

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

28 October 2010

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 4 November 2010.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from Councillors and members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 7 October 2010 (Pgs: 1-7 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 7 October 2010 (Pgs: 11-12 & Appends A,B & C)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 October 2010 (Pgs: 16-17 & Appends A, B & C)
7. To approve the Minutes of the Finance & Premises Committee meeting held 21 October 2010 (Pgs: 21-23 & Appendix A) and to approve the recommendations contained therein
8. To approve a verbal report of the Environmental Planning & Employment Committee held on the 4 November 2010

9. **Northern Community Assembly**
To identify Items to be considered at the Northern Assembly and Parishes Liaison meetings.
10. **Substitute Members System** – To consider various options for appointing a substitute member.
11. **Correspondence** – Items requiring a reply or response
12. **Accounts**
To approve the accounts for payment
13. **Local Events**

Yours faithfully

Viji Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 7TH OCTOBER 2010

Present: Chairman: Cllr Mr N Garratt
Councillors: Mr A Hooper, Ms V M Bowden, Mrs J H Wright, Dr J C Bowden,
 Mr G Weatherall, Mr D E Pepper, Mr G Oxley, Mr C Taylor,
 Mr H House, Mr B Curran and Mr S Bower

Apologies for absence were received from Cllrs Mrs D Fearnley, Mr J Jones and Mrs K Granger and the reasons for absence were approved by the Council.

MINUTE	ACTION
<p><u>MINUTE NO.96.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> Declarations were received from Cllrs Mr B Curran and Mr A Hooper.</p>	
<p><u>MINUTE NO.97.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> Cllr Mr A Hooper declared an interest in item 10 – Northern Community Assembly as he is the Chairman of the body.</p>	
<p><u>MINUTE NO.98.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> Item 4 – re Minutes of the Staffing Sub-Committees held 8 July and 16 August 2010 – ratification of the decisions. Also Item 8 – re minutes of the Staffing Sub-Committees held 20 September – due to the confidential nature of the items.</p>	
<p><u>MINUTE NO.99.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 2ND SEPTEMBER 2010 AND TO RATIFY THE DECISIONS TAKEN BY THE STAFFING SUB COMMITTEE ON 8TH JULY 2010 AND 18TH AUGUST 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mr G Oxley) That the minutes be approved as a correct record and that the decisions of the Staffing Sub-Committee at their meetings on the 8 July and the 16 August 2010 be also approved.</p>	

<p><u>MINUTE NO.100.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 2ND SEPTEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D Pepper) That the minutes be approved as a correct record. Cllr Mr G Weatherall informed the Council that there is to be a site visit to Nightingales Residential Care Home on Tuesday 12 October at 11.10am.</p> <p>Cllr Mr G Oxley enquired whether any Councillors would be attending the City Council Planning meeting regarding the proposed development at the rear of Station Road, Chapeltown. Both Cllr Mr N Garratt and Cllr Dr J C Bowden are hoping to attend the meeting.</p>	
<p><u>MINUTE NO.101.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 14TH SEPTEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D Pepper) That the minutes be approved as a correct record. Cllr Mr D Pepper enquired about the Company who came to give a presentation on the proposed future plans for the Hesley Wood site. Cllr Mr A Hooper stated that the developers are still at the tendering process; a planning application would be submitted once the developer had been decided upon.</p>	
<p><u>MINUTE NO.102.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 16TH SEPTEMBER 2010 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr N Garratt) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.103.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD ON 20TH SEPTEMBER 2010 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr C Taylor) That the decisions of the Staffing Sub-Committee at their meeting on the 20 September 2010 be approved.</p>	

<p><u>MINUTE NO.104.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 7TH OCTOBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr N Garratt) That the report be received. There was only one planning application to which there had been objections received which was 10/02819 – Site of Eden Park, Penistone Road, Grenoside – the Committee supported these objections and a letter is to be sent to the Head of Planning at Sheffield City Council to this effect.</p>	
<p><u>MINUTE NO.105.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> <u>Items to be considered at the Northern Community Assembly and Parishes Partner Panel</u> Cllr Mr H House reported on the meeting held at Ecclesfield Parish Council on the 3 September 2010 between Ecclesfield Parish Council, Stocksbridge Town Council and Bradfield Parish Council. Items which were discussed:-</p> <ul style="list-style-type: none"> Ø Grit bins Ø Snow clearance in winter Ø You choose events Ø Safer roads Ø Parks and playgrounds Ø Grants to local community groups Ø Dog fouling <p>Cllr Mr H House asked that members let him know of any items that they wished to be identified for the next meeting which is due to take place on Friday 5 November at Stocksbridge.</p>	
<p><u>MINUTE NO.106.</u> <u>FIRE ALARM SERVICING</u> To consider approval of the verbal quotation from Firecrest for the servicing of both fire alarm systems <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Mr G Weatherall) That the fire alarm servicing for the office and community building be approved for twice per year.</p>	
<p><u>MINUTE NO.107.</u> <u>PARISH COUNCIL DOCUMENTATION</u> To approve the change of name of the Parish Clerk on all Parish Council documents. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mr G Weatherall)</p>	

