

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

26 November 2009

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 3 December 2009.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 5 November 2009 (Pgs: 1-7 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 5 November 2009 (Pgs 12-13 & Appends A & B)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 17 November 2009 (Pgs: 17-18 & Appends A & B)
7. To approve a report from the Priorities Working Party meeting held 19 November 2009 (Pg: 21)
8. To approve the Minutes of the Staffing Sub Committee meeting held 19 November 2009 (Pg: 22)
9. To approve the Minutes of the Finance & Premises Committee meeting held 19 November 2009 (Pgs: 23-26 & Appendix A) and to approve the recommendations contained therein
10. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 3 December 2009

11. **NORTHERN COMMUNITY ASSEMBLY**
 - a) To receive an update on the work of the Northern Community Assembly
 - b) To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel
12. **NORTHERN ASSEMBLY & PARISHES LIAISON MEETINGS** – Items to be considered
13. **CHAPELTOWN BATHS** – Owner's agreement to alterations.
14. **UPDATE ON HIGH GREEN COMMUNITY FORUM**
15. **CORRESPONDENCE** – Items requiring a decision or response
16. **ACCOUNTS** – To approve the accounts presented for payment
17. **LOCAL EVENTS**

Yours faithfully,

Philip Allass

Philip Allass
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 5th NOVEMBER 2009

Present: Chairman: Cllr H House
Councillors: Mr N E Garratt, Mrs D Fearnley, Mr A Hooper,
 Mrs K Granger, Mr C Taylor, Mr J Jones, Mr G Weatherall,
 Ms V M Bowden, Dr J C Bowden, Mrs J H Wright

Apologies for absence were received from Cllrs Mr G Oxley, Mr B Curran, Mr D E Pepper & Mr S Bower and the reasons for absence were approved by the Council.

At this point the Clerk explained that it was insufficient for members to merely tender their apologies for absence, they also have to give the reasons verbally or in writing and request that those reasons are also accepted by the Council or committee to which they were giving their apologies. The Clerk agreed to issue a practice note for members who were not present at this meeting and who may not have ready access to the Council minutes.

MINUTE	ACTION
<p><u>MINUTE NO.85.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.86.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.87.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.88.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 1st OCTOBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr N Garratt) That the minutes be approved as a correct record. Cllr Hooper attended the meeting at this point.</p> <p><u>Pursuant to Minute No. 81 – Northern Community Assembly.</u> The Clerk reported that he had not received any items for the January meeting with the parishes. Members agreed to consider this and requested that this item be placed on the next Council agenda.</p>	<p>Place on December Council agenda</p>

<p><u>Pursuant to Minute No. 71 – Repainting of Railings at Grenoside Cenotaph.</u></p> <p>The amount paid for this work in the sum of £445 was questioned by Cllr Mrs J Wright who requested details of why the order was placed with the contractor. The Clerk reported that in conjunction with the Chairman of the Finance Committee the job had been issued to the painter who recently successfully and competitively tendered for the redecorating of the Council offices. The meeting noted that the quality of work carried out at that time was excellent. Cllr Mr N Garratt reported that the £445.00 estimate received was well under the £1,000 cost limit whereby three tenders are to be requested.</p> <p>Cllr Mrs Wright requested that the system for the issuing of work by the Council be placed on the agenda for the next Finance Committee.</p>	<p>Item placed on agenda</p>
<p><u>MINUTE NO.89.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 1ST OCTOBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.90.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 13TH OCTOBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.91.</u> <u>TO APPROVE THE MINUTES OF THE TRUSTEES OF THE GRENSIDE EXHIBITION ACCOUNT CHARITY MEETING HELD 15TH OCTOBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p> <p>At this point, the Standing Orders were suspended and the Council met as Trustees of the Grenoside Exhibition Account.</p> <p>The decision to appoint the Chairman of the Parish Council, Cllr House and the Chairman of the Finance Committee, Cllr Garratt as the signatories on the Transfer documents of the freehold land at Grenoside was approved.</p>	<p>Solicitors informed</p>

<p><u>MINUTE NO.92.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB-COMMITTEE MEETING HELD 15TH OCTOBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.93.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 15TH OCTOBER 2009 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p> <p>Cllr Mrs D Fearnley declared an interest in this minute and did not speak thereon.</p> <p>Cllr Jones reported on the progress being made on the installation of another memorial stone in the Memorial Garden at Chapeltown.</p> <p>Cllr Garratt raised the question of Christmas lighting and trees at the Parish Council office.</p> <p><u>RESOLVED</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr H House) That the Finance Committee meeting to be held on 19th November 2009 be given the power to acquire the necessary tree for planting and Christmas lighting.</p> <p>It was agreed that a limit of £300 be placed for the cost of these items.</p>	<p>Place on Finance agenda</p>
<p><u>MINUTE NO.94.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 5TH NOVEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the report be received.</p>	
<p><u>MINUTE NO.95.</u> <u>TO CONSIDER THE NOTES OF THE JOINT PARISH COUNCIL AND NORTHERN COMMUNITY ASSEMBLY MEETING HELD 23RD SEPTEMBER 2009</u> The Clerk's notes were received.</p>	

