

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

27 May 2010

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 3 June 2010.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from Councillors and members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 13 May 2010 (Pgs: 1-7 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 13 May 2010 (Pgs 12-13 & Appends A & B)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 18 May 2010 (Pgs: 17-19 & Appends A & B)
7. To approve the Minutes of the Finance & Premises Committee meeting held 20 May 2010 (Pgs: 22-25 & Appendix A) and to approve the recommendations contained therein
8. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 3 June 2010.
9. **NORTHERN COMMUNITY ASSEMBLY**

To identify items for referral to the Northern Community Assembly.
10. **CAR PARKING AT THE COUNCIL OFFICES** – To consider designating the car park as private and to consider the restrictions on public car parking.

11. **DARREN WARD – HIGH GREEN DEVELOPMENT WORKER** – To attend the meeting and seek the views of the Councillors on future developments.
12. **CORRESPONDENCE** – Items requiring a decision or response
13. **ACCOUNTS** – To approve the accounts presented for payment
14. **TO APPROVE THE ANNUAL RETURN TO THE EXTERNAL AUDITORS**
15. **DISPOSAL OF THE DAVID CHADWICK CENTRE**
16. **CONFIRMATION OF THE MEMBERSHIP OF THE FINANCE COMMITTEE**
17. **FIRE SURVEY QUOTATIONS** – To approve a quotation for the costs of a Fire Survey and any subsequent works required.
18. **COMPUTERISATION OF PARISH COUNCIL RECORDS** – To consider the current service available to Councillors including the costs and any changes required.
19. **RECREATIONAL FACILITIES IN HIGH GREEN AND POSSIBLE PROJECTS**
20. **CONFIRMATION OF ATTENDANCE AT STANDARDS TRAINING** – Confirmation required from all Councillors re Standards Training Session at Ecclesfield Parish Council offices on 17 June 2010 at 5.00pm.
21. **LOCAL EVENTS**

Yours faithfully,

Philip Allass

Philip Allass
Clerk to the Council

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD 13th MAY 2010

Present: Chairman: Cllr Mr H House
Councillors: Dr J C Bowden, Ms V M Bowden, Mr G Weatherall
Mrs K Granger, Mr N E Garratt, Mrs D Fearnley
Mr J Jones, Mr A Hooper, Mr C D Taylor

<u>MINUTE</u>	<u>ACTION</u>
<p><u>MINUTE NO.1.</u> <u>TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASON FOR ABSENCE</u> Apologies for absence were received from Cllrs Mr D E Pepper, Mrs J H Wright, Mr G Oxley & Mr B Curran and the reasons for absence were approved by the Council.</p>	
<p><u>MINUTE NO.2.</u> <u>TO APPOINT THE CHAIRMAN OF THE PARISH COUNCIL RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr C Taylor) That Cllr Mr N Garratt be appointed Chairman of the Parish Council for the ensuing year.</p> <p>Cllr Garratt thanked the council for electing him as Chairman for the forthcoming year and he paid tribute to the work of Cllr House as Chairman last year and agreed that the work would be challenging and satisfying.</p>	
<p><u>MINUTE NO.3.</u> <u>TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF THE CHAIRMAN</u> Cllr Mr N Garratt executed the Declaration of Acceptance of Office as Chairman of the Parish Council.</p>	
<p><u>MINUTE NO.4.</u> <u>TO APPOINT THE VICE CHAIRMAN OF THE PARISH COUNCIL RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Dr J C Bowden) That Cllr Mr J Jones be appointed Vice Chairman of the Parish Council for the forthcoming year.</p>	
<p><u>MINUTE NO.5.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.6.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	

<p><u>MINUTE NO.7.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.8.</u> <u>TO AGREE THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE FOR THE YEAR OF OFFICE AND TO APPROVE PAYMENT</u></p> <p>Cllr Mr N Garratt declared an interest in this matter and did not speak or vote thereon.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr A Hooper) That the allowance be set at £800 for the ensuing year and that this amount now be paid.</p>	Clerk to issue cheque
<p><u>MINUTE NO.9.</u> <u>TO DECIDE WHICH STANDING COMMITTEES/SUB-COMMITTEES OF THE COUNCIL SHALL BE FORMED</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Ms V M Bowden) That the following standing committees and sub committees of the Council be formed for the following year:- A) Environmental Planning & Employment Committee B) Finance & Premises Committee C) Staffing Sub Committee</p> <p>The normal meeting arrangements shall apply namely the planning committee meets twice a month, finance and premises committee meets once a month and the staffing sub committee meets as and when required by the chairman of the committee.</p>	
<p><u>MINUTE NO.10.</u> <u>TO APPOINT MEMBERS OF THE COMMITTEES/SUB-COMMITTEES AND TO ALLOW THE COMMITTEES TO MEET AND ELECT A CHAIRMAN</u> The members of the committees were agreed as follows:-</p> <p><u>Environmental Planning Committee</u> Councillors: Dr J C Bowden Mrs K Granger Mr J Jones (ex officio) Mrs J H Wright Mr B Curran Mr C Taylor Mrs D Fearnley Mr N Garratt (ex officio)</p> <p>The committee then met to elect a Chairman.</p> <p><u>RESOLVED</u> (Proposed by Cllr Mrs K Granger Seconded by Cllr Mrs D Fearnley) That Cllr Dr J C Bowden be appointed as Chairman of this committee.</p>	Amended lists to be put on website and notified to all members.