<p>That the name be changed on all documentation to that of the new Clerk, Mrs Viji Sivalingam.</p>	
<p><u>MINUTE NO.108.</u> <u>TO APPROVE THE DATES OF FORTHCOMING MEETINGS</u> <u>JANUARY TO MAY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr N Garratt) That the proposed dates for meetings in 2011 be approved and published on the Parish Council website.</p>	
<p><u>MINUTE NO.109.</u> <u>MASTER PLAN FOR THORNCLIFFE RECREATION GROUND</u> To consider a report and presentation given to the Finance Committee on 16th September 2010 by the Northern Community Assembly and to agree the Parish Council's contribution towards funding of the Masterplan <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr B Curran) That an amount of £15,000 be made available out of the Special Projects Budget towards the cost of the preparation of the Masterplan. This is a funding enabler for sporting facilities in the north of Sheffield. Ms Marika Puglisi is to provide details of the costings before the money can be released.</p>	<p>Marika Puglisi to supply details for the release of the cheque.</p>
<p><u>MINUTE NO.110.</u> <u>UPDATE RE: TRINITY METHODIST CHURCH</u> To consider the feasibility of holding a public meeting and to agree possible dates for the meeting. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr N Garratt) That due to insufficient information being received, that this item be taken off the agenda for the time being.</p>	
<p><u>MINUTE NO.111.</u> <u>HIGH GREEN AND CHAPELTOWN SAFETY GROUP</u> To consider allowing the Group to use the Community Room free of charge. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Ms V M Bowden) That the group be allowed to use the facility free of charge as it is for the benefit of the whole community.</p>	<p>Clerk to send letter to High Green and Chapelton Safety Group confirming the decision of the Council.</p>
<p><u>MINUTE NO.112.</u> <u>MACMILLAN COFFEE MORNING</u> To decide on the date for this year's Macmillan Coffee Morning</p>	

<p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr S Bower) That the coffee morning be held on the 29 October 2010. The Administration Officer to send out correspondence relating to this and advertise it on the Parish Council website and local papers.</p>	<p>Administration Officer to send out correspondence and advertisements.</p>
<p><u>MINUTE NO.113.</u> <u>INTERNAL AUDITOR</u> To discuss the retention of the current internal auditor service <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Mr G Oxley) That the services of the current Auditor, Mrs Avis Thomas be retained and an appointment date be arranged for the half yearly audit to take place. A letter is also to be sent to Yorkshire Internal Audit Services to inform them of the outcome of this meeting.</p>	<p>Clerk to send a letter to Yorkshire Internal Audit Services.</p>
<p><u>MINUTE NO.114.</u> <u>PARISH COUNCIL CAR PARK</u> To discuss the matter further <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That the Clerk contact again the Contractor who was approved to carry out the work on the car park and for work to commence on putting barriers up at the Parish Council car park.</p>	<p>Clerk to contact the Contractor to commence the work on the car park.</p>
<p><u>MINUTE NO.115.</u> <u>MEMORIAL STONE</u> To consider and approve the quotation from a stonemason for the fitting of the brass plaque in time for the Service of Remembrance <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Mrs J Wright) That the quote be accepted and the Stonemason be contacted to erect the stone and brass plaque in time for the Service of Remembrance.</p>	<p>Clerk to send confirmation of acceptance of quote for the installation of the new stone and memorial plaque.</p>
<p><u>MINUTE NO.116.</u> <u>PARISH NEWSLETTER</u> <u>Clerk to give a report on the possible production of a Parish newsletter.</u></p> <p>The Clerk reported that she had had a discussion with Mr Darren Ward from the Northern Community Assembly regarding the production of a Parish newsletter. Councillors discussed this and said that it was a good idea but that it needed further discussion and also possible involvement from local companies for advertisement space to cover the cost of the newsletter.</p>	