<p><u>MINUTE NO.96.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> a) <u>To receive a report from the previous meeting</u> b) <u>To identify items for referral</u></p> <p>Cllr Hooper, the Chairman of the Northern Community Assembly, requested that these points be renamed :-</p> <p>(a) An update on the work of the Northern Community and (b) To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel.</p> <p>Cllr House reported on the following items discussed during the meeting:-</p> <ul style="list-style-type: none"> § Lound Junior School achieved a Silver Gilt award for “In Bloom” § Suggestions for Chapeltown roundabout to be planted in a similar way to roundabouts in Beighton. § Ecclesfield Comprehensive School will be taking part in a trial scheme for Junior PACT meetings. § High Green Community Worker position awarded extra funds by a grant from Lifelong Learning of £3400. § 14 allotments opened in Burncross. § Youth Shelter provided in Mortomley Park. 	<p>Noted for future Council agendas</p>
<p><u>MINUTE NO.97.</u> <u>REPORT FROM THE CHAIRMAN ON OPERATION DARK NIGHTS PROGRAMME</u></p> <p>The Chairman gave a report on this programme, which would be a great incentive to the youth of the area and engage them in meaningful activities.</p> <p>At this point the letter from the Friends of Ecclesfield Park was noted with the request for a notice board. It was agreed that the Parish Council’s unused notice board could be utilised for this purpose and that the Finance Committee would consider a request for a further notice board.</p>	<p>Placed on agenda for next Finance Committee meeting</p>
<p><u>MINUTE NO.98.</u> <u>CORRESPONDENCE (Appendix A)</u></p> <p>Items requiring a reply or response</p> <p>The Clerk presented the correspondence to members and it was noted that there were over 75 items of correspondence to be considered.</p> <p>The Clerk drew attention to:-</p> <p>Item 12 – planting of remembrance limes, Ecclesfield Park Event on 14th November.</p> <p>The meeting noted that certain members were attending this event.</p> <p>Item 37 – Anne Blantern, Parish Plans and Priorities</p> <p>It was agreed to reply to this following the meeting of the Council.</p>	

<p>Item 62 - Rural Action Yorkshire AGM 21st November 2009 No members are to attend.</p> <p>Item 72 – Funding for youth shelter query from Friends of Chapelton & High Green Parks The Clerk reported that he had no knowledge of the cost of the shelter, the funds received from elsewhere, and what the Parish Council's contribution should be. He also mentioned that £2,000 had been earmarked for the Parish Council's contribution for this. Cllr Hooper mentioned that Mrs Blantern would have the necessary details.</p> <p>Item 73 – YLCA The Clerk's response to this voting paper was noted.</p>	<p>Clerk awaiting information</p>
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MINUTE NO.99.

ACCOUNTS

RESOLVED

(Proposed by Cllr Mr J Jones

Seconded by Cllr Mr C Taylor)

That the following accounts be approved for payment:

Received From	Amount	Payment Details	Payment made under
Grenoside Primary School	£481.60	Christmas festivities grant	LG Act 1972 S137
BOS Office Supplies Ltd	£109.48	Ink cartridges and stationery	LG Act 1972 S111
Windmill Hill Primary School	£446.40	Christmas festivities grant	LG Act 1972 S137
St Thomas More R.C. Primary Sch.	£315.20	Christmas festivities grant	LG Act 1972 S137
St Mary's R.C. Primary School	£312.00	Christmas festivities grant	LG Act 1972 S137
Lound Infant School	£288.00	Christmas festivities grant	LG Act 1972 S137
BDO Stoy Hayward LLP	£661.25	External audit fee	LG Act 1972 S111
Greengate Lane Primary School	£318.40	Christmas festivities grant	LG Act 1972 S137
Ecclesfield Primary School	£588.80	Christmas festivities grant	LG Act 1972 S137
Coit Primary School	£316.80	Christmas festivities grant	LG Act 1972 S137
Angram Bank Primary School	£408.00	Christmas festivities grant	LG Act 1972 S137
Lound Junior School	£393.60	Christmas festivities grant	LG Act 1972 S137
Burncross Action Team	£300.00	Christmas tree for Burncross	LG Act 1972 S137
Angram Bank Tara	£300.00	Christmas tree for High Green	LG Act 1972 S137
Grenoside Community Association	£300.00	Christmas tree for Grenoside	LG Act 1972 S137
Royal British Legion	£68.00	Commemorative wreaths	LG Act 1972 S137
Ecclesfield Conservation Group	£300.00	Christmas tree for Ecclesfield	LG Act 1972 S137
AOL	£20.48	Internet fee - direct debt	LG Act 1972 S111
Zurich Municipal	£63.00	Terrorism cover	LG Act 1972 S111
Absolute Coffee	£5.78	Delivery of cream	LG Act 1972 S111

Roy Smith Garden Services	£94.00	Grass cutting Sep/Oct 09	LG Act 1972 S111
C J Painting & Decorating	£445.00	Painting Grenoside War Memorial	LG Act 1948 S133
Yorkshire Water	£36.37	Water invoice	LG Act 1972 S111
SCC - Corp. Finance	£574.00	Rates for Offices & C/Room	LG Act 1972 S111
Revitalising Ecclesfield Park	£750.00	Grant	LG Act 1972 S137
Ricoh	£15.08	Copying fees	LG Act 1972 S111
Rotherham Tool Hire	£115.00	Removal of tree stumps	LG Act 1972 S111
BT	£243.84	Telephone accounts	LG Act 1972 S111

MINUTE NO.100.
PROPOSED CLOSURE OF HIGHWAY AT BRIDGE INN ROAD
RESOLVED UNANIMOUSLY:-

(Proposed by Cllr Mr H House
Seconded by Cllr Mr C Taylor)

Members noted the history regarding this request from the City Council and it was agreed that this Parish Council will agree to the closure being legally documented.

Letter to City Council

MINUTE NO.101.
PARISH COUNCIL PRIORITIES

Members noted the information received from the Clerk and it was agreed that a working party be formed to consider this matter comprising Cllrs Hooper, Weatherall, House, Jones and Mrs Granger and that the meeting would be held prior to the Staffing Sub Meeting on the 19 November 2009.

Working party to meet prior to Staffing Sub committee meeting on 19 Nov 09

MINUTE NO.102.
RED TELEPHONE BOXES

It was agreed to request the Grenoside Conservation Society to undertake the purchase and maintenance of the Wood End telephone box.

MINUTE NO.103.
LOCAL EVENTS

Cllrs had attended various events and reported back on these:-

- § Northern Community Assembly meeting.
- § B.A.T. Litter Pick
- § N.A.G.
- § Friends of Charlton Brook litter pick
- § Ecclesfield and Grenoside Community Safety Group
- § Sheffield Futures
- § Sheffield City Council – Meeting against Biofuels Plant
- § Chapelton Baths AGM
- § Meeting with Sheffield City Council Streetforce regarding footpaths at Burncross
- § Tea with the Lord Mayor – “In Bloom”
- § Acorn Amble Presentation – Presentation to two groups in the area – Thorncliffe Football Club and Whitley Hall Cricket Club £2,000 each. The money raised by the group over the last 14 years has been in the region of £67,000.
- § EPIP Local Lig
- § Revitalising Ecclesfield - Woodland thinning

<p>§ Chilypep Presentation of 13-19 Participation Strategy</p> <p>§ Chapeltown Brass Band Concert</p> <p>§ EpIC Theatre – play by J B Priestley</p> <p>§ High Green Amateur Operatic Society – My Fair Lady</p> <p>§ PACT meeting at Grenoside</p> <p>§ PACT meeting at High Green</p> <p>§ Turies Charity meeting</p> <p>§ Grenoside Sword Dancing competition</p> <p>§ Kelham Island Celidah Bank events</p> <p>§ Cllr Mr N Garratt reminded all that the Remembrance Service at Sussex Road would take place on Saturday 7 November with a further service in Chapeltown Park on Sunday 8 November.</p>	
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COUNCIL CORRESPONDENCE – 5 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plan	Ref/Fin	No.
02-Oct-09	Lord Mayor's office	e-mail	Civic engagements week comm 4.10.09	05-Nov-09			1
05-Oct-09	Resident	email	Thanks for recent Chairman's Award	05-Nov-09			2
05-Oct-09	NALC	email	Quality Council seminars	05-Nov-09			3
06-Oct-09	SCC Streetforce	e-mail	Feedback from directors visit NCA	05-Nov-09			4
06-Oct-09	South Yorkshire Fire and Rescue	e-mail	Member briefing note	05-Nov-09			5
06-Oct-09	Tim Shortland	e-mail	Clear up and woodland thinning Ecclesfield Park	05-Nov-09			6
07-Oct-09	Rural Action Yorkshire	letter	AGM 21.11.09	05-Nov-09			7
08-Oct-09	Coterie Gallery	e-mail	Invitation to Art exhibition	05-Nov-09			8
09-Oct-09	South Yorks Passenger Transport Exec	letter	Industrial action on South Yorks buses	05-Nov-09			9
09-Oct-09	SCC Chief Exec	e-mail	Directors' awayday	05-Nov-09			10
09-Oct-09	Lord Mayor's office	e-mail	Civic engagements	05-Nov-09			11
09-Oct-09	Tim Shortland	e-mail	Planting of remembrance limes Ecclesfield park	05-Nov-09			12
09-Oct-09	Friends of Chap and H/Green Parks	e-mail	Halloween event Chapelton Park	05-Nov-09			13
09-Oct-09	South Yorks Passenger Transport Exec	letter	Bus service changes Oct 2009	05-Nov-09			14
12-Oct-09	Campaign to protect rural England	letter	CPRE Appeal 2009	05-Nov-09			15
14-Oct-09	Northern Community Assembly	newsletter	1st edition of newsletter	05-Nov-09			16
14-Oct-09	South Yorkshire Transport Executive	Letter	Access to opportunities briefing pack	05-Nov-09			17
15-Oct-09	Northern Community Assembly	e-mail	NCA Public meeting 21 October 2009	05-Nov-09			18
15-Oct-09	Activity Sheffield	e-mail	Half term activities	05-Nov-09			19
16-Oct-09	SCC	e-mail	Roadworks report 723	05-Nov-09			20
16-Oct-09	Lord Mayor's office	e-mail	Civic engagements week commencing 18 Oct 09	05-Nov-09			21
16-Oct-09	Eric Eyre	letter	Memorial stone	05-Nov-09			22
16-Oct-09	Cllr Hooper	e-mail	Participation strategy area event invite	05-Nov-09			23
16-Oct-09	South Yorks Passenger Transport	letter	New Bus Service Chapelton Circular	05-Nov-09			24

COUNCIL CORRESPONDENCE – 5 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plan	Ref/Fin	No.
16-Oct-09	Ecclesfield Gala Committee	letter	Thank you for grant	05-Nov-09			25
16-Oct-09	Friends of Chapeltown and High Green parks	e-mail	New poster for Chapeltown Friends Group	05-Nov-09			26
19-Oct-09	Revitalising Ecclesfield Park Group	e-mail	Lime Tree event invitation letter	05-Nov-09			27
19-Oct-09	Revitalising Ecclesfield Park Group	e-mail	What's on diary October 2009	05-Nov-09			28
19-Oct-09	Cllrs Bagshaw, Hooper and Chadwick	letter	High Green week of action September 7-14	05-Nov-09			29
19-Oct-09	SCC Streetforce	e-mail	Parson Cross child safety zone	05-Nov-09			30
19-Oct-09	NALC	e-mail	DIS Extra issue 720	05-Nov-09			31
20-Oct-09	Cllr Hooper	e-mail	Free snooker for 8-18 years	05-Nov-09			32
20-Oct-09	SCC	e-mail	Culture events - November 2009	05-Nov-09			33
20-Oct-09	SCC	e-mail	Sheffield Environment weeks newsletter	05-Nov-09			34
21-Oct-09	SLCC	e-mail	South Yorkshire Branch newsletter	05-Nov-09			35
21-Oct-09	Northern Community Assembly	e-mail	Small Grants 2009/10	05-Nov-09			36
21-Oct-09	Anne Blantern	e-mail	Parish plans or priorities	05-Nov-09			37
22-Oct-09	Civic Pride UK Ltd	e-mail	Streetscene Specialist	05-Nov-09			38
22-Oct-09	YLCA	e-mail	E-bulletin	05-Nov-09			39
22-Oct-09	Sheffield First Partnership	e-mail	Developing the next City Strategy	05-Nov-09			40
22-Oct-09	Northern Community Assembly	e-mail	Climate change fund 2009/2010	05-Nov-09			41
23-Oct-09	Cllr Hooper	e-mail	Grenoside Bowling Club	05-Nov-09		19-Nov-09	42
23-Oct-09	YLCA	e-mail	South Yorks Affordable Housing Event	05-Nov-09			43
23-Oct-09	YLCA	e-mail	Survey by the Plunkett Foundation	05-Nov-09			44
23-Oct-09	SCC	e-mail	Red telephone boxes	05-Nov-09			45
23-Oct-09	Cllr Hooper	e-mail	Response re red telephone boxes	05-Nov-09			46
23-Oct-09	Zurich Insurance	letter	Terrorism Policy	05-Nov-09			47
23-Oct-09	Lord Mayor's office	e-mail	Civic engagements week comm 25 Oct 09	05-Nov-09			48

COUNCIL CORRESPONDENCE – 5 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plan	Ref/Fin	No.
26-Oct-09	Coterie Gallery	e-mail	Art exhibition and preview invitation	05-Nov-09			49
26-Oct-09	Northern Community Assembly	e-mail	60 years of Peak Park events	05-Nov-09			50
26-Oct-09	Friends of Westwood Country Park	e-mail	Donation	05-Nov-09			51
16-Oct-09	HSBC	letter	Document re 6 Cupola Lane	05-Nov-09			52
23-Oct-09	Irwin Mitchell	letter	Sale of freeholds at Cupola Lane	05-Nov-09			53
27-Oct-09	Irwin Mitchell	e-mail	Sale of freeholds Cupola Lane	05-Nov-09			54
27-Oct-09	South Yorks Fire Service	e-mail	Information during current industrial action	05-Nov-09			55
29-Oct-09	Cllr Fearnley	e-mail	Public meeting on proposed Biofuel plant	05-Nov-09			56
29-Oct-09	YLCA	e-mail	Report on flooding in North Yorkshire	05-Nov-09			57
29-Oct-09	YLCA	e-mail	Foundation Degree in Comm Engagement	05-Nov-09			58
30-Oct-09	Yorks & Humber Rural Affairs	newsletter	Rural Matters Oct 09	05-Nov-09			59
30-Oct-09	Lord Mayor's Office	email	Engagements for w/comm 1 Nov 09	05-Nov-09			60
30-Oct-09	SCC	email	Roadworks report No. 725	05-Nov-09			61
02-Nov-09	Rural Action Yorkshire	letter	AGM 21 November 09	05-Nov-09			62
02-Nov-09	NALC	email	DIS Extra No. 721	05-Nov-09			63
02-Nov-09	Grenoside News	booklet	November 2009	05-Nov-09			64
03-Nov-09	Northern Community Assembly	e-mail	Free seminars - help to go green	05-Nov-09			65
03-Nov-09	Activity Sheffield	e-mail	Blast Off	05-Nov-09			66
22-Oct-09	Thornccliffe Management Office	newsletter	Thornccliffe news	05-Nov-09			67
03-Nov-09	SCC	e-mail	Request for salt bin – Foster Way	05-Nov-09			68
02-Nov-09	SCC	Letter	Resp re Post Office at Costcutter Bevan Way	05-Nov-09			69
04-Nov-09	Northern Community Assembly	e-mail	Free circus skills workshop	05-Nov-09			70
04-Nov-09	Cllr Fearnley	e-mail	Youth shelter	05-Nov-09			71
04-Nov-09	Friends of Chapeltown and H/Green parks	e-mail	Query re funding for youth shelter	05-Nov-09			72

COUNCIL CORRESPONDENCE – 5 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plan	Ref/Fin	No.
04-Nov-09	YLCA	e-mail	Voting for NALC LLCC Elections 2009	05-Nov-09			73
04-Nov-09	South Yorkshire Fire Service	e-mail	South Yorks Fire and Rescue Member Briefing	05-Nov-09			74
04-Nov-09	Irwin Mitchell	e-mail	Cupola Lane, Grenoside	05-Nov-09			75
5 Nov 09	Revitalising Ecc/ Park and Pavilion Group	e-mail	Request for Notice Boards at Ecclesfield	05-Nov-09			76

PLANNING LIST – 5 NOVEMBER 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/03074 27-Oct-09	FUL	S CLARK Rec. 9.10.09	282 CINDER HILL LANE, SHEFFIELD S35 9WH ERECTION OF A SIDE SUN LOUNGE TO A DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	05-Nov-09
09/03092 28-Oct-09	FUL	C HARRISON Rec. 12.10.09	UNIT 8, EXCELSIOR WORKS, STATION ROAD ECCLESFIELD, SHEFFIELD S35 9YR ALTERATIONS TO GROUND FLOOR LEVEL AND ROOF EXTENSION TO FORM OFFICE SUITE ABOVE	N/CONSULTED	SUPPORT RESIDENTS OBJECTIONS RE PARKING AND HEALTH AND SAFETY ISSUES	05-Nov-09
09/03126 29-Oct-09	FUL	L HIRST Rec. 12.10.09	31 MEADOW DRIVE, SHEFFIELD S35 1UY ERECTION OF REAR CONSERVATORY TO DWELLING	N/CONSULTED ONE OBJECTION	SUPPORT OBJECTION RE LOSS OF PRIVACY	05-Nov-09
09/03090 28-Oct-09	FUL	M YOUNG Rec. 12.10.09	50 POTTER HILL LANE, SHEFFIELD S35 4JF SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE TO FORM GARAGE	N/CONSULTED	NO OBJECTION	05-Nov-09
09/03159 03-Nov-09	FUL	L HIRST Rec. 16.10.09	1 GRENO VIEW ROAD, SHEFFIELD S35 4GX DEMOLITION OF EXISTING GARAGE AND ERECTION OF NEW DETACHED DOUBLE GARAGE TO FRONT/SIDE OF PROPERTY	N/CONSULTED	NO OBJECTION	05-Nov-09
09/03030 06-Nov-09	FUL	L HIRST Rec. 19.10.09	THE CIRCLE FISHERY, 11 THE CIRCLE, HIGH GREEN ERECTION OF PART TWO-STOREY AND PART SINGLE- STOREY EXTENSION TO REAR OF PROPERTY TO FORM LINK TO OUTBUILDING, INSERTION OF WINDOW TO SIDE ELEVATION AND RELOCATION OF WINDOW IN OUTBUILDING	N/CONSULTED	NO OBJECTION	05-Nov-09
09/03215 09-Nov-09	FUL	B TURNER Rec. 20.10.09	18 IRONSTONE DRIVE, SHEFFIELD S35 3XZ ERECTION OF REAR CONSERVATORY	N/CONSULTED	INVALID NOW ON FOR 17 NOV 09	05-Nov-09

09/03060
06-Nov-09

FUL

L HIRST
Rec. 20.10.09

LAND BETWEEN 94 AND 98 WHEEL LANE, GRENOSIDE
ERECTION OF 2 DETACHED DWELLINGHOUSES

N/CONSULTED **SUPPORT RESIDENTS**
ONE OBJECTION OBJECTS. OVERBEARING
RECEIVED **DEVELP PLANS**
INACCURATE AND LOSS
OF PRIVACY

05-Nov-09

PLANNING CORRESPONDENCE – 5 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
13-Oct-09	SCC Mark Jackson	e-mail	Response re 17 Wortley Road		05-Nov-09		1 + 7
15-Oct-09	Resident	e-mail	Objec 09/02998 74 Vicarage Road		05-Nov-09		2
16-Oct-09	Resident	letter	Objc 18 Thornbrook Close		05-Nov-09		3
23-Oct-09	Cllr Bagshaw	leaflet	Excavation and extension of Devils Pond		05-Nov-09		4
23-Oct-09	SCC	e-mail	Roadworks report 724		05-Nov-09		5
26-Oct-09	Resident	letter	Obj 09/03126 31 Meadow Drive		05-Nov-09		6
27-Oct-09	Resident	e-mail	Concerns re 17 Wortley Road		05-Nov-09		7 + 1
02-Nov-09	SCC, Dev Servs	letter	Reply re Post office facilities, Bevan Way		05-Nov-09		8
05-Nov-09	Residents of surrounding property	letter	Objection to 09/03060/FUL 94 and 98 Wheel Lane		05-Nov-09		9

<p><u>MINUTE NO.84.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.85.</u> <u>PLANNING APPLICATION FOR BIOMASS POWER STATION</u> <u>ECCLESFIELD</u> <u>To receive any further updates on the application.</u> A letter had been received by the Parish Council stating concerns regarding the above planning application. This had been received after the Committee meeting when the Parish Council considered the application. City Councillors present at the meeting could not give any further updates of the planning application. The Committee requested that the objection be forwarded to the City Council for further action.</p>	<p>Letter to be sent to the HOP SCC with the objection received.</p>
<p><u>MINUTE NO. 86.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response <u>Item 2 – Proposed highway closure at Bridge Inn Road</u> Clerk reported on a letter that had been received from Richard Day at the Transport and Highways Division regarding the proposed closure and thanking the Parish Council for their help with the process.</p>	

PLANNING LIST – 17 NOVEMBER 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/03299 16-Nov-09	FUL	C HARRISON	STAGECOACH DEPOT, GREEN LANE, ECCLESFIELD RECLADDING OF BUILDING	N/CONSULTED		17-Nov-09
09/03317 17-Nov-09	FUL	A ATHERTON	CURTILAGE OF 21 MERBECK DRIVE, HIGH GREEN ERECTION OF DWELLINGHOUSE	N/CONSULTED		17-Nov-09
09/03346 17-Nov-09	FUL	M YOUNG Rec. 5.11.09	UNIT 1, BROOKDALE ROAD, SHEFFIELD S35 2PW CREATION OF NEW VEHICULAR ACCESS DOOR	N/CONSULTED		17-Nov-09
09/03215 17-Nov-09	FUL	B TURNER Rec. 5.11.09	18 IRONSTONE DRIVE, SHEFFIELD S35 3XZ ERECTION OF REAR CONSERVATORY	N/CONSULTED		17-Nov-09
09/03367 23-Nov-09	FUL	S HALLAM Rec. 5.11.09	55 MAIN STREET, GRENSIDE, SHEFFIELD S35 8PN SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED		17-Nov-09
09/03350 23-Nov-09	FUL	S HALLAM Rec. 5.11.09	118 CROSS HOUSE ROAD, SHEFFIELD S35 8RX ERECTION OF A REAR CONSERVATORY	N/CONSULTED		17-Nov-09
09/03352 23-Nov-09	FUL	V FAULKNER Rec. 5.11.09	109 LANE END, SHEFFIELD S35 2UH SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED		17-Nov-09
09/03403 27-Nov-09	FUL	S HALLAM Rec. 9.11.09	45 PENISTONE ROAD, GRENSIDE, SHEFFIELD S35 8QH CONSTRUCTION OF A MEANS OF VEHICULAR ACCESS AND HARDSTANDING TO FRONT OF DWELLINGHOUSE	N/CONSULTED		17-Nov-09
09/02635 26-Nov-09	FUL	L HIRST Rec. 9.11.09	OPEN SPACE AT CHARLTON BROOK, STANLEY ROAD BURNCROSS, SHEFFIELD CONSTRUCTION OF A POND	N/CONSULTED		17-Nov-09

PLANNING CORRESPONDENCE – 17 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
06-Nov-09	Sheffield Campaign against climate change	e-mail	Rocpower planning app Biomass Power station		17-Nov-09		1
12-Nov-09	SCC, Day	email	Proposed closure part Bridge Inn Road		17-Nov-09		2
13-Nov-09	SCC	email	Roadworks report No. 727		17-Nov-09		3
16-Nov-09	Resident	letter	Obj 09/03317/FUL 21 Merbeck Drive		17-Nov-09		4

REPORT FROM PRIORITIES WORKING PARTY MEETING HELD
19TH NOVEMBER 2009

This meeting was not held as it was not quorate in that only Cllrs House and Jones attended the meeting.

Cllrs Weatherall and Mrs Granger did not attend the meeting and did not tender any apologies.

Cllr A Hooper was also absent but did tender his apologies for the meeting.

The Chairman Cllr House and Cllr Jones registered their extreme disappointment that this meeting had not been held, as it was an important part of the continuing development of the Parish Council. It was agreed to write to the councillors who did not attend, requesting them to note the need to appoint a substitute and tender apologies with reasons if they are unable to attend a meeting. It was agreed that a future meeting of this working party would be held when adequate numbers of members could confirm their intention to attend. The Clerk is to write to the members concerned.

MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
19th NOVEMBER 2009

Present: Chairman: Cllr Mr N Garratt
Councillors: Mrs D Fearnley, Mr H House, Mr C Taylor, Mr D E Pepper,
Mr J Jones

Apologies for absence were received from Cllrs Dr J C Bowden and Mr S Bower and the reasons for absence were accepted by the committee

MINUTES	ACTION
<u>MINUTE NO.47.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.	
<u>MINUTE NO.48.</u> <u>TO RECEIVE ANY DECLARATION OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.	
<u>MINUTE NO.49.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.	
<u>MINUTE NO.50.</u> <u>TO CONSIDER THE CLERK'S JOB DESCRIPTION AND CONTRACT OF EMPLOYMENT</u> Members considered the reports issued by the Clerk including the items ideally required in order to advertise the post at some point in the future. <u>RECOMMENDED</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That a future meeting be held in order to consider the details more fully.	

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 19TH NOVEMBER 2009

Present: Chairman: Cllr Mr N Garratt
Councillors: Mrs D Fearnley, Mr H House, Mr J Jones as substitute
for Mr A Hooper, Mr C Taylor, Mr D E Pepper

Apologies for absence were received from Cllr Ms V M Bowden, Mr S Bower and Mr A Hooper and the reasons for absence were accepted by the committee

MINUTE	ACTION
<p><u>MINUTE NO.60.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.61.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> Cllr Mrs D Fearnley requested that her interest in the Newgate Lunch Club item be recorded.</p>	
<p><u>MINUTE NO.62.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.63.</u> <u>FINANCIAL REPORTS</u> The Clerk presented the reports for examination.</p>	
<p><u>MINUTE NO.64.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>64.1. Grenoside Conservation Society</u> Members met a member of the Conservation Society who gave extensive details of the works to be carried out over the forthcoming year including the acquisition of further planters etc. for the Grenoside in Bloom event and also the acquisition of the necessary compost and plants in order to have another successful event. The meeting noted that Grenoside was celebrating 100 years of the Grenoside Dance next year which would be a very special occasion and for which the inhabitants of the village wished to ensure that it was satisfactorily presented, flower planting etc. The meeting noted that financial assistance towards the enhancement of the village amenities was required.</p>	

<p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That a grant of £750 be made in response to this request.</p> <p><u>64.2. Friends of Grenoside Green Trust</u> Members noted the report from a member of the Trust who requested consideration for a grant for materials to construct the necessary items required for the Grenoside Green. A grant towards the public liability insurance was also requested. Members noted the extremely hard work carried out by members of the community in Grenoside in preserving the Grenoside Green and continuing its enhancement.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mr J Jones) That a grant of £400 be made in response to this request.</p> <p><u>64.3. Newgate Lunch Club</u> Members met a representative of the club and received details of the need for financial assistance towards the costs of the Christmas celebrations by the Lunch Club. Members noted that 30 people usually attended aged between 65 to 97 years.</p> <p><u>RECOMMENDED</u> (Proposed by Cllr D E Pepper Seconded by Cllr C Taylor) That a grant of £300 be made in response to this request.</p>	
<p><u>MINUTE NO.65.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The Clerk presented the transactions for examination.</p>	
<p><u>MINUTE NO.66.</u> <u>TO RECEIVE THE REPORT FROM THE MEETING OF THE STAFFING SUB COMMITTEE</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr D E Pepper) That the report be received.</p>	
<p><u>MINUTE NO.67.</u> <u>TO CONSIDER THE SYSTEM OF OBTAINING PRICES FOR ANY PURCHASES OF GOODS AND SERVICES BY THE COUNCIL</u> Members examined the Clerk's report in great detail including the individual items and the points made by the Clerk regarding this function of the office and some councillors of</p>	

<p>ensuring that value for money and best prices are obtained for goods and services purchased by the Council.</p> <p><u>RECOMMENDED</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr D E Pepper)</p> <p>That this committee wishes to advise the Council that it is more than happy that the correct procedures have been used by staff and members in order to attempt to obtain the best prices and adequate value for money for goods and services purchased. The Clerk drew attention to certain items on his report and requested some feedback from members involved in order that he could be satisfied that all members were happy with the procedures undertaken. The Clerk mentioned that he did not think this item should remain unresolved with a blanket resolution of satisfaction but that individual members should be given the opportunity to comment further and that these comments should be referred to the Clerk. It was agreed that the Chairman would have a word with the members involved.</p>	
<p><u>MINUTE NO.68.</u> <u>TO CONSIDER THE PRICES RECEIVED FOR THE PURCHASE AND INSTALLATION OF ONE NOTICE BOARD AT ECCLESFIELD PARK</u></p> <p>The Chairman of the Parish Council drew members' attention to the previous costs of notice boards and the latest estimate from Pat Allred Joinery.</p> <p><u>RECOMMENDED</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr D E Pepper)</p> <p>That the quotation from Pat Allred Joinery be accepted and the order be placed for the resiting of one notice board and the purchase and erection of another notice board in Ecclesfield Park at points to be agreed with the Friends of Ecclesfield Park.</p> <p>Members noted that the firm obtaining this order had previously carried out works for the Parish Council free of charge and as a package the prices charged were of advantage to the Parish Council.</p>	
<p><u>MINUTE NO.69.</u> <u>CHRISTMAS TREE AND LIGHTS AT COUNCIL OFFICES</u></p> <p>Members noted the various suggestions regarding the purchase and installation of a Christmas tree. It was agreed that a freestanding tree placed in the garden would be a health and safety hazard and was not to be pursued. It was agreed to place an illuminated tree on the small balcony overlooking the front door suitably illuminated and with a suitable time switch. It was also agreed to obtain estimates for the installation of the wiring.</p>	<p>Cllrs Jones, House & Garratt to liaise on this matter</p>

<p>Cllr Jones was thanked for the work he had done in arranging to purchase a tree. The meeting noted that suitable brackets and restraints would require to be installed on the wall in order that a permanent place would be established for a tree in future.</p>	
<p><u>MINUTE NO.70.</u> <u>CORRESPONDENCE (APPENDIX A)</u> Items requiring a reply or response The Clerk drew attention to the correct procedure for the submission and acceptance of apologies and the reasons for absence to meetings. The meeting noted the request for an early submission of the precept details to the City Council in order that the necessary council tax bills could be processed. Early January was the date requested.</p>	<p>Place on next agenda of this committee</p>
<p><u>MINUTE NO.71.</u> <u>TO CONSIDER THE BUDGET AND PRECEPT FOR 2010/11</u> The Clerk presented the current budget and precept and members noted the details of expenditure to date. It was agreed that this item be discussed in great detail at the December meeting of the Finance committee and that a definite budget would be recommended to the January 2010 meeting of the Parish Council.</p>	<p>Place on next agenda of this committee</p>
<p><u>MINUTE NO.72.</u> <u>TO CONSIDER THE CONTENT AND STYLE OF THE FINANCE LEAFLET FOR 2010</u> Members noted the existing leaflet and mentioned one or two improvements which could be made. Again it was agreed that the Finance committee meeting in December would finalise the details for this leaflet.</p>	<p>Place on next agenda of this committee</p>

FINANCE CORRESPONDENCE – 19 NOVEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
10-Nov-09	Cllr Hooper	e-mail	Grenoside Bowling Club			19-Nov-09	1
05-Nov-09	TARA Group	letter	Response re grant letter			19-Nov-09	2
05-Nov-09	Friends of Grenoside Green	letter	Response re grant letter			19-Nov-09	3
09-Nov-09	Grenoside Conservation Society	letter	Response re grant letter			19-Nov-09	4
09-Nov-09	Westwood Training Ltd	letter	Response re grant letter			19-Nov-09	5
10-Nov-09	Miners Welfare/Agewell Group	letter	Response re grant letter			19-Nov-09	6
10-Nov-09	Friends of Chapelton and H/Green parks	letter	Response re grant letter			19-Nov-09	7
10-Nov-09	Revitalising Eccsfield Park Group	letter	Response re grant letter			19-Nov-09	8
10-Nov-09	Whitley Hall Cricket Club	letter	Response re grant letter			19-Nov-09	9
12-Nov-09	Ecclesfield Gala 2009	letter	Response re grant letter			19-Nov-09	10
12-Nov-09	Treetops Gateway Social Club	letter	Response re grant letter			19-Nov-09	11
13-Nov-09	CBCB	letter	Response re grant letter			19-Nov-09	12
16-Nov-09	Grenoside Singers	letter	Response re grant letter			19-Nov-09	13
16-Nov-09	Ecclesfield Priory Players	letter	Response re grant letter			19-Nov-09	14
16-Nov-09	Greenhead Gardens Lunch Club	letter	Response re grant letter			19-Nov-09	15
16-Nov-09	Ecclesfield in Bloom	letter	Response re grant letter			19-Nov-09	16
16-Nov-09	Grenoside Players	letter	Response re grant letter			19-Nov-09	17
16-Nov-09	Irwin Mitchells	e-mail	Cupola Lane, Grenoside			19-Nov-09	18
16-Nov-09	Campaign to Protect rural England	letter	Membership subscription			19-Nov-09	19
10-Nov-09	Ecclesfield Conservation Group	letter	Thank you for Christmas tree grant			19-Nov-09	20
12-Nov-09	Shield Estates	letter	David Chadwick Centre information			19-Nov-09	21
12-Nov-09	Newgate Lunch Club	letter	Request for financial assistance			19-Nov-09	22
17-Nov-09	Chap/town and Dist Amateur Operatic Soc	Letter	Response re grant letter			19-Nov-09	23
17-Nov-09	Grenoside Bowling Club	e-mail	Response re grant letter			19-Nov-09	24
19 Nov 09	Community Assembly	e-mail	High Green Development Worker			19 Nov 09	25
19 Nov 09	SCC	e-mail	Finance Leaflet			19 Nov 09	26