.68	Fax machine (line 2869486)	LG Act 1972 S111
British Telecom	£90.13	Telephone 2 (line 2844771)	LG Act 1972 S111
British Telecom	£123.00	Telephone 1 (line 2845095)	LG Act 1972 S111
Hi-Point Scaffolding	£82.30	Hire period 1.4.11 to 30.4.11	LG Act 1972 S111
Yorkshire Water	£33.40	Water supply Community Room	LG Act 1972 S111
D & J Brittain Ltd	£78.00	Replacement of emergence lights and bulbs	LG Act 1972 S111
UCIT Merlin Networks	£233.89	Replacement and repair of Clerk's computer	LG Act 1972 S111
SCC - Office & Comm Room	£513.00	NNDR payment for June 2011	LG Act 1972 S111
Chapelton Baths	£27,500.00	Grant	LG (Miscellaneous Provisions) Act 1976 S9
Ecclesfield Gala Committee	£2,000.00	Grant	LG Act 1972 S145

MINUTE NO.27.
LOCAL EVENTS

Councillors reported on the following events that they had attended

Cllr. Mr G Weatherall proposed that only the Chair's events be noted at the meeting.

All other councillors to provide the information on paper or e-mail to the Clerk.

Seconded by Cllr. Mrs K Granger

COUNCIL CORRESPONDENCE – 12 MAY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
08-Apr-11	NCA	e-mail	Community Assemblies Survey	12-May-11			1
11-Apr-11	Macmillan	e-mail	Macmillan News	12-May-11			2
11-Apr-11	Friends of Chapeltown Park	e-mail	Fires in Chapeltown Park	12-May-11			3
11-Apr-11	SCC Deputy Chief Executive's Team	e-mail	Sheffield Rural Communities Strategy	12-May-11			4
11-Apr-11	NALC	e-mail	DIS Extra 756	12-May-11			5
11-Apr-11	SYPTÉ	letter	Local bus service changes	12-May-11			6
12-Apr-11	East Peak Innovation Partnership	e-mail	Heritage Open Day 14 May 2011	12-May-11			7
13-Apr-11	South Yorkshire Funding Advice Bureau	e-mail	Newsletter	12-May-11			8
13-Apr-11	East Peak Innovation Partnership	e-mail	Newsletter	12-May-11			9
13-Apr-11	Activity Sheffield	e-mail	Active bodies Sports sessions	12-May-11			10
13-Apr-11	Rural Yorkshire	e-mail	Making local food work Conference	12-May-11			11
13-Apr-11	Zurich Insurance	e-mail	Invitation to LCAS seminars	12-May-11			12
13-Apr-11	South Yorkshire Fire & Rescue	e-mail	Newsletter	12-May-11			13
14-Apr-11	SLCC	e-mail	Northern Regional Conference	12-May-11			14
14-Apr-11	NALC	e-mail	Communities in Action Conference	12-May-11			15
14-Apr-11	Mr Allass	e-mail	Civic Service	12-May-11			16
18-Apr-11	Cllr Hooper	e-mail	Animal tracking event	12-May-11			17
18-Apr-11	Peter Booth	e-mail	Fires in Chapeltown	12-May-11			18
18-Apr-11	Friends of the Peak District	e-mail	60 years of the Peak District	12-May-11			19
18-Apr-11	YLCA	e-mail	South Yorkshire Branch Nomination Paper	12-May-11			20
19-Apr-11	Charity Commission	e-mail	Charity Commission News	12-May-11			21
19-Apr-11	Yorkshire Rurall affairs forum	e-mail	Rural Matters April 2011	12-May-11			22
20-Apr-11	SCC	e-mail	Funding forum	12-May-11			23
20-Apr-11	Sheffield Futures	e-mail	Activities and Youth Clubs	12-May-11			24