<p>Cllr Mr A Hooper stated that perhaps Mr Ward should attend one of the future Council meetings to discuss this further. Cllr Mr G Weatherall enquired who would be the editor for the magazine.</p>				
<p><u>MINUTE NO. 117.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response:- <u>Item 51 – Local Council Elections 2011</u> Clerk to contact Elections Office at Sheffield City Council to enquire about arrangements for next year’s elections and also whether there are any training requirements for the Parish Council staff.</p> <p><u>Items 64 and 65 – Letter from Irwin Mitchell, Solicitors, re sale of freeholds at Cupola Lane</u> Two e-mails had been received from Irwin Mitchell’s with an update of the current situation. We are now waiting to hear from Wake Smith’s with a completion date.</p>				<p>Clerk to contact Elections Office at Sheffield City Council.</p>
<p><u>MINUTE NO.118.</u> <u>ACCOUNTS</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That the following accounts be approved for payment:</p>				
Payable To	Amount	Payment Details	Payment made under	
One Stop Managed Waste	£78.21	Disposal of waste 25.9 to 24.12	LG Act 1972 s111	
Public Works Loan Board	£1,103.51	Loan payment	LG Act 1972 s111	
BDO Stoy Hayward	£646.25	External auditors	LG Act 1972 s111	
Ricoh	£19.89	Photocopying charges	LG Act 1972 s111	
British Gas	£12.19	Gas supply for Community room	LG Act 1972 s111	
York & Humber Training	£90.00	WWYC course for Clerk	LG Act 1972 s111	
Ricoh	£19.89	Photocopying charges	LG Act 1972 s111	
Roy Smith Garden Services	£94.00	Grass cutting 31 Aug & 14 Sept	LG Act 1972 s111	
AOL	£20.48	Internet fee	LG Act 1972 s111	
NALC LCR magazine	£13.50	Annual subscription	LG Act 1972 s111	
Hi Point Scaffolding	£80.58	Hire of fence panels 1.9.10 to 30.9.10	LG Act 1972 s111	
Bos Office Supplies	£182.61	Stationery items	LG Act 1972 s111	
Ricoh	£10.61	Photocopying charges	LG Act 1972 s111	
SCC	£491.00	Rates for November	LG Act 1972 s111	
Yorkshire Water	£33.40	Water supply to offices	LG Act 1972 s111	
Grenoside Singers	£450.00	Grant	LG Act 1972 s145	
Grenoside Sword Dancers	£855.00	Grant	LG Act 1972 s145	
Ecclesfield & Dist TARA	£400.00	Grant	LG Act 1972 s145	
Grenoside Community Association	£300.00	Grant for christmas tree	Miscellaneous Provisions Act 1976 s19	
Angram Bank Tara	£300.00	Grant for christmas tree	Miscellaneous Provisions Act 1976 s19	
Ecclesfield Conservation Group	£300.00	Grant for christmas tree	Miscellaneous Provisions Act 1976 s19	
Burncross Action Team	£300.00	Grant for christmas tree	Miscellaneous Provisions Act 1976 s19	

MINUTE NO.119.
LOCAL EVENTS

Councillors had attended various events in the parish and reported back on these and also events that were due to happen in the near future:-

- Ø 6 September 2010 - Ecclesfield Gala – several members of the Council attended the Ecclesfield Gala event, which took place on Sunday the 6 September 2010. The event had been well attended and Cllr Mr N Garratt reported that the event had raised £10,095.00 to date with further monies still expected.
- Ø 25 September 2010 - Chapeltown in Bloom – Litter pick at the Millennium Garden – Staff from Macdonalds had also attended along with pupils from Ecclesfield Comprehensive School.
- Ø Friends of Charlton Brook – meetings and also undergrowth clearing.
- Ø Chapel Road and Burncross Road – planning hearing at Sheffield City Council to discuss the proposed development. The land had been sold with planning permission but the objections from the Parish Council had been along the lines of *“the proposed development is considered to be contrary to the aims of Policy LR8 “development in local open spaces”*.
- Ø Burncross Action Team
- Ø Visit to the David Chadwick Centre by Cllr Mr H House, Cllr Mr N Garratt and the Estate Agent.
- Ø Northern Community Assembly meeting.
- Ø Friends of Chapeltown and High Green Parks – Cllr Mr G Oxley reported to the meeting that the plans for the playground at Chapeltown Park are still going ahead.
- Ø Thorncliffe Conservation Group – the group are looking at using the waterfall to provide electricity to a generator, which will light the footpath.
- Ø Grenoside Sword Dancers performing at the Sage in Gateshead.
- Ø Charlton Brook Fun Day.
- Ø Cllr Mr D Pepper reported on a public hearing regarding the closure of the footpath at Stephen Lane, Grenoside and also Steel Hill Grenoside to Birley Edge.
- Ø 16 October 2010 – Grenoside Sword Dance - 20 Teams will be coming to Grenoside to perform in the Sword Dance Festival and Tournament.
- Ø Chapeltown Baths – Annual General Meeting.

Clerk to send letters of thanks to Macdonalds and Ecclesfield School for their assistance.

Clerk to write to SCC re support to the objections to the closure of the footpaths.

COUNCIL CORRESPONDENCE – 7 OCTOBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
06-Sep-10	Yorkshire & Humber Rural Affairs	email	Rural Matters- September 2010	07-Oct-10			1
06-Sep-10	NALC	email	DIS Extra No. 742	07-Oct-10			2
08-Sep-10	NCA	email	Funding4sport	07-Oct-10			3
08-Sep-10	YLCA	email	Training Events	07-Oct-10			4
13-Sep-10	NCA	e-mail	Greno Woods launch event	07-Oct-10			5
13-Sep-10	YLCA	e-mail	Census Day 27 March 2011	07-Oct-10			6
13-Sep-10	NCA	e-mail	Greno Woods Open Day	07-Oct-10			7
13-Sep-10	NCA	e-mail	Bridge opening at Bradfield	07-Oct-10			8
13-Sep-10	SYPA	e-mail	Annual General meeting	07-Oct-10			9
13-Sep-10	Resident 1	letter	Removal of funding by PCT for High Green walks	07-Oct-10		16-Sep-10	10
15-Sep-10	Resident 2	letter	Removal of funding by PCT for High Green walks	07-Oct-10		16-Sep-10	11
15-Sep-10	EPIP	e-mail	E-Brief	07-Oct-10			12
15-Sep-10	SCC Property and Facilities Management	letter	High Green Development Trust	07-Oct-10		16-Sep-10	13
16-Sep-10	South Yorks Fire & Rescue	e-mail	September newsletter	07-Oct-10			14
16-Sep-10	NCA	e-mail	Funding forum	07-Oct-10			15
16-Sep-10	Coterie Gallery	e-mail	New exhibition at Coterie Gallery	07-Oct-10			16
16-Sep-10	NCA	e-mail	September E-brief	07-Oct-10			17
16-Sep-10	NALC	e-mail	NALC Events bulletin	07-Oct-10			18
16-Sep-10	NCA	e-mail	September public meeting	07-Oct-10			19
16-Sep-10	NCA	e-mail	Proceeds of Crime Fund	07-Oct-10			20
16-Sep-10	NCA	e-mail	Drugs and alcohol training session	07-Oct-10			21
17-Sep-10	Activity Sheffield	e-mail	Sports Leader course at Ecclesfield School	07-Oct-10			22
17-Sep-10	NCA	email	Road Safety Week 22-28 Nov 10	07-Oct-10			23
21-Sep-10	NCA	email	NCA Roadshow 29.9.10	07-Oct-10			24