<p><u>Finance/Premises Committee</u></p> <p>Councillors: Ms V M Bowden Mr C Taylor Mr D E Pepper Mr G Weatherall Mrs D Fearnley Mr S Bower Mr A Hooper Mr N Garratt (ex officio) Mr H House Mr J Jones (ex officio)</p> <p>The committee then met to elect a Chairman.</p> <p><u>RESOLVED</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mr A Hooper) That Cllr Ms V M Bowden be appointed as Chairman of this committee.</p> <p><u>Staffing Sub Committee</u></p> <p>Councillors: Dr J C Bowden Mr S Bower Mrs D Fearnley Mr H House Mr C Taylor Mr D E Pepper Mr G Weatherall Mr N Garratt (ex officio) Mr J Jones (ex officio)</p> <p><u>RESOLVED</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr J Jones) That the constitution of the committee remain the same.</p> <p><u>Priorities Working Party</u></p> <p>Councillors: Mr A Hooper Mr G Weatherall Mr H House Mr J Jones Mrs K Granger</p>	
<p><u>MINUTE NO.11.</u> <u>TO APPROVE DELEGATED POWERS TO COMMITTEES</u></p> <p><u>RESOLVED</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Dr J C Bowden That the same delegation of powers be approved for the forthcoming year as are presently in operation namely</p> <ol style="list-style-type: none"> 1) That the Environmental Planning & Employment Committee may make decisions on plans at meetings convened as necessary, normally twice per month; and 2) That any 2 members of the Environmental Planning & Employment committee may, in an emergency, agree to submit a response on the relevant plans to the City Council 	
<p><u>MINUTE NO.12.</u> <u>TO CONSIDER THE CONTINUATION OF THE SUBSTITUTE MEMBER SCHEME FOR COMMITTEES</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That the continuation of the substitute members scheme for committees be continued.</p>	

<p><u>MINUTE NO.13.</u> <u>TO DECIDE ON ANY CHANGES OF SIGNATORIES REQUIRED IN RESPECT OF THE COUNCIL'S BANK ACCOUNTS</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr N Garratt) That the existing list of signatories remain and that Cllrs Mr J Jones and Ms V M Bowden be added to the list of authorised signatories.</p>	<p>The Council's bankers to be requested to send necessary documents.</p>
<p><u>MINUTE NO.14.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 1st APRIL 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.15.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 1st APRIL 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.16.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 13th APRIL 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs K Granger) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.17.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 15th APRIL 2010 AND TO AGREE TO IMPLEMENT THE RECOMMENDATIONS MADE</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That the minutes be approved as a correct record and the action recommended be taken.</p>	
<p><u>MINUTE NO.18.</u> <u>TO RECEIVE A VERBAL REPORT ON THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON 13th MAY 2010</u> Cllr Dr Bowden reported on the Salutation Inn in particular and all plans received. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs K Granger Seconded by Cllr Mrs D Fearnley) That the report be received.</p>	

<p><u>MINUTE NO.19.</u> <u>TO RECEIVE A REPORT FROM THE ANNUAL PARISH MEETING HELD 13th MAY 2010 AND TO CONSIDER ANY RESOLUTIONS PASSED AT THAT MEETING</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr N Garratt) That the report be received.</p>																	
<p><u>MINUTE NO.20.</u> <u>TO APPROVE THE ANNUAL STATEMENT OF ACCOUNTS FOR SUBMISSION TO THE EXTERNAL AUDITOR</u> The Clerk reported that the internal auditor was presently examining the records and that this item would be placed on the June Council agenda.</p>																	
<p><u>MINUTE NO.21.</u> <u>COUNCILLORS ATTENDANCE ALLOWANCES</u> To re-affirm the decision not to claim allowances <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr MR H House Seconded by Cllr Mr G Weatherall) That the decision not to claim allowances be re-affirmed.</p>																	
<p><u>MINUTE NO.22.</u> <u>TO APPOINT A PARISH COUNCIL REPRESENTATIVE ON THE FOLLOWING BODIES</u> The following representatives were appointed, subject to their approval:</p> <table border="1" data-bbox="178 1029 1096 1386"> <thead> <tr> <th>Body</th> <th>Representative</th> </tr> </thead> <tbody> <tr> <td>SCC Standards Board Committee</td> <td>Cllr Mr S Bower</td> </tr> <tr> <td>Northern Community Assembly</td> <td>Cllrs Mr H House, Mrs D Fearnley, Mr N Garratt</td> </tr> <tr> <td>Chapelton Baths CB Ltd</td> <td>Cllr Mr C Taylor</td> </tr> <tr> <td>Anne Reresby Trust</td> <td>Cllr Mr N Garratt</td> </tr> <tr> <td>H/Green/Chapelton Community Safety Group</td> <td>Cllrs Mrs J Wright, Mrs D Fearnley, Mr H House</td> </tr> <tr> <td>Ecclesfield/Grenoside Community Safety Group</td> <td>Cllr Mr H House</td> </tr> <tr> <td>Ecclesfield Charities</td> <td>Mr C M Birkby</td> </tr> </tbody> </table>	Body	Representative	SCC Standards Board Committee	Cllr Mr S Bower	Northern Community Assembly	Cllrs Mr H House, Mrs D Fearnley, Mr N Garratt	Chapelton Baths CB Ltd	Cllr Mr C Taylor	Anne Reresby Trust	Cllr Mr N Garratt	H/Green/Chapelton Community Safety Group	Cllrs Mrs J Wright, Mrs D Fearnley, Mr H House	Ecclesfield/Grenoside Community Safety Group	Cllr Mr H House	Ecclesfield Charities	Mr C M Birkby	<p>Letters to be sent to all bodies</p>
Body	Representative																
SCC Standards Board Committee	Cllr Mr S Bower																
Northern Community Assembly	Cllrs Mr H House, Mrs D Fearnley, Mr N Garratt																
Chapelton Baths CB Ltd	Cllr Mr C Taylor																
Anne Reresby Trust	Cllr Mr N Garratt																
H/Green/Chapelton Community Safety Group	Cllrs Mrs J Wright, Mrs D Fearnley, Mr H House																
Ecclesfield/Grenoside Community Safety Group	Cllr Mr H House																
Ecclesfield Charities	Mr C M Birkby																
<p><u>MINUTE NO.23.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> <u>To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel</u> There were no items identified.</p>																	
<p><u>MINUTE NO.24.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response There were many items of correspondence. Members noted the need to acquire a further quotation for a fire risk assessment for the council offices.</p>																	

MINUTE NO.25.**ACCOUNTS****RESOLVED UNANIMOUSLY****(Proposed by Cllr Mr J Jones****Seconded by Cllr Ms V M Bowden)****That the following accounts be approved for payment:**

Date Recd	Payable To	Amount	Payment Details	Payment made under
15-Apr-10	Nottingham Land Registry	£5.00	Search fee of index map	LG Act 1972 S111
15-Apr-10	BOS Office Supplies Ltd	£127.93	Office supplies	LG Act 1972 S111
15-Apr-10	Roy Smith Garden Servs	£94.00	Gardening servs. for March	LG Act 1972 S111
15-Apr-10	GEO Supplies Ltd	£53.80	Printing Orders of Service	LG Act 1972 S111
13-May-10	BT	£222.46	Telephone accounts	LG Act 1972 S111
13-May-10	Lemark Office Equipment	£1,263.12	Office furniture	LG Act 1972 S111
13-May-10	Blackwells Bookshops	£12.99	Ordnance Survey Site plan	LG Act 1972 S111
13-May-10	Ricoh Ltd	£13.82	Photocopier charges	LG Act 1972 S111
01-May-10	AOL	£20.48	Internet fees (direct debit)	LG Act 1972 S111
13-May-10	Hulberts	£69.33	Plumbing repairs	LG Act 1972 S111
13-May-10	Ashton Alarms	£84.00	Annual alarm servicing	LG Act 1972 S111
13-May-10	Zurich	£170.38	LCAS Advisory Service fees	LG Act 1972 S111
13-May-10	BOS Office Supplies	£172.25	Stationery supplies	LG Act 1972 S111
13-May-10	Roy Smith Garden Servs	£94.00	Gardening Servs. April 10	LG Act 1972 S111
13-May-10	Absolute Coffee	£5.78	Cream for coffee	LG Act 1972 S111
13 May 10	Ernest Fox House Soc. Club	250.00	Grant	LG Act 1972 S137
13 May 10	SCC, Corp. Finance	977.90	NNDR April & May 10	LG Act 1972 S111

It was noted that the cheque for £3,500 payable to the City Council for works in Chapeltown was to be retained for the time being.

MINUTE NO.26.**LOCAL EVENTS**

Councillors reported on the following events that they had attended:-

- 7 April 2010 High Green/Chapeltown PACT meeting.
- 7 April 2010 – Friends of Charlton Brook meeting
- 8 April 2010 – Ecclesfield NAG
- 8 April 2010 – Judging Easter hat parade Miners Welfare, High Green
- 9 April 2010 – Chapeltown in Bloom meeting
- 11 April 2010 – Civic Service, Chapeltown Methodist Church
- 12 April 2010 – Friends of Ecclesfield Park AGM
- 12 April 2010 – Burncross Action Team meeting
- 17 April 2010 – Litter pick in Ecclesfield
- 17 April 2010 – Buggy Malone Rotherham Civic
- 18 April 2010 – Litter pick – Burncross Action Team
- 19 April 2010 – Meeting at Town Hall re David Chadwick Centre
- 20 April 2010 – Burncross in Bloom judging day
- 23 April 2010 – Friends of Charlton Brook meeting with Environmental Agency
- 23 April 2010 – Silver Prize Band Newton Hall
- 2 May 2010 – Burncross in Bloom litter pick
- Chapeltown Baths – Feasibility Study

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|--|--|
| <ul style="list-style-type: none">• Thorncliffe Pond – planting trees• 26 April 2010 – Town Hall Volunteers Lunch Clubs• 29 April 2010 – City Hall, High Hopes celebration of success• 5 May 2010 – PACT meeting• 23 May 2010 – Grenoside Sword Dance – Shepley Folk Festival• 13 April 2010 – Town Hall – Women of Steel (Cllr Bowden’s mother recognised for work in World War II.) | |
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COUNCIL CORRESPONDENCE – 13 MAY 2010						
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Fin	No.
07-Apr-10	Lord Mayors Office	email	Engagements w.comm 4.4.10	13-May-10		1
07-Apr-10	S Yorks Fire & Rescue	email	Briefing Note April 10	13-May-10		2
07-Apr-10	NCA, Bond	email	Funding Opportunities	13-May-10		3
07-Apr-10	NALC	e mail	DIS Extra No. 731	13-May-10		4
07-Apr-10	SCC	email	UK City of Culture	13-May-10		5
09-Apr-10	Lord Mayors Office	email	Engagements w.comm 11.4.10	13-May-10		6
12-Apr-10	Inside Government	e-mail	Third sector economic regeneration	13-May-10		7
12-Apr-10	Sheffield Futures	e-mail	UnLtd funding opportunities	13-May-10		8
12-Apr-10	Sheffield Futures	e-mail	Playworks professionals - free course	13-May-10		9
12-Apr-10	Sheffield Futures	e-mail	Different strokes	13-May-10		10
12-Apr-10	YLCA	e-mail	Training Courses	13-May-10		11
13-Apr-10	Licensing Department	e-mail	Response re taxis in Chapeltown	13-May-10		12
13-Apr-10	YLCA	e-mail	NABMA NALC local council seminar	13-May-10		13
13-Apr-10	Cllr Mohammed Shaffaq	e-mail	Response re blue bins	13-May-10		14
13-Apr-10	Cllr Hooper	e-mail	Advice re Council publicity	13-May-10		15
14-Apr-10	Bramham Parish Council	e-mail	Renewable Energy Plant	13-May-10		16
15-Apr-10	Cllr House	e-mail	Land on Burncross Road	13-May-10		17
15-Apr-10	SCC Streetforce	e-mail	Response re grit bin on Angram Road	13-May-10		18
15-Apr-10	NALC	e-mail	LCR online	13-May-10		19
15-Apr-10	Cllr House	e-mail	Response re renewable energy plant	13-May-10		20
15-Apr-10	YLCA	e-mail	Governance and Accountability Practitioners Guide	13-May-10		21
15-Apr-10	Cllr House	e-mail	Request for clear up of land at Chapeltown	13-May-10		22
16-Apr-10	Cllr Hooper	e-mail	Response re clear up of land at Chapeltown	13-May-10		23
16-Apr-10	SLCC	e-mail	South Yorkshire Branch newsletter	13-May-10		24
16-Apr-10	Lord Mayor's office	e-mail	Lord Mayor's engagements week 18.4.10	13-May-10		25
19-Apr-10	Sheffield Futures	email	East Peak for Young People	13-May-10		26
19-Apr-10	Mr C Birkby	letter	Ecclesfield Charities	13-May-10		27
19-Apr-10	SCC, Legal Servs	letter	Land at Burncross Road, Chapeltown	13-May-10		28

COUNCIL CORRESPONDENCE – 13 MAY 2010						
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Fin	No.
19-Apr-10	NALC	e-mail	DIS Extra 732	13-May-10		29
19-Apr-10	South Yorks Funding Advice	e-mail	Introduction to funding	13-May-10		30
19-Apr-10	St Marks Church, Grenoside	email	Info re new community project	13-May-10		31
21-Apr-10	SCC	e-mail	Grant information	13-May-10		32
21-Apr-10	Rotary Club of Wortley	e-mail	Request for skip	13-May-10		33
21-Apr-10	Kate Simpson	e-mail	Notice boards at Ecclesfield	13-May-10		34
22-Apr-10	NALC	e-mail	Event Programme 2010	13-May-10		35
22-Apr-10	YLCA	e-mail	Response re absences being minuted	13-May-10		36
22-Apr-10	Cllr House	e-mail	Response re Dial a Drink	13-May-10		37
22-Apr-10	Coterie Gallery	e-mail	Invitation to exhibition	13-May-10		38
22-Apr-10	Cllr Hooper	e-mail	A61 litter pick	13-May-10		39
22-Apr-10	North East Sheffield Schools Partnership	e-mail	Consultation newsletter	13-May-10		40
23-Apr-10	EPIP	e-mail	East Peak Beacons and Viewing Points	13-May-10		41
23-Apr-10	SYFAB	e-mail	VAS event	13-May-10		42
23-Apr-10	Lord Mayor's office	e-mail	Civic engagements week ending 2.5.10	13-May-10		43
26-Apr-10	Ecclesfield Practice Patients Group	e-mail	Press Release	13-May-10		44
26-Apr-10	Zurich Insurance	e-mail	Membership renewal	13-May-10		45
26-Apr-10	Network Rail	e-mail	New telephone number	13-May-10		46
26-Apr-10	Friends of Chapeltown & High Green Parks	poster	Minibeast Safari	13-May-10		47
26-Apr-10	John Williamson SCC	e-mail	Response re David Chadwick Centre	13-May-10		48
26-Apr-10	Michael Shield	e-mail	Response re David Chadwick Centre	13-May-10		49
04-May-10	Cllr House	e-mail	David Chadwick Centre	13-May-10		50
26-Apr-10	SLCC	e-mail	Managing the next decade	13-May-10		51
26-Apr-10	Cllr Hooper	e-mail	Prestwood Gardens	13-May-10		52
22-Apr-10	Cllr Hooper	e-mail	Re Response re overflowing manhole Cart Road	13-May-10		53
26-Apr-10	Resident	e-mail	Overflowing manhole Cart Road	13-May-10		54
27-Apr-10	Zurich	e-mail	LCAS Bulletin	13-May-10		55
27-Apr-10	WEA	e-mail	Free active citizenship courses	13-May-10		56

COUNCIL CORRESPONDENCE – 13 MAY 2010						
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Fin	No.
27-Apr-10	SYFAB	email	Funding News May 2010	13-May-10		57
27-Apr-10	SYPA	e-mail	SYPA Employer's Forum	13-May-10		58
28-Apr-10	Cllr Hooper	e-mail	Sheffield UK City of Culture	13-May-10		59
28-Apr-10	YLCA	e-mail	Training Courses	13-May-10		60
29-Apr-10	CBCB	appl.	Request for financial assistance	13-May-10	20-May-10	61
29-Apr-10	CPRE	magazine	Countryside Voice Spring 10, Members Guide	13-May-10		62
30-Apr-10	NCA	email	Country day at Wood Lane Countryside Centre	13-May-10		63
30-Apr-10	York & Humber Rural Affairs Forum	e-mail	Rural Matters	13-May-10		64
30-Apr-10	St Mark's Church	booklet	Grenoside News	13-May-10		65
30-Apr-10	South Yorks Police	e-mail	Young people of the year Yorkshire	13-May-10		66
30-Apr-10	SCC - Streetforce	e-mail	Response re street lighting Worrall Rd and Sunny Bank	13-May-10		67
30-Apr-10	Lord Mayor's Office	e-mail	Civic engagements week comm 2.5.10	13-May-10		68
30-Apr-10	Sheffield Futures	e-mail	Jobs and training event Chapelton	13-May-10		69
04-May-10	Whitley Hall Cricket Club	letter	Invitation to officiate	13-May-10		70
04-May-10	NALC	e-mail	DIS Extra Issue 733	13-May-10		71
04-May-10	Cllr House	e-mail	Chairman's award	13-May-10		72
05-May-10	Cllr Hooper	e-mail	Grenoside Gala	13-May-10		73
05-May-10	White Rose Update	e-mail	Power to appt Freemen of the Parish	13-May-10		74
05-May-10	High Hopes	appl.	Request for financial assistance	13-May-10	17-Jun-10	75
05-May-10	Sheffield Futures	e-mail	Agenda and minutes Northern Play & Youth	13-May-10		76
06-May-10	Active Regen Limited	e-mail	Meeting 14 May 2010	13-May-10		77
06-May-10	Sheffield Futures	e-mail	Policing Pledge	13-May-10		78
06-May-10	North Sheffield Regeneration Team	e-mail	Thriving District local centres	13-May-10		79
06-May-10	Sheffield Futures	e-mail	Conflict resolution education training 25 May	13-May-10		80
07-May-10	SCC	e-mail	Activity Sheffield Spring	13-May-10		81
07-May-10	Cllr Pepper	e-mail	Exhibition account and Cupola	13-May-10		82
07-May-10	YLCA	e-mail	White Rose update May 2010	13-May-10		83
07-May-10	SCC Streetforce	e-mail	Response re grit bin Angram Road	13-May-10		84

COUNCIL CORRESPONDENCE – 13 MAY 2010						
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Fin	No.
07-May-10	Bradfield Parish Council	e-mail	Agenda for Parish Panel 14.5.10	13-May-10		85
07-May-10	Lord Mayor's office	e-mail	Civic engagements week comm 9.5.10	13-May-10		86
10-May-10	Sheffield Futures	e-mail	Launch of UK Youth's campaigning toolkit	13-May-10		87
10-May-10	Resident	e-mail	Westwood Country Park off road motor vehicles	13-May-10		88
10-May-10	SCC	letter	Rural Communities Strategy consultation	13-May-10		89
11-May-10	YLCA	e-mail	Response re Use of Council car park	13-May-10		90
11-May-10	Streetforce	e-mail	Response re Car parking at Council offices	13-May-10		91
11-May-10	YLCA	e-mail	Local food support package for village shops	13-May-10		92
12-May-10	SYFR	email	May Newsletter	13-May-10		93
12-May-10	Cllr Hooper	email	Complaint re off road biking, Westwood C.Park	13-May-10		94
22-Apr-10	Irwin Mitchell	e-mail	Sale of freehold Cupola Lane	13-May-10		95
12-May-10	Irwin Mitchell, Kirkhope	email	Cupola Lane g/rents - deeds for execution	13-May-10		96
12-May-10	Stocksbridge TC	email	Rural Communities Strategy - Parish Panel	13-May-10		97
12-May-10	Stocksbridge TC	email	Delivery Plan - Parish Panel	13-May-10		98
12-May-10	SYFR`	e-mail	Public consultation	13-May-10		99
12 May 10	Cllr Hooper	e-mail	Westwood Country Park	13-May-10		100
23 April 10	NCA	e-mail	Agenda items for Parish group meeting	13-May-10		101
12 May 10	Chubb	e-mail	Fire alarm installation and service quotes	13-May-10	20-May-10	102
23-Apr-10	NCA	e-mail	VCF Partner panel meeting dates	13-May-10		103
23-Apr-10	NCA	e-mail	Agenda 25 May Ecclesfield/Greno safety group	13-May-10		104
23-Apr-10	Cllr Hooper	e-mail	Sheffield City of Culture	13-May-10		105
16-Apr-10	SCC	e-mail	Neat Team	13-May-10		106
28 Apr-10	Hulberts	fax	Quote for servicing boiler	13-May-10		107

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE
MEETING HELD 13th MAY 2010

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr J Jones, Mr H House, Mr C Taylor
 Mrs K Granger,

Apologies were received from Cllrs Mr B Curran and Mrs J H Wright and the reasons for absence were approved by the Committee

MINUTE	ACTION
<p><u>MINUTE NO.1.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.2.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> Cllr Dr J C Bowden declared an interest in planning application 10/01218/FUL – 20 Penistone Road and did not speak thereon.</p>	
<p><u>MINUTE NO.3.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.4.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION (Appendix A)</u></p> <p><u>10/01218/FUL – 20 Penistone Road, Sheffield S35 8QG</u> The Committee considered the above application to which they had received one objection. The Committee support the residents' concerns on the following grounds:-</p> <ul style="list-style-type: none"> • Loss of privacy • Loss of light <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council in support of the objection.</p> <p><u>10/01002/FUL – Millcorn House, 39 Wortley Road, High Green</u> The Committee considered the above application, although no objections had been received in writing, one resident had been to the Parish Council offices to state their concerns with this further application. The Committee would like to support these verbal objections on the following grounds:-</p> <ul style="list-style-type: none"> • Loss of privacy in an already overcrowded area. • Car parking issues, as there is already provision for parking 8 cars and a further 5 car parking spaces are planned. • Safety aspect – the present shared driveway is narrow and there are concerns for the safety of the residents if they are walking down the drive and meet oncoming vehicles. Also lack of access for emergency vehicles. • Congestion of traffic –situated directly outside 39 Wortley Road there is a bus stop with appropriate road markings. 	<p>Clerk to write to HOP SCC re resident objection.</p>

<p>There is also restricted parking due to the close proximity of the Primary School and the new Veterinary Surgery. Cars exiting from the proposed car parking area would cause problems on an already well known congested road.</p> <p>Cllrs were also concerned that there have been several applications received for the same premises 08/05994, 09/03600, 09/01938, 09/01937 09/03648 and a further application which is to be considered at the Planning meeting on the 18 May 2010.</p> <p>They requested that the Planning Board at Sheffield City Council consider the above applications as a whole and the impact the development would have on surrounding properties.</p>	<p>Clerk to write to HOP SCC supporting residents' verbal objection.</p>
<p><u>MINUTE NO.5.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.6.</u> <u>SALUTATION INN, HIGH GREEN TO CONSIDER COMMENTS FROM RESIDENTS</u></p> <p>Two local residents attended the meeting to state their concerns at a press article stating that the Parish Council were considering applying to English Heritage to get the building listed. The residents stated that they would be happy to see the site made into a residential area rather than the public house being left derelict. One of the residents also complained that there was an infestation of rats in the grounds of the public house that were encroaching on her property. The Committee requested that the Clerk write to the Environmental Health Department regarding the vermin.</p> <p>The Committee noted their concerns and also stated that there was insufficient evidence to get the building listed and therefore they were no longer pursuing this approach to the future use of the building. The Chair of the Planning Committee said that they would consider any future planning applications from the new owners of the building and that residents of surrounding properties would be given the opportunity to comment.</p>	<p>Clerk to write to the Environmental Health Department regarding the vermin.</p>
<p><u>MINUTE NO.7.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response.</p> <p><u>Item 9 – Planning appeal Chapel Close and Burncross Road</u> The Committee noted the correspondence from Sheffield City Council regarding the appeal, which had been lodged against the above planning application. The Committee requested that the Clerk write to the Planning Inspectorate reiterating earlier objections.</p> <p><u>Item 11 – Modification Order (No. 46) Definitive Map and Statement</u> Notice displayed in windows of Council offices and the Committee requested that the Clerk send a letter from the Parish Council stating no objections to the Order.</p>	<p>Clerk to write to the Appeal Board reiterating original objections.</p> <p>Clerk to write to the Deputy Chief Executive's office stating no objections to the order.</p>

PLANNING LIST – 13 MAY 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/00929 28-Apr-10	FUL	P JESSOP Rec 12.4.10	1 BURNCROSS DRIVE, BURNCROSS ERECTION OF SHED TO SIDE OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	13-May-10
10/01027 28-Apr-10	CHU	L HIRST Rec 12.4.10	79 THE COMMON, ECCLESFIELD USE OF PART GROUND FLOOR AS ESTATE AGENTS (CLASS A2)	N/CONSULTED	NO OBJECTIONS	13-May-10
10/01030 28-Apr-10	FUL	J ATHERTON Rec. 12.4.10	LAND AT REAR OF 65 MELLOR LEA FARM DRIVE, JOHNSON LANE, ECCLESFIELD, SHEFFIELD USE OF LAND AS AN EXTENSION TO EXISTING GARDEN AREA (RETROSPECTIVE) AND THE ERECTION OF A GARDEN STORE (AMENDED SCHEME TO 08/05910/FUL)	N/CONSULTED	NO OBJECTIONS	13-May-10
10/00978 29-Apr-10	FUL	P JESSOP Rec. 13.4.10	54 CROSS HILL, ECCLESFIELD, SHEFFIELD S35 9WT SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	13-May-10
10/00880 04-May-10	OUT	P JESSOP Rec. 15.4.10	CURTILAGE OF 29 BUTCHILL AVENUE, SHEFFIELD S5 9DH ERECTION OF A DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	13-May-10
10/01115 04-May-10	FUL	P JESSOP Rec. 15.4.10	5 PENYGHENT CLOSE, SHEFFIELD S35 2YN TWO/SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE AND ERECTION OF FRONT PORCH (RE-SUBMISSION OF 09/03644/FUL)	N/CONSULTED	NO OBJECTIONS	13-May-10
10/01125 05-May-10	FUL	E PARKER Rec. 15.4.10	14 EAGLETON DRIVE, SHEFFIELD, S35 4DS SINGLE STOREY EXTENSION TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	13-May-10
10/01147 07-May-10	FUL	P JESSOP Rec 19.4.10	BRITISH TELECOM, TELEPHONE EXCHANGE, NETHER LANE, ECCLESFIELD INSTALL. OF 2 LOUVRES TO REPLACE EXISTING WINDOWS	N/CONSULTED	NO OBJECTIONS	13-May-10

10/01218 12-May-10	FUL	S HALLAM Rec. 23.4.10	20 PENISTONE ROAD, GRENOSIDE, SHEFFIELD S35 8QG SINGLE STOREY REAR EXTENSION AT LOWER GROUND FLOOR LEVEL INCLUDING EXTERNAL STAIRWAY TO PROVIDE ACCESS TO GROUND FLOOR OF DWELLINGHOUSE (RE-SUBMISSION OF 09/03998/FUL)	N/CONSULTED ONE OBJECTION RECEIVED	SUPPORT RESIDENT OBJ RE LOSS OF PRIVACY	13-May-10
10/01256 14-May-10	FUL	P JESSOP Rec. 26.4.10	95 CHAPELTOWN ROAD, SHEFFIELD S35 9WD TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING CAR PORT AND REAR FIRST FLOOR BALCONY	N/CONSULTED	NO OBJECTION	13-May-10
10/01255 14-May-10	FUL	P JESSOP Rec. 26.4.10	3 WHITE LANE, CHAPELTOWN, SHEFFIELD S35 2YG FIRST FLOOR BAY WINDOW TO FRONT OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	13-May-10
10/01096 17-May-10	FUL	S HALLAM Rec 29.4.10	64 BLACKSMITH LANE, GRENOSIDE TWO STOREY SIDE/SINGLE STOREY FRONT EXTN INCL. GARAGE & FRONT CANOPY	N/CONSULTED	NO OBJECTION	13-May-10
10/01002 12-May-10	FUL	P JESSOP Rec. 4.5.10	MILLCORN HOUSE, 39 WORTLEY ROAD, HIGH GREEN PROVISION OF PARKING SPACES FOR SHOP AND OFFICES AND ERECTION OF A GARAGE TO SERVE THE APARTMENTS	N/CONSULTED	SUPPORT RESIDENT OBJECTION RE PREVIOUS GROUNDS	13-May-10

PLANNING CORRESPONDENCE – 13 MAY 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
16-Apr-10	SCC	e-mail	Roadworks Report 749		13-May-10		1
19-Apr-10	Transport and Highways Division	e-mail	Response re junction of Arundel Rd and Station Rd		13-May-10		2
22-Apr-10	Kier Asset Partnership	e-mail	Burncross Road Car parking		13-May-10		3
23-Apr-10	Resident	e-mail	Re listing of Salutation Inn		13-May-10		4
23-Apr-10	SCC	e-mail	Roadworks report 750		13-May-10		5
26-Apr-10	SCC Planning Department	letter	Curtilage of 21 Merbeck Drive further details		13-May-10		6
30-Apr-10	Andy Bennett Transp and Highways	e-mail	Response re Traffic Lights Cowley Lane		13-May-10		7
30-Apr-10	SCC	e-mail	Roadworks Report 751		13-May-10		8
05-May-10	SCC	letter	Planning appeal Chapel Close Burncross Road		13-May-10		9
10-May-10	Residents	e-mail	Obj 10/01218 20 Penistone Road		13-May-10		10
11-May-10	SCC Chief Exe Office	letter	Definitive Map modification order		13-May-10		11
11-May-10	Higham & Co	letter	Prop provision of telecommunication station		13-May-10		12

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE
MEETING HELD 18th MAY 2010

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr J Jones, Mr N Garratt, Mrs K Granger
 Mrs J Wright

Apologies were received from Cllrs Mr B Curran and Mr C Taylor and the reasons for absence were approved by the Committee.

MINUTE	ACTION
<p><u>MINUTE NO.8.</u> <u>TO APPOINT VICE CHAIRMAN OF THE PLANNING COMMITTEE</u> Members considered the role of Vice Chairman and the need for one to be appointed at this meeting. The position was offered to both Cllrs Mrs J Wright and Mrs K Granger who were present at the Committee, but both declined the offer of Vice Chairmanship. <u>IT WAS RESOLVED:-</u> (Proposed:- Cllr Mr J Jones Seconded:- Cllr Mr N Garratt) That Cllr Mrs Denise Fearnley be appointed as Vice Chairman of the Planning Committee.</p>	
<p><u>MINUTE NO.9.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 10.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.11.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.12.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>10/01249/FUL – 39 Wortley Road, High Green, Sheffield</u> The Committee considered the above application, although no objections had been received in writing, one resident had been to the Parish Council offices to state their concerns with this further application. The Committee would like to support these verbal objections on the following grounds:-</p> <ul style="list-style-type: none"> • Loss of privacy in an already overcrowded area. • Car parking issues, as there is already provision for parking 8 cars and a further 5 car parking spaces are planned. 	

Item 4 – Dial a Drink leaflet

Members noted the information leaflet and the late opening hours which the Committee had previously objected to,

Item 5 – Parish Council Chairman

Members noted correspondence received from Sheffield City Council.

PLANNING LIST – 18 MAY 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/00885 21-May-10	FUL	P JESSOP Rec 4.5.10	22 COWLEY VIEW ROAD, CHAPELTOWN, SHEFFIELD TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING CAR PORT	N/CONSULTED	NO OBJECTIONS	18-May-10
10/01347 26-May-10	FUL	P JESSOP Rec. 10.5.10	18 COWLEY VIEW ROAD, SHEFFIELD S35 1SZ TWO STOREY SIDE EXTENSION INCLUDING GARAGE SINGLE STOREY FRONT AND REAR EXTENSIONS, EXTENSION TO ROOF AND REAR DORMER WINDOW (AMENDED SCHEME TO 10/00324/FUL)	N/CONSULTED	NO OBJECTIONS	18-May-10
10/01249 27-May-10	FUL	P JESSOP Rec. 10.5.10	39 WORTLEY ROAD, HIGH GREEN, SHEFFIELD ALTERATIONS TO BUILDING TO FORM 2 APARTMENTS	N/CONSULTED	SUPPORT OBJS PER PREVIOUS OBJECTIONS	18-May-10
10/01338 26-May-10	FUL	V FAULKNER Rec. 10.5.10	ECCLESFIELD TRINITY METHODIST CHURCH, HIGH STREET, ECCLESFIELD SHEFFIELD S35 9XD ALTERATIONS TO CHURCH FOR USE AS 8 APARTMENTS	N/CONSULTED 4 COMMENTS	SUPPORT OBJS RE LOSS OF PRIVACY ON SCC WEBSITE CAR PARKING ISSUES	18-May-10

PLANNING CORRESPONDENCE – 18 MAY 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
14-May-10	SCC	e-mail	Roadworks Report 753		18-May-10		1
14-May-10	Streetforce	e-mail	Potholes on Sundew Gardens		18-May-10		2
17-May-10	Land Registry	letter	Land between 32 + 60 Burncross Road		18-May-10		3
18-May-10	Dial a Drink	leaflet	Information leaflet		18-May-10		4
18-May-10	SCC - Jason Dietsch	e-mail	Parish Council chairman		18-May-10	20-May-10	5
18-May-10	SYPT	letter	Travelmaster Ticket		18-May-10		6

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 20TH MAY 2010

Present: Chairman: Cllr Ms V M Bowden
Councillors: Mr N Garratt, Mrs D Fearnley, Mr H House, Mr G Weatherall
and Dr J C Bowden as substitute for Mr J Jones.

Apologies for absence were received from Cllrs Mr A Hooper, Mr J Jones and Mr C Taylor and the reasons for absence were approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.1.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.2.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.3.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.4.</u> <u>FINANCIAL REPORTS</u> The Clerk reported that the financial records were in the hands of the Internal Auditor for the next week or so and the financial statement was received by the Committee. Members noted that the first instalment of the precept had been received from Sheffield City Council.</p>	
<p><u>MINUTE NO.5.</u> <u>APPLICATIONS FOR FINANCIAL ASSISTANCE</u> <u>5.1. Whitley Hall Cricket Club</u> Two members of the Cricket Club attended the meeting and gave details required in support of their applications for financial assistance for the forthcoming year. The Committee noted the extensive amount of club involvement with children and the need for assistance with the cost of equipment including practice nets etc. <u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mrs D Fearnley) That a grant of £750.00 be made in response to this request.</p> <p><u>5.2. High Green Development Trust</u> Two members of the Trust attended the meeting and the Committee received a report on the urgent need to upgrade the kitchen facilities at the Paces building. Members noted the age of the equipment and the need for upgrading in view of the increased use to which it would be put shortly. The meeting received details of the extensive work and variety of projects carried out at the Paces building and it was agreed to support this request.</p>	

<p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr G Weatherall) That a grant of £1,200 be made in response to this request.</p> <p><u>5.3. Revitalising Ecclesfield Park & Pavilion</u> Two members of the group attended and their report was noted by the Committee. The Committee noted the success so far of the group and the works carried out in the park. It was agreed that the involvement of children and the community would have an immense benefit to the projects mentioned.</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mrs D Fearnley) That a grant of £1,000 be made towards the cost of providing new pathways around the horticultural portion of the park.</p> <p><u>5.4. Chapelton Baths CB Ltd</u> Four members of the Baths Group attended and the report was received together with the annual accounts of the baths and details of the insurance cover and their plans for the future. The Committee noted the continued success of the baths and the hard work of all connected with this vital community facility.</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr N Garratt) That a grant of £25,000 be made in response to their request.</p>	
<p><u>MINUTE NO.6.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The Chairman examined the recent transactions.</p>	
<p><u>MINUTE NO.7.</u> <u>DAVID CHADWICK CENTRE</u> To consider the results of negotiations regarding disposal. The meeting was updated with the health and safety insurance position of the building was noted and it was agreed to take immediate action to have the building demolished if possible. It was:-</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr N Garratt) That this item be placed on the Council agenda for June and that in the meantime estimates be obtained regarding the costs of demolition, clearance and reseeded the site.</p>	
<p><u>MINUTE NO.8.</u> <u>ADMINISTRATION OFFICER</u> To seek permission to request a late transfer calculation of additional pension. The Committee agreed to the request to give permission for the Administration Officer to request a late transfer calculation of additional pension. It was recommended that the Council give approval to this request. Cllr Mr G Weatherall declared an interest in this item and did not speak thereon.</p>	

<p><u>MINUTE NO.9.</u> <u>GARDEN OF REMEMBRANCE MEMORIAL PLAQUE</u> To consider quotations received. The Clerk presented some quotations in respect of the plaques which were currently available and it was:- <u>RECOMMENDED:-</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That local undertakers be requested for prices for the provision of a suitable plaque.</p>	<p>Further prices to be obtained from local undertakers.</p>
<p><u>MINUTE NO.10.</u> <u>GRENOSIDE EXHIBITION ACCOUNT CHARITY</u> To consider the letter received regarding the school Hardship Fund. Members noted the recommendation of the Advisory Body regarding the grants to be given from this charity for the current year. <u>RECOMMENDED:-</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Ms V M Bowden) That the following grants be made:-</p> <ul style="list-style-type: none"> • £100 to Francesca Nock • £152.92 to the Grenoside Primary School Hardship Fund. <p>Members noted the request from the Advisory Body to be kept informed of negotiations on the sale of the freeholds of Cupola Lane. It was agreed that prior to any information being received contact be made with the Council's Solicitor on the present position.</p>	<p>Clerk to write to Irwin Mitchell's re present position of sale of freeholds.</p>
<p><u>MINUTE NO.11.</u> <u>CORRESPONDENCE</u> Items requiring a reply or response</p> <p><u>Council Car Park</u> Members were brought up to date with the current position regarding the severe problems being experienced by staff in particular in parking their cars and the aggressive nature of the persons wishing to park on the Council's car park. It was agreed that the car park be designated a private car park and the cost of suitable barriers be obtained for further consideration by this Committee.</p> <p><u>Fire Survey</u> The Clerk reported on the quotations received for the cost of surveys and works required and that a further quotation was expected within the next week. <u>RECOMMENDED THAT:-</u> This item be placed on the Council Agenda for June in order that the quotations may be accepted and works commenced.</p> <p><u>Resignation by Cllr Mr A Hooper from Finance Committee</u> Members noted the letter of resignation from this Committee received from Cllr Mr A Hooper.</p> <p><u>NCA Partners Panel meeting on the 14 May 2010</u> The Clerk reported on this meeting and the need for the Parish Council to adequately manage its budget, giving adequate consideration to all requests for financial assistance in particular.</p>	<p>Clerk to seek quotations for barriers to car park</p> <p>Item to be placed on June Council Agenda for approval.</p> <p>Item to be placed on Agenda for next Council meeting.</p>

RECOMMENDED:-

**(Proposed by Cllr Mr N Garratt
Seconded by Cllr Ms V M Bowden)**

That the Clerk's request to the staff at the Northern Community Assembly be repeated and that this Committee considers the response at its next meeting.

Ecclesfield School – Request for financial assistance

Members noted the earlier request for financial assistance and that no response had been received to the Clerk's letter for further information prior to the consideration by this Committee of the request.

Sheffield City Council – Works in Chapeltown

The Clerk reported that the cheque for £3,500 being the agreed payment for these works had not yet been released. The Committee received reports from members and it was agreed that the cheque be held until Cllr Mr H House and Cllr Mr N Garratt had reported back to this Committee for approval of alternative works to be carried out.

Election of Council Chairman

Clerk reported that he had received a request from the City Council for details of any routine appointment of members of minor parties to the office of Chairman. It was noted that this was not practiced at present and that the Clerk's response to the City Council be noted. It was also noted that sometimes independent members were elected to the office of Chairman of the Council.

It was agreed that this item be placed on the Agenda for this Committee for June 2010.

Clerk to write to NCA regarding response.

Clerk to request an analysis of the cost of the work carried out already and the balance of the agreed Parish Council's contribution not yet allocated.

Item to be placed on June Finance agenda.

FINANCE CORRESPONDENCE – 20 MAY 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
29-Apr-10	CBCB	appl.	Request for financial assistance	13-May-10		20-May-10	1
11-May-10	Grenoside Community Primary School	letter	Minutes of Grenoside Exhibition Charity			20-May-10	2
12-May-10	Chubb	e-mail	Quotes for installation of fire alarm and servicing	13-May-10		20-May-10	3
18-May-10	Dabar Fire Prevention Ltd	e-mail	Quote for fire alarm system			20-May-10	4
18-May-10	Administration Officer	e-mail	Pension queries			20-May-10	5
18-May-10	SCC - Jason Dietsch	e-mail	Parish Council chairman		18-May-10	20-May-10	6
20 May 10	Ernest Fox House Social Club	Letter	Thank you for grant			20-May-10	7