COUNCIL CORRESPONDENCE – 12 MAY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
21-Apr-11	British Youth Council	e-mail	Local Councillor shadowing award	12-May-11			25
21-Apr-11	Paces Campus	e-mail	April Newsletter	12-May-11			26
27-Apr-11	Peak District	email	Rural Village Network E-newsletter 11	12-May-11			27
27-Apr-11	Hullabaloo	email	Newsletter Whats On	12-May-11			28
27-Apr-11	NALC	email	DIS Extra No. 757	12-May-11			29
27-Apr-11	Friends of Parks	email	re Chapeltown Park	12-May-11			30
27-Apr-11	Peak District	email	Village Officer E-brief 10	12-May-11			31
27-Apr-11	Grenoside News	booklet	May 2011	12-May-11			32
27-Apr-11	Whitley Hall Cricket Club	letter	Request for financial assistance	12-May-11		19-May-11	33
27-Apr-11	SYFAB	email	Funding News for 21.4.11	12-May-11			34
27-Apr-11	White Rose Update	booklet	April 2011	12-May-11			35
28-Apr-11	Friends of Peak District	email	eNewsletter April 2011	12-May-11			36
03-May-11	Friends of Chapeltown Park	e-mail	Minibeast Safari in Chapeltown park	12-May-11			37
03-May-11	Zurich Insurance	e-mail	Spring Bulletin	12-May-11			38
03-May-11	Thornccliffe Management	e-mail	Thornccliffe News	12-May-11			39
04-May-11	Yorks & Humber Rural affairs forum	e-mail	Newsletter April 2011	12-May-11			40
04-May-11	Rural Yorkshire	e-mail	Localism Event "Join the Debate"	12-May-11			41
04-May-11	South Yorks Fire & Rescue	e-mail	FRA Section 41 Briefing	12-May-11			42
04-May-11	Deputy Chief Execs office	e-mail	Standards Committee vacancy	12-May-11			43
05-May-11	SCC Community Services	e-mail	Change of address	12-May-11			44
06-May-11	Mike Shield	e-mail	Re David Chadwick Centre	12-May-11			45
06-May-11	NALC	e-mail	NALC Conference and Exhibition	12-May-11			46
06-May-11	Darren Ward	e-mail	High Green in Bloom	12-May-11			47
06-May-11	CPRE	e-mail	CPRE Newsletter	12-May-11			48

COUNCIL CORRESPONDENCE – 12 MAY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
09-May-11	BBC	booklet	Help Scheme for Digital Switchover	12-May-11			49
09-May-11	Teresa Bissatt	e-mail	Parish Panel Agenda	12-May-11			50
09-May-11	Foys Solicitors	e-mail	Re David Chadwick Centre	12-May-11			51
09-May-11	Rural Action Yorkshire	e-mail	Spring 2011 Newsletter	12-May-11			52
09-May-11	YLCA	e-mail	White Rose Update	12-May-11			53
09-May-11	Macmillan Man	e-mail	Walks in the Parish	12-May-11			54
09-May-11	NALC	e-mail	Revised First Edition of Standing Orders	12-May-11			55
09-May-11	NALC	e-mail	DIS Extra 758	12-May-11			56
09-May-11	Sheffield Futures	e-mail	Spring Bank Activities	12-May-11			57
10-May-11	SYFAB	e-mail	Funding news from SYFAB	12-May-11			58
10-May-11	Grenoside Community Primary School	Letter	Grant request for Grenoside Student	12-May-11		19-May-11	59
10-May-11	Marika Puglisi	e-mail	Response re Parish Panel Agenda	12-May-11			60
11-May-11	Rural Action Yorkshire	e-mail	Village Halls Training	12-May-11			61
11-May-11	SYFAB	e-mail	Funding News 2	12-May-11			62
11-May-11	Foys Solicitors	e-mail	Sale of David Chadwick Centre	12-May-11			63
11-May-11	SCC Chief Executive's office	e-mail	Libraries Consultation	12-May-11			64
11-May-11	North Midland Construction plc	e-mail	Proposed works for South Yorks Digital Reg	12-May-11			65
12-May-11	South Yorks Fire & Rescue	e-mail	Rescue News	12-May-11			66
12-May-11	Paces Campus	e-mail	May Newsletter 2011	12-May-11			67
12-May-11	Northern Community Assembly	e-mail	East Ecclesfield ward meeting	12-May-11			68
12-May-11	Sheffield Online Newspaper	e-mail	Queries re sale of David Chadwick Centre	12-May-11			69
12-May-11	YLCA	e-mail	Revised 1 st edition of Standing Orders	12-May-11			70
12-May-11	SYFAB	e-mail	Funding News 3	12-May-11			71
12-May-11	SCC	e-mail	Carriageway Surfacing Montenev Road	12-May-11			72

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 12th MAY 2011**

Present: Chairman: Cllr Mr H House
Councillors: Cllr Mr J Jones, Dr J C Bowden, Mrs K Granger,
 Mr B Granger, Mr A Hooper, Mrs D Fearnley and
 Mr A Bainbridge

No apologies were received, all Councillors were present.

