

To all Members of the Parish Council

6 May 2010

SUMMONS

Dear Sir/Madam

You are hereby requested to attend the Annual Parish Council Meeting to be held at approximately 7.30pm (following the close of business of the Annual Parish Meeting) on Thursday 13 May 2010 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from Councillors and members of the public

Would all members who have keys to the offices please return them to the Chairman at the start of the meeting.

AGENDA

1. To receive apologies for absence from members of the Parish Council and to consider the reasons for absence
2. To appoint the Chairman of the Parish Council
3. To receive the Declaration of Acceptance of Office as Chairman
4. To appoint the Vice Chairman of the Parish Council
5. (a) To receive any amended declarations of interest from members
(b) To receive any declarations of personal and/or prejudicial interest from members of the Council on items to be discussed at the meeting
6. To identify any items for discussion which may require the exclusion of the press and public
7. To agree the amount of the Chairman's allowance for the year of office and to approve payment
8. To decide which standing committee(s)/ sub-committee(s) of the Council shall be formed
9. To appoint members of the committee(s)/sub-committee(s) and to allow committees to meet and elect a Chairman.
10. To approve delegated powers to the committee(s)
11. To consider the continuation of the Substitute Member Scheme for committees
12. To decide on any changes of signatories required in respect of the Council's bank accounts
13. To approve the minutes of the Parish Council meeting held 1 April 2010 (Pgs 1-4 & Appendix A)
14. To approve the minutes of the Environmental Planning & Employment Committee meeting held 1 April 2010 (Pgs 8-9 & Appends A & B)

COUNCIL AGENDA 13 MAY 2010

15. To approve the minutes of the Environmental Planning & Employment Committee meeting held 13 April 2010 (Pgs 12-13 & Appends A, B & C)
16. To approve the minutes of the Finance & Premises Committee meeting held 15 April 2010 (Pgs 17-19 & Appendix A) and to agree to implement the recommendations made
17. To receive a report from the Environmental Planning & Employment Committee meeting held 13 May 2010
18. To receive a report from the Annual Parish Meeting held 13 May 2010 and to consider any resolutions passed at that meeting
19. To approve the Annual Statement of Accounts for submission to the External Auditor
20. **Councillors attendance allowances** – To re-affirm the decision not to claim allowances
21. **To appoint a Parish Council representative on the following bodies:-**

<u>Body</u>	<u>Current Representative</u>
SCC Standards Board Committee	Cllr P Butler, Bradfield PC & Cllr S Bower
Northern Community Assembly	Cllr Mr H House
Chapelton Baths CB Ltd	Cllr Mr C Taylor
Anne Reresby Trust	Cllr Mr N Garratt
Turies Charity	Cllr Dr J C Bowden
High Green Community Safety Group	Cllrs Mrs J H Wright & Mrs D Fearnley
Ecclesfield/Grenoside Community Safety Group	Cllr Mr H House
Ecclesfield Charities	Mr C M Birkby
22. **Northern Community Assembly**
 - a) To receive an update on the work of the Northern Community Assembly
 - b) To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel
23. **Correspondence** – Items requiring a decision or response
24. **Accounts** – To approve the accounts presented for payment
25. **Local Events**

Yours faithfully

Philip Allass

Mr Philip Allass
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 1ST APRIL 2010

Present: Chairman: Cllr H House
Councillors: Mr N E Garratt, Mr A Hooper, Ms V M Bowden, Mrs J H Wright,
 Dr J C Bowden, Mr G Weatherall, Mrs D Fearnley,
 Mr B Curran, Mr J Jones

Apologies for absence were received from Cllrs Mr G Oxley, Mrs K Granger, Mr D E Pepper and Mr C Taylor and the reasons for absence were approved by the Council.