COUNCIL CORRESPONDENCE – 7 OCTOBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
21-Sep-10	NCA	email	You Choose Grants & info	07-Oct-10			25
21-Sep-10	NCA	email	Greno Woods Open Day 26.9.10	07-Oct-10			26
22-Sep-10	SCC Legal Services	letter	Legal advice and costs	07-Oct-10			27
22-Sep-10	EPIP	newsletter	September newsletter	07-Oct-10			28
22-Sep-10	NCA and Peak District Group	e-mail	Newsletter for Sheffield Rural Village network	07-Oct-10			29
23-Sep-10	Campaign to protect Rural England	newsletter	September newsletter	07-Oct-10			30
24-Sep-10	Civic Pride	e-mail	Christmas lights	07-Oct-10			31
24-Sep-10	Hallamshire Military Concert Band	poster	Festival of Remembrance Concert	07-Oct-10			32
27-Sep-10	South Yorkshire Scouts	letter	Invitation to Winter Wonderland	07-Oct-10			33
27-Sep-10	St Marks Church	booklet	Grenoside News	07-Oct-10			34
27-Sep-10	YLCA	agenda	South Yorkshire Branch meeting agenda	07-Oct-10			35
27-Sep-10	Ecclesfield Primary School	e-mail	School visit	07-Oct-10			36
22-Sep-10	Burncross Action Team	e-mail	Confirmation of Christmas tree in Burncross	07-Oct-10			37
28-Sep-10	Ecclesfield Conservation Group	letter	Response re Christmas tree grant	07-Oct-10			38
28-Sep-10	Angram Bank Tara	letter	Response re Christmas tree grant	07-Oct-10			39
29-Sep-10	Activities Sheffield	e-mail	Half Term activities	07-Oct-10			40
29-Sep-10	Ecclesfield Primary School	e-mail	Date for school visit	07-Oct-10			41
29-Sep-10	YLCA	e-mail	Discount on Christmas lights to small Parish Council	07-Oct-10			42
29-Sep-10	Coterie Gallery	e-mail	Art exhibition and invitation	07-Oct-10			43
29-Sep-10	SCC	e-mail	Sheffield Environment weeks AGM 18.10.10	07-Oct-10			44
30-Sep-10	Cllr Hooper	e-mail	Thornccliffe Rec. picnic table	07-Oct-10			45
30-Sep-10	Hullaballoos	e-mail	Re Christmas bazaar	07-Oct-10			46
30-Sep-10	Public Works Loan Board	letter	Confirmation of payment	07-Oct-10			47
01-Oct-10	Northern Play & Activities Group	e-mail	Minutes of meeting 24.9.10	07-Oct-10			48

COUNCIL CORRESPONDENCE – 7 OCTOBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
01-Oct-10	Northern Play & Activities Group	e-mail	23 October 2010 Event for 13-17 year olds	07-Oct-10			49
01-Oct-10	SCC	e-mail	Pictures re Thorncliffe Rec picnic table	07-Oct-10			50
04-Oct-10	YLCA	e-mail	Local Council Elections 2011	07-Oct-10			51
04-Oct-10	YLCA	e-mail	Parish polls	07-Oct-10			52
04-Oct-10	NCA	e-mail	Bradfield by bike	07-Oct-10			53
04-Oct-10	NALC	e-mail	LCT online	07-Oct-10			54
04-Oct-10	Zurich Municipal	letter	Refund of insurance premium	07-Oct-10			55
04-Oct-10	NALC	e-mail	Dis Extra Issue 744	07-Oct-10			56
04-Oct-10	YLCA	e-mail	Future of standards framework	07-Oct-10			57
04-Oct-10	Co-operative Bank	letter	Confirmation of signatories	07-Oct-10			58
04-Oct-10	Michael Shield	e-mail	Re David Chadwick Centre	07-Oct-10			59
05-Oct-10	YLCA	e-mail	Digital switchover	07-Oct-10			60
05-Oct-10	South Yorkshire Fire and Rescue	e-mail	October 2010 member briefing	07-Oct-10			61
05-Oct-10	SCC	e-mail	South Yorkshire funding forum	07-Oct-10			62
06-Oct-10	Grenoside Community Association	e-mail	Response re Christmas tree grant	07-Oct-10			63
06-Oct-10	Irwin Mitchell – 1	e-mail	Cupola Lane, Grenoside	07-Oct-10			64
06-Oct-10	Irwin Mitchell – 2	e-mail	Sale of Cupola Lane	07-Oct-10			65
06-Oct-10	NCA	e-mail	Community Champion Award	07-Oct-10			66

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 7TH OCTOBER 2010**

Present: Chairman: Dr J C Bowden
Councillors: Mr N Garratt, Mrs J H Wright, and Mr A Hooper as
substitute for Cllr Mrs D Fearnley

Apologies were received from Cllr Mrs D Fearnley, Mrs K Granger and Mr J Jones and the reasons for absence were approved by the Council.

MINUTE	ACTION
<p><u>MINUTE NO.62.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 63.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.64.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.65.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>10/02819 – Site of Eden Park, Penistone Road, Grenoside</u> The Planning Committee considered the above planning application, to which the Committee had received three objections. In addition to these there were a further thirteen comments on the City Council website. Some of the comments received were in favour of a small convenience store but many of the comments were against a hot food takeaway.</p> <p>The Committee agreed to support the comments and objections on the following grounds:-</p> <ul style="list-style-type: none"> Ø Concerns regarding a saturation of hot food takeaways within a short distance of the proposed site and that this might have the added effect of litter problems, smells and may also possibly encourage vermin. Ø Concerns that there could be issues with anti-social behaviour from youths gathering around the proposed shops. Ø Concerns regarding the traffic situation at a very busy junction, the need for a pedestrian crossing to be installed was also highlighted. 	

<p>Ø Concerns as to whether there is a need for a convenience store when there is a new Asda store currently being built in the close proximity.</p> <p>Ø Insufficient parking spaces identified in the plans.</p> <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to raise these concerns and to ask that these comments be taken into account when making a decision.</p> <p>Cllr Mr A Hooper informed the Committee that new signage had been erected at the site for a new car lot.</p>	<p>Clerk to write to the Head of Planning at Sheffield City Council regarding the comments.</p>
<p><u>MINUTE NO.66.</u> <u>LICENCE APPLICATIONS (Appendix B)</u> <u>Ball Inn, 106 High Street, Ecclesfield</u> Application for the grant of a premises licence – members noted the information on the licence application and there were no objections raised.</p> <p><u>Old Red Lion, 210 Main Street, Grenoside</u> Application for a minor variation – members noted the information on the licence application and there were no objections raised.</p>	
<p><u>MINUTE NO. 67.</u> <u>CORRESPONDENCE (Appendix C)</u> Items requiring a reply or response.</p> <p><u>Item 13 – Update from the Transport and Highways Division on the traffic lights at Cowley Lane/Nether Lane</u> Members noted the information received and that the markings at the traffic lights were going to be altered but as yet there was no timescale for completion of the work.</p> <p><u>Item 5 – Satisfaction with the Sheffield Development Framework Consultation</u> Cllr Dr J Bowden, Chair of the Planning Committee informed the members that he had completed the survey on behalf of the Council. All members were in agreement with this and requested that the form should be returned to Development Services at Sheffield City Council.</p> <p><u>Update from Cllr Mr G Weatherall re planning application 10/02411 Nightingales Residential Care Home</u> Cllr Mr G Weatherall informed the Committee that there would be a site visit by the Planning Department at Sheffield City Council on Tuesday 12 October 2010 at 11.40am and asked that all members be made aware of this.</p>	<p>Survey to be returned to Development Services.</p>

PLANNING LIST 7 OCTOBER 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/02907 29-Sep-10	FUL	P JESSOP Rec. 13.9.10	35 SCHOOL ROAD, HIGH GREEN, SHEFFIELD SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	07-Oct-10
10/02915 30-Sep-10	FUL	P JESSOP Rec. 13.9.10	72 WARREN LANE, SHEFFIELD S35 2YA TWO STOREY SIDE/SINGLE STOREY REAR EXTENSION CANOPY OVER GARAGE TO FRONT AND RE-ROOFING OF EXISTING REAR EXTENSION	N/CONSULTED	NO OBJECTIONS	07-Oct-10
10/02819 01-Oct-10	FUL	M YOUNG Rec. 13.9.10	SITE OF EDEN PARK, PENISTONE ROAD, GRENSIDE MIXED RETAIL DEVELOPMENT INCLUDING CONVENIENCE STORE (USE CLASS A1) AND THREE SMALLER RETAIL UNITS (USE CLASS A1, A2 OR A5) WITH ASSOCIATED CAR PARKING ACCOMMODATION	N/CONSULTED THREE OBJS RECEIVED	SUPPORT OBJS AND COMMENTS RE VARIOUS ISSUES	07-Oct-10
10/02685 04-Oct-10	FUL	P JESSOP Rec. 15.9.10	2 ST WANDRILLE'S CLOSE, SHEFFIELD S35 9YP ERECTION OF REAR CONSERVATORY	N/CONSULTED	NO OBJECTIONS	07-Oct-10
10/02866 07-Oct-10	FUL	F KHALIL-KHAN Rec. 22.9.10	UNIT 8 BROOKDALE ROAD, CHAPELTOWN, SHEFFIELD EXTENSION TO WAREHOUSE	N/CONSULTED	NO OBJECTIONS	07-Oct-10

LICENCE APPLICATIONS IN THE PARISH					
PREMISES	PUBLICATION	DATE	DEADLINE FOR	COMMITTEE	DECISION
			COMMENTS	DATE	
Ball Inn, 106 High Street, Ecclesfield	SCC website	27.9.10	20-Oct-10	07-Oct-10	No objections
Old Red Lion, 210 Main Street, Grenoside	SCC website	27.9.10	15-Oct-10	07-Oct-10	No objections

PLANNING CORRESPONDENCE 7 OCTOBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
17-Sep-10	SCC	e-mail	Roadworks Report 771		07-Oct-10		1
24-Sep-10	SCC	e-mail	Roadworks Report		07-Oct-10		2
24-Sep-10	Parish Online	e-mail	Web based GIS Solution		07-Oct-10		3
24-Sep-10	Resident	objection	27-53 Station Road, Chapeltown		07-Oct-10		4
27-Sep-10	SCC	letter	Survey re SDF Consultation		07-Oct-10		5
27-Sep-10	Resident	letter	Objection to 10/02819 Eden Park Grenoside		07-Oct-10		6
28-Sep-10	Resident Queensgate	letter	Obj 10/02819 Eden Park Grenoside		07-Oct-10		7
28-Sep-10	Resident Grenfolds Road	letter	Obj 10/02819 Eden Park Grenoside		07-Oct-10		8
27-Sep-10	SCC Licensing Department	e-mail	Licence application		07-Oct-10		9
01-Oct-10	Barnsley Metropolitan Borough Council	e-mail	Development Proposal - Underbank Wind Farm		07-Oct-10		10
01-Oct-10	SCC	e-mail	Mount Pleasant Close		07-Oct-10		11
01-Oct-10	South Yorkshire Transport	letter	Bus Service Changes		07-Oct-10		12
06-Oct-10	SCC Highways Department	e-mail	Traffic lights Cowley Lane		07-Oct-10		13

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 19th OCTOBER 2010**

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mrs K Granger, Mr J Jones, Ms V M Bowden as substitute for Mr N Garratt

Apologies were received from Cllrs Mrs J H Wright and Mr N Garratt and the reasons for absence were approved by the Council.

MINUTE	ACTION
<p><u>MINUTE NO.68.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 69.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> Cllr Mrs D. Fearnley declared an interest in planning application 10/02800 – Site adjacent to the pavilion, Angram Bank Recreation Ground, Foster Way and did not speak thereon.</p>	
<p><u>MINUTE NO.70.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.65.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>10/02800/Tel – Site adjacent to the pavilion, Angram Bank Recreation Ground, Foster Way, Sheffield S35 4GE</u></p> <p>Although no comments had been received by the Planning Committee to the above application there was one comment lodged on the City Council website. The Committee were in agreement with the comments in that they did not object to the mast but they were concerned that its location would raise concerns, as the site would be immediately adjacent to the location of a new children’s playground and parents may be naturally concerned about health issues. The location is also near to new build social housing and would detract from the local landscape.</p> <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.</p>	<p>Clerk to write to HOP at Sheffield City Council to raise their concerns.</p>

<p><u>10/03111/FUL – 36 Cinder Hill Lane, Grenoside, Sheffield S35 8NG</u></p> <p>No objections had been received by the Committee to this application however there were two objections lodged on the City Council website.</p> <p>The Committee are aware that the application is for an adaptation to the property for a disabled young person to enable him to live in the family home.</p> <p>The Committee considered that support of this application would illustrate the Council’s support of the requirement to discriminate positively in favour of the underprivileged members of society resident in the Parish</p>	<p>Clerk to write to the Head of Planning at Sheffield City Council to this effect.</p>
<p><u>MINUTE NO.66.</u> <u>LICENCE APPLICATIONS (Appendix B)</u> <u>Morrisons Supermarket, Ecclesfield</u></p> <p>The licence application was for a variation of Premises licence and to extend the sale of alcohol from 6.00am to 23.00pm Monday to Sunday.</p> <p>The Committee asked that the Clerk write to the Licensing Department to seek clarification of the application, as these hours are outside normal trading hours, in particular trading hours on Sunday.</p>	<p>Clerk to write to the Licensing Department seeking clarification.</p>
<p><u>MINUTE NO. 67.</u> <u>CORRESPONDENCE (Appendix C)</u> Items requiring a reply or response. <u>Item 7 – Notice of appeal re 10/00537/FUL Topside, Grenoside</u> The Committee noted the correspondence received and requested that the Clerk write to the Planning Inspectorate reiterating their earlier objections to the above planning application.</p> <p><u>Item 9 – 235 Burncross Road, Sheffield S35 1RZ</u> The Committee noted the correspondence received. The Committee were made aware that the City Councillor for West Ecclesfield had stated that although the application had been withdrawn it was still live and the Planning Officers were currently dealing with the matter. The City Councillor would be responding directly to the resident regarding this matter.</p>	<p>Clerk to write to the Planning Inspectorate</p>

PLANNING LIST – 19 OCTOBER 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/02800 18-Oct-10	TEL	S HALLAM Rec. 1.10.10	SITE ADJACENT PAVILLION, ANGRAM BANK RECREATION GROUND, FOSTER WAY, SHEFFIELD S35 4GE SITING OF 11.7 METRE HIGH TELECOMMUNICATIONS MONOPOLE AND ASSOCIATED EQUIPMENT CABINETS (APPLICATION FOR DETERMINATION IF APPROVAL REQUIRED FOR SITING AND APPEARANCE)	N/CONSULTED 1 OBJ ON SCC WEBSITE	SUPPORT OBJS ON CITY COUNCIL WEBSITE	19-Oct-10
10/03078 26-Oct-10	FUL	P JESSOP Rec 11.10.10	109 LANE END, CHAPELTOWN TWO STOREY SIDE EXTENSION TO D'HOUSE	N/CONSULTED	NO OBJECTIONS	19-Oct-10
10/03111 01-Nov-10	FUL	S HALLAM Rec. 12.10.10	36 CINDER HILL LANE, GRENSIDE, SHEFFIELD S35 8NG SINGLE STOREY REAR EXTENSION, FIRST FLOOR SIDE EXTENSION AND PORCH TO FRONT OF DWELLINGHOUSE	N/CONSULTED 2 OBJS ON SCC WEBSITE	SUPPORT APP AS DISABLED ACCESS REQUIRED	19-Oct-10

LICENCE APPLICATIONS IN THE PARISH					
PREMISES	PUBLICATION	DATE	DEADLINE FOR	COMMITTEE	DECISION
			COMMENTS	DATE	
Morrisons Supermarket, Ecclesfield	SCC website	11.10.10	02-Nov-10	19-Oct-10	Request clarification of hours

PLANNING CORRESPONDENCE – 19 OCTOBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
08-Oct-10	Peak District Authority	email	E-Brief & Bradfield Farmers Market		19-Oct-10		1
08-Oct-10	SCC	email	Roadworks report 774		19-Oct-10		2
15-Oct-10	SCC	email	Roadworks report 775		19-Oct-10		3
11-Oct-10	Cllr Hooper	email	New grit bin locations		19-Oct-10		4
11-Oct-10	Sheffield Futures	email	October half term events		19-Oct-10		5
11-Oct-10	Cllr Hooper	email	Traffic lights, Cowley Lane, - works completed		19-Oct-10		6
11-Oct-10	SCC, Legal Servs	letter	Notice of Appeal re 10/00537/FUL, Topside, Gr		19-Oct-10		7
11-Oct-10	SCC, Licensing Dept	email	Licensing Appl, Morrisons Supermarket		19-Oct-10		8
14-Oct-10	Resident	e-mail	235 Burncross Road		19-Oct-10		9
15-Oct-10	SWFC	e-mail	Free half term football training		19-Oct-10		10
19 Oct 10	Paces	e-mail	October newsletter		19-Oct-10		11
19-Oct-10	NCA	e-mail	Cancellation of VCF meeting		19-Oct-10		12

**MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 21st OCTOBER 2010**

Present: Chairman: Cllr Ms V M Bowden
Councillors: Mr N Garratt, Mrs D Fearnley, Mr D E Pepper, Mr G Oxley,
 Mr H House, Dr J C Bowden as substitute for Mr C Taylor

Apologies for absence were received from Cllrs Mr C Taylor & Mr J Jones and the reasons for absence were approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.50.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.51.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> Cllr House declared an interest in Minute No. 54.1. Friends of Charlton Brook and Cllr Pepper declared an interest in Minute No. 54.2. Grenoside Old School Charity.</p>	
<p><u>MINUTE NO.52.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.53.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports were received.</p>	
<p><u>MINUTE NO.54.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>54.1. Friends of Charlton Brook</u> Cllr House declared an interest in this matter and did not speak thereon.</p> <p>Sheila Constance of the Friends of Charlton Brook attended the meeting and gave details of the need for financial assistance towards the provision of new steps and railings to reach the embankment at the pond. They are also working on the entrance points to create a disabled access. She confirmed that the group had already secured an amount of £1,000 from the Northern Community Assembly towards this project.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr D E Pepper) That a grant of £1,500 be given towards this project.</p>	

54.2. Grenoside Old School Charity

Cllr Mr D E Pepper declared an interest in this matter and did not speak thereon.

Three members of the Old School Charity attended the meeting and gave details of the need for financial assistance towards the development of a new website. The website will be maintained by volunteers and they are hoping to link into other websites. They hope to have this up and running within the next few months.

RECOMMENDED UNANIMOUSLY

(Proposed by Cllr Mrs D Fearnley

Seconded by Cllr Mr N Garratt)

That a grant of £1,000 be given to help fund this project.

54.3. Grenoside Conservation Society

Three members of the Conservation Society attended the meeting. The group had achieved the Silver Gilt award for their "In Bloom" work. The Conservation Society are working on creating new flower beds and replenishing existing beds with spring planting within the Grenoside boundary.

RECOMMENDED UNANIMOUSLY

(Proposed by Cllr Mr D E Pepper

Seconded by Cllr Mrs D Fearnley)

That a grant of £1,000 be given towards this project.

54.4. Treetops Gateway Social Club

Two members of the Social Club attended the meeting. They gave details of the proposed trip to the pantomime and other activities that they have arranged throughout the year, and the need for funding towards transport costs for the current financial year. Members noted the excellent work carried out by the Treetops Gateway Social Club.

RECOMMENDED UNANIMOUSLY

(Proposed by Cllr Mr D E Pepper

Seconded by Cllr Mrs D Fearnley)

That a grant of £1,500 be given towards transport costs.

Members were cordially invited to join the Social Club at their Halloween Party on Tuesday 26th October.

MINUTE NO.55.

ACTIVE REGEN

A member of Active Regen, Marie Croker, attended the meeting and gave details of the work carried out by them. Active Regen are looking to the Parish Councils in the area for possible funding towards Wi-Fit machines and two mobile units which can be taken around the Northern Community Assembly area. At the moment they receive funding from private organisations such as construction firms etc. within the Yorkshire area.

<p>It was suggested that this item be placed on the agenda for the next meeting of the Parish Partner Panel on 5th November 2010 to discuss this matter further, as a joint venture.</p>	
<p><u>MINUTE NO.56.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The financial records were presented for examination by the Clerk and the Chairman of the Committee and the Chairman of the Council signed the Imprest account sheets.</p> <p>The Committee discussed the budget report and it was decided that an amount of £1,500 be transferred from the grants allocation and be de-distributed at an amount of £500 each into:-</p> <ol style="list-style-type: none"> 1) Contingencies/By Election 2) Miscellaneous 3) Community Liaison. 	
<p><u>MINUTE NO.57.</u> <u>TO CONSIDER THE BUDGET AND PRECEPT FOR 2011/2012</u> The proposed draft budget and precept were discussed at length and minor changes to the budget were proposed. It was decided that this matter be discussed at the next meeting of the Finance committee.</p>	<p>Clerk to make amendments to budget & place on agenda for November</p>
<p><u>MINUTE NO.58.</u> <u>TO CONSIDER THE CONTENT AND STYLE OF THE FINANCE LEAFLET FOR 2011/2012</u> The Chairman and Chairs of committees were requested to prepare their messages for the leaflet. Minor alterations to the leaflet are to be made and a fresh draft be presented to the next meeting of the Finance committee.</p>	<p>Place on agenda for November</p>
<p><u>MINUTE NO.59.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response <u>Item 4 – Resident of Cupola Lane</u> It was decided that the Clerk write to the resident requesting that he contact his solicitors regarding this matter.</p> <p><u>Item 6 – PWLB – Withdrawal of Cheque Facility</u> The Parish Council needs clarification from the YLCA as to how it needs to proceed with the new system of payments to the PWLB i.e. changing payments from cheques to direct debits.</p> <p><u>Item 9 – Job Estimate re Electrical Works</u> It was decided not to accept the estimate provided regarding lights for the Christmas tree in Chapeltown.</p>	<p>Clerk to write to resident</p> <p>Clerk to make enquiries of the YLCA</p> <p>Clerk to obtain alternative quotations</p>

FINANCE CORRESPONDENCE – 21 OCTOBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
Sept 10	Friends of Charlton Brook	Application	Request for financial assistance				Agenda item
16 Sept 10	Grenoside Old School Charity	Application	Request for financial assistance				Agenda item
11 Oct 10	Wheels in Motion	Application	Request for financial assistance Now coming to December meeting				Agenda item
12 Oct 10	Grenoside Conservation Society	Application	Request for financial assistance				Agenda item
13-Oct-10	Treetops Gateway Social Club	application	Request for financial assistance			21-Oct-10	Agenda item
16 Aug 10	Active Regen	e-mail	Costings – virtual to reality pilot project				Agenda item
07-Oct-10	SYPA	email	New item for EPIC notice board			21-Oct-10	1
12-Oct-10	Property & Facilities Management	e-mail	Fence at Ecclesfield Comprehensive			21-Oct-10	2
18-Oct-10	SCC	email	Small Grants Fund			21-Oct-10	3
18-Oct-10	Resident of Cupola Lane	letter	Comments re sale of freeholds			21-Oct-10	4
18-Oct-10	Grenoside Comm Assoc	letter	Thanks for grant for Christmas tree			21-Oct-10	5
21-Oct-10	Public Works Loan Board	Letter	Proposed withdrawal of cheque handling			21-Oct-10	6
21-Oct-10	Ecclesfield Conservation Group	Letter	Thanks for grant for Christmas tree			21-Oct-10	7
21-Oct-10	Ecclesfield Gatty Memorial Hall	Application	Request for financial assistance (Nov)			21-Oct-10	8
21-Oct-10	Rob Greaves Electrical	Estimate	Installation of lights in Chapelton			21-Oct-10	9