MINUTE	ACTION
<p><u>MINUTE NO.1.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 2.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.3.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.4.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>11/01143/FUL – 29 Bracken Hill, Sheffield S35 1RS</u> No objections had been received to this application at the time of the meeting, however three residents attended the meeting to voice their concerns regarding various issues. They have no objection to the planning application with regard to the proposed developments to the dwellinghouse as this is at the back of the property, but they have issues with the proposed additional vehicular access to the site. This was previously refused in 1979, as it would ruin the street scene, this had then gone to appeal, which was subsequently dismissed. The Committee listened to the residents' concerns and support their objections on the following grounds:-</p> <ul style="list-style-type: none"> Ø The Committee asked that the Clerk to the Council seek clarification as to why the additional access was highlighted on the plan. The residents are concerned that this would then allow further development on the site. Ø Loss of elm trees – these are an important element of the street scene and the proposed development is within the Green Belt area. Ø Removal of the internal stone wall – in the earlier appeal response document states that to gain access “this would 	

planning board meeting, however he stated he was not able to make a decision without discussing with the owner. The application has been deferred to enable further consultation to take place.

Item 6 Bradbury's Haulage – Members noted correspondence received stating that the planning application would now be withdrawn and that the site must be returned to the status that existed before the building had commenced.

Item 12 – Publications Launch – Guides to help citizens protect their local environment – Members noted correspondence received with regard to the above publication. This correspondence is available on the members area of the website. Issues covered are:-

- Ø Your rights in planning decisions.
- Ø Guide to noise pollution.
- Ø Guide to air pollution.
- Ø Guide to fly tipping.

PLANNING LIST – 12 MAY 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/01096 03-May-11	FUL	S HALLAM Rec. 14.4.11	16 HILL TOP RISE, GRENOSIDE, SHEFFIELD S35 8PD SINGLE STOREY REAR AND SIDE EXTENSION TO BUNGALOW	N/CONSULTED	NO OBJECTION	12-May-11
11/01143 03-May-11	FUL	L HIRST Rec. 18.4.11	29 BRACKEN HILL, SHEFFIELD S35 1RS TWO STOREY SIDE AND SINGLE STOREY REAR EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED 1 RESIDENT ATT CONCERNS RAISED	SUPPORT OBJS RE ACCESS & LOSS OF TREES	12-May-11
11/00678 05-May-11	FUL	P JESSOP Rec. 18.4.11	24 ST MARY'S CLOSE, SHEFFIELD S35 9UX SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-May-11
11/01214 09-May-11	FUL	P JESSOP Rec. 21.4.11	34 BACKFIELD RISE, SHEFFIELD S35 2YR SINGLE STOREY/TWO STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-May-11
11/01201 12-May-11	FUL	S HALLAM Rec 27.4.11	8 BLACKBURN CROFT, CHAPELTOWN SINGLE STOREY REAR EXTN & ERECTION OF OUTBUILDING TO FORM SHED & COVERED DECKING AREA	N/CONSULTED	NO OBJECTION	12-May-11
11/01266 12-May-11	FUL	P JESSOP Rec 27.4.11	62 PARK VIEW ROAD, CHAPELTOWN SINGLE STOREY REAR EXTN, EXTN TO ROOF INCL. SIDE & REAR DORMER WINDOWS (RE-SUB OF 10/01751/FUL)	N/CONSULTED OBJ RECEIVED	SUPPORT OBJ RE LOSS OF PRIVACY	12-May-11
11/01200 17-May-11	FUL	P JESSOP Rec 27.4.11	113 WARREN LANE, CHAPELTOWN ALTS TO ROOF OF DETACHED GARAGE INCL. ERECT. OF TWO SIDE DORMER WINDOWS & RAISING OF EAVES HEIGHT	N/CONSULTED	NO OBJECTION	12-May-11
11/01257 11-May-11	FUL	P JESSOP Rec 27.4.11	113 WARREN LANE, CHAPELTOWN SINGLE STOREY EXTN TO REAR/SIDE & 1ST FLOOR FRONT EXTN	N/CONSULTED	NO OBJECTION	12-May-11

11/01311 18-May-11	OUT	S HALLAM Rec. 3.5.11	LAND 50 METRES SOUTHWEST OF 142 TOP WARREN, WARREN LANE, SHEFFIELD S35 2XT ERECTION OF A BUNGALOW (RE-SUBMISSION OF 10/04172/OUT)	N/CONSULTED	SEEK CLARIFICATION RE CHANGE OF PLANS	12-May-11
11/01192 18-May-11	FUL	B TURNER Rec. 3.5.11	143 HIGH STREET, ECCLESFIELD, SHEFFIELD S35 9UA USE OF RESTAURANT (USE CLASS A3) AS HOT FOOD TAKEAWAY (USE CLASS A5) AND ERECTION OF REAR EXTRACTION FLUE	N/CONSULTED	NO OBJECTION	12-May-11

LICENCE APPLICATIONS – 12 MAY 2011					
LICENCE APPLICATIONS IN THE PARISH					
PREMISES	PUBLICATION	DATE	DEADLINE FOR	COMMITTEE	DECISION
			COMMENTS	DATE	
The Barrel, Lane End, Chapeltown	SCC website	27.4.11	18.5.11	12.5.11	NO OBJECTION

PLANNING CORRESPONDENCE – 12 MAY 2011						
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	No.
20-Apr-11	SCC Streetforce	e-mail	Footway resurfacing		12-May-11	1
21-Apr-11	SCC	e-mail	Roadworks Report 802		12-May-11	2
27-Apr-11	SCC, Licensing	email	Appl for The Barrel, Chapeltown		12-May-11	3
28-Apr-11	SYPTÉ	letter	S.Yorks Third Local Transport Plan		12-May-11	4
28-Apr-11	Resident	email	Info re planning appl Bradburys Haulage		12-May-11	5
10-May-11	Resident	e-mail	Update re planning app Bradbury's haulage		12-May-11	6
28-Apr-11	SCC	email	Roadworks report 803		12-May-11	7
03-May-11	Cllr Hooper	e-mail	Letter re 9 Middle Lane Grenoside		12-May-11	8
03-May-11	SCC	e-mail	Bi-monthly list of potential disposals		12-May-11	9
04-May-11	Resident	e-mail	Obj re 11/01266 at 62 Park View Road		12-May-11	10
06-May-11	SCC	e-mail	Roadworks Report 804		12-May-11	11
09-May-11	Environmental Law Foundation	e-mail	Guides re protecting local environment		12-May-11	12
12-May-11	Cllr Hooper	e-mail	Notes re 9 Middle Lane Grenoside		12-May-11	13
12-May-11	SCC	e-mail	Roadworks Report 805		12-May-11	14

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 17th MAY 2011**

Present: Chairman: Cllr Mr H House
Councillors: Mrs D Fearnley, Mrs K Granger, Mr B Granger, Mr J Jones,
 Dr J C Bowden, Mr A Bainbridge, Mr D E Pepper and
 Ms V M Bowden as substitute for Mr A Hooper

Apologies were received from Cllr Mr A Hooper and the reason for absence was approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.7.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 8.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.9.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.10.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>11/01106/FUL – 62 Housley Park, Chapelton</u> Due to the short timescale between Planning Committee meetings only one plan had been received for consideration. No objections had been received, and the Committee also have no objections to this plan.</p>	
<p><u>MINUTE NO.11.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.12.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response <u>Item 1 – Planning application 11/01143/FUL - Proposed driveway at 29 Bracken Hill</u> The Committee had objected to the above planning application at their meeting on the 12 May 2011 in support of residents who had attended the meeting and had voiced concerns about the additional driveway.</p>	

The owner of the property attended today's meeting to inform the Committee that their intention for the additional driveway is merely to create better vision when pulling out into the main road.

The Committee requested that a letter be sent to the Head of Planning at Sheffield City Council to this effect. The owners were also informed that they could attend the City Council board hearing of their application and were advised to contact the Planning Officer at Sheffield City Council for the date of the hearing.

Item 2 – Parish Councils and Participatory Budgeting

The Committee were informed of the above event, which is due to take place on the 25 May 2011 in Leeds; the event is free of charge. Members noted the information received.

Clerk to write to HOP at SCC regarding further information received.

PLANNING LIST – 17 MAY 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/01106 25-May-11	FUL	P JESSOP Rec. 9.5.11	62 HOUSLEY PARK, CHAPELTOWN, SHEFFIELD S35 2UE SINGLE STOREY EXTENSION WITH PITCHED ROOF TO THE REAR OF THE EXISTING BUNGALOW	N/CONSULTED		17-May-11

PLANNING CORRESPONDENCE – 17 MAY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
17-May-11	Resident	e-mail	Proposed driveway 29 Bracken Hill		17-May-11		1
17-May-11	YLCA	e-mail	Parish Councils and Participatory Budgeting		17-May-11	19-May-11	2

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 19th MAY 2011

Present: Chairman: Cllr Mr D E Pepper
 Councillors: Ms V Bowden, Mr J Jones, Mr J Housley,
 Mr G Weatherall, Ms S Constance, B Edley, and
 Mrs D Fearnley as substitute for Mr G Oxley

Apologies for absence were received from Cllr Mr G Oxley and the reason for absence was approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.1.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.2.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> Cllr J Housley declared an interest in respect of the Whitley Hall Cricket Club.</p>	
<p><u>MINUTE NO.3.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.4.</u> <u>FINANCIAL REPORTS</u> <u>RESOLVED UNANIMOUSLY</u> The Clerk's report was received. Amendments were made to the budget in view of financial constraints.</p>	
<p><u>MINUTE NO.5.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>5.1. Treetops Gateway Social Club</u> Two members from the Social Club for people with learning/physical disabilities attended and gave a detailed account of the various activities and costs for the year.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Ms S Constance) A grant of up to £1,000 towards transport costs for a proposed trip to Lightwater Valley. The invoice be sent to the Parish Council for payment.</p>	

<p><u>5.2. Whitley Hall Cricket Club</u> Two members of the Cricket Club attended the meeting and gave details of their application for financial assistance. The committee noted the club's involvement with both the junior and senior teams.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Ms S Constance Seconded by Cllr Mr J Jones) A grant of £500 towards equipment for the Junior Teams. The invoice to be sent to the Parish Council for payment.</p> <p><u>5.3. Grenoside Luncheon Club</u> Two members from the Luncheon Club attended and gave an overview of their proposed activities, hot lunches and entertainment etc. for the elderly at Grenoside. They are seeking financial assistance to cover start-up costs for kitchen equipment.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mrs D Fearnley) A grant of up to £300 for the cost of pots and pans and the invoice sent to the Parish Council for payment.</p>	
<p><u>MINUTE NO.6.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> <u>RESOLVED UNANIMOUSLY</u> The Chairman examined the recent transactions and signed the Imprest Account.</p>	
<p><u>MINUTE NO. 7</u> <u>TO CONSIDER YEARLY INCREMENTS FOR STAFF</u> <u>RECOMMENDED UNANIMOUSLY</u> That the staff increment be backdated to 1st April 2011.</p>	
<p><u>MINUTE NO.8.</u> <u>TO CONSIDER THE PAYMENT OF A FURTHER INCREMENT</u> <u>ON THE SALARY SCALE TO THE ADMINISTRATION OFFICER</u> <u>FOLLOWING THE COMPLETION OF THE WORKING WITH</u> <u>YOUR COUNCIL COURSE</u> <u>RECOMMENDED UNANIMOUSLY</u> The Councils congratulations were noted. That an increment be given for completing the Working With Your Council Course to the Administration Officer.</p>	

<p><u>MINUTE NO.9.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response:-</p> <p>Grenoside Community Primary School – requested £180 from the Grenoside Exhibition Account for Adam Levesley to attend the 22nd World Scout Jamboree.</p> <p>St. Johns Parish Centre and Sheffield City Council – Application received for financial assistance</p>	<p>Cheque Issued</p> <p>Both items on next Finance agenda</p>
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FINANCE CORRESPONDENCE – 19 MAY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
09-May-11	Treetops Social Club	e-mail	Confirmation of attendance at Finance meeting			19-May-11	Agenda item
27-Apr-11	Whitley Hall Cricket Club	letter	Request for financial assistance	12-May-11		19-May-11	Agenda item
03-May-11	Grenoside Luncheon Club	e-mail	Application for financial assistance			19-May-11	Agenda item
27-Apr-11	British Gas	letter	Changes to gas prices			19-May-11	1
03-May-11	Doris Denton	e-mail	Funding for gala			19-May-11	2
10-May-11	Grenoside Community Primary School	letter	Grant request for Grenoside student	12-May-11		19-May-11	3
12-May-11	St John's Parish Centre	letter	Request for funding			19-May-11	4
16-May-11	St Johns Parish Centre	appl	Request for financial assistance			19-May-11	5
16-May-11	Foys Solicitors	e-mail	Re DCC			19-May-11	6
16-May-11	SCC	application	Application for financial assistance			19-May-11	7
17-May-11	YLCA	e-mail	Parish Councils and Participatory Budgeting		17-May-11	19-May-11	8