MINUTE	ACTION
<p><u>MINUTE NO.166.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.167.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> Cllr Mrs D Fearnley declared an interest in the minutes of the Environmental Planning committee re: planning proposal relating to 36 Chapel Road, Burncross. Cllrs Dr J C Bowden and Ms V M Bowden declared an interest in the Environmental Planning committee minutes dated 16th March 2010 re: planning proposal 10/00537/FUL at Topside Farm, Topside, Grenoside.</p>	
<p><u>MINUTE NO.168.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.169.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 4th MARCH 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr B Curran Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.170.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 4TH MARCH 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	

<p><u>MINUTE NO.171.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 16TH MARCH 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs J Wright) That the minutes be approved as a correct record.</p> <p>It was agreed to apply for listed building consent in connection with the Salutation Inn, High Green.</p>	<p>Clerk to contact English Heritage</p>
<p><u>MINUTE NO.172.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 18TH MARCH 2010 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p> <p>Cllr Hooper reported in detail on Standards Committee items and the possibility of training being given to members of the Parish Council.</p> <p><u>Minute No. 117 – Review of Council Standing Orders</u> It was agreed that item 5S re the minuting of persons absent from meetings not be pursued.</p>	<p>Delete from Standing Orders</p>
<p><u>MINUTE NO.173.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 1ST APRIL 2010</u> <u>RESOLVED UNANIMOUSLY</u></p> <p>Cllr Dr J C Bowden reported on this item. (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr B Curran) That the report be received.</p> <p>The Parish Council is to support residents' concerns regarding the planning proposal at 235 Burncross Road, Burncross.</p>	
<p><u>MINUTE NO.174.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> a) <u>To receive an update on the work of the Northern Community Assembly</u></p> <p>Cllr House reported on this item in detail. Items discussed were:-</p> <ul style="list-style-type: none"> • Grenoside Conservation Society Award. • Dog bins installed in Warren thanks to Chapelton Junior PACT. 	

<ul style="list-style-type: none"> • Thorncliffe Bowling Club – Master Plan to be developed. • Chambers Estate – request for grit bins. • Cart Road – needs full closure of road for repair to manhole. • Footpath at the top of Warren Lane. • Budget allocation. <p>b) <u>To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel</u> Cllr Garratt mentioned the blocked manhole on Cart Road, Chapeltown and Cllr Hooper agreed to progress this item with the City Council.</p>	
<p><u>MINUTE NO.175.</u> <u>ITEMS TO BE CONSIDERED AT THE NORTHERN COMMUNITY ASSEMBLY AND PARISHES LIAISON MEETINGS</u> Blue bin system to be considered.</p>	
<p><u>MINUTE NO.176.</u> <u>HIGH GREEN COMMUNITY WORKER</u> Members noted this worker was not yet employed but had agreed to attend a Parish Council meeting in due course.</p>	
<p><u>MINUTE NO.177.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response</p> <p><u>Car parking at the Council Offices</u> This is to be placed on the agenda for the next Council meeting</p> <p><u>Quotation for new office furniture</u> <u>RESOLVED</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That the Finance committee meeting to be held on 15th April 2010 be given powers to accept a tender and to order the items specified e.g. furnishings in general office and clerk's office</p>	Place on June agenda
<p><u>MINUTE NO.178.</u> <u>ACCOUNTS</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That the following accounts be approved for payment:</p>	

Date Recd	Payable To	Amount	Payment Details	Payment made Under
11-Mar-10	Public Works Loan Board	£1,103.51	Loan payment	LG Act 1972 S111
12-Mar-10	Grenoside Tree Services	£250.00	Removal of tree at Grenoside	LG Act 1972 S111
12-Mar-10	British Gas	£202.17	Gas supply Community Room	LG Act 1972 S111
18-Mar-10	NALC	£105.75	DIS subscription	LG Act 1972 S111
18-Mar-10	LGE	£468.82	Annual subscription	LG Act 1972 S111
18-Mar-10	One Stop Managed Waste	£78.21	Waste collections	LG Act 1972 S111
18-Mar-10	Ricoh Ltd	£12.41	Photocopier charges	LG Act 1972 S111
01-Apr-10	Ricoh Ltd	£15.16	Photocopier charges	LG Act 1972 S111
01-Apr-10	Lemark	£1,287.80	C.Room furniture	LG Act 1972 S111
01-Apr-10	Yorkshire Water	£36.37	C.Room account	LG Act 1972 S111
01-Apr-10	Absolute Coffee	£5.78	Cream for coffee	LG Act 1972 S111
01-Apr-10	H Green Scout Group	£3,000.00	Grant	LG Act 1972 S137
01-Apr-10	AOL	£20.48	Internet fee	LG Act 1972 S111

MINUTE NO.179.**LOCAL EVENTS**

Councillors had attended various events and reported back on these:-

- 5 March – Presenting prizes at High Green Sports competition 50+ group
- 7 March – Burncross Action Team litter pick
- 8 March – Discussion re development of Chapeltown Baths
- 10 March – Ecclesfield TARA – Unity Gardens
- NAG - Oxspring Bank
- 12 March - High Green Safer Neighbourhood Network
- 12 March - Chapeltown in Bloom
- 15 March - Burncross Action Team
- 16 March In Bloom Training at Source
- 17 March - Northern Community Assembly
- 30 March – NCA – High Green Development Worker
- Judging Easter bonnet competition at St Mary's School – Treetops Group.
- Work on Thornccliffe Pond
- Safer Neighbourhood Group
- Tree planting at Angram Bank
- High Hopes Fete to be held at the Miners Welfare on the 8 April 2010.
- Judging for Spring Yorkshire in Bloom 20 April, new stone has been placed at the top of Hallwood Road.

COUNCIL CORRESPONDENCE – 1 APRIL 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
04-Mar-10	NCA	e-mail	Grants feed green growth for Peak Dist communities	01-Apr-10			1
04-Mar-10	SYPA	e-mail	Independent Medical Adviser (Ill health assess)	01-Apr-10			2
05-Mar-10	Lord Mayor's office	e-mail	Civic engagements 7.3.10	01-Apr-10			3
05-Mar-10	Rapid Response Solicitors	letter	Letter of claim	01-Apr-10			4
11-Mar-10	Rapid Solicitors	letter	Response re claim letter	01-Apr-10			5
08-Mar-10	SCC	e-mail	Standards board Code of Conduct	01-Apr-10			6
08-Mar-10	NCA	e-mail	Report following You Choose Event	01-Apr-10			7
08-Mar-10	Ecc Park & Pav Group	e-mail	Invitation to AGM 12 April 2010	01-Apr-10			8
10-Mar-10	Sheffield Futures	e-mail	ABC Awards 2010/11	01-Apr-10			9
11-Mar-10	Elizabeth Birkby	letter	Thank you for Chairman's award	01-Apr-10			10
11-Mar-10	Paces Campus	e-mail	Paces Campus website launch	01-Apr-10			11
12-Mar-10	Lord Mayor's office	e-mail	Lord Mayor's engagements 14.3.10	01-Apr-10			12
12-Mar-10	SCC	e-mail	Response re Standards Board Items	01-Apr-10			13
12-Mar-10	YLCA	letter	Nomination Paper	01-Apr-10			14
12-Mar-10	South Yorkshire Transport	letter	Bus service changes and Easter timetables	01-Apr-10			15
15-Mar-10	SCC	e-mail	Mortomley Lane	01-Apr-10			16
15-Mar-10	Kate Simpson	e-mail	Ecclesfield Village Litter Pick	01-Apr-10			17
15-Mar-10	Sheffield Futures	e-mail	Police Support Volunteers	01-Apr-10			18
15-Mar-10	South Yorkshire Police	e-mail	Young People of the Year Awards	01-Apr-10			19
15-Mar-10	Sheffield Futures	e-mail	Architecture for Everyone	01-Apr-10			20
16-Mar-10	NCA	e-mail	Ecclesfield and Grenoside community safety group	01-Apr-10			21
17-Mar-10	Network Rail	letter	Response re land at Smith Street, Chap	01-Apr-10			22
18-Mar-10	SCC	e-mail	Litter Pick at Hillsborough Stadium 6 April 2010	01-Apr-10			23
18-Mar-10	Sheffield Runaways Action Group	newsletter	Group Newsletter	01-Apr-10			24

COUNCIL CORRESPONDENCE – 1 APRIL 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
18-Mar-10	South Yorkshire Police	e-mail	Volunteer Cadet Scheme	01-Apr-10			25
18-Mar-10	NCA	e-mail	Voluntary, Community and Faith Group meeting	01-Apr-10			26
18-Mar-10	South Yorkshire Police	e-mail	Lifestyle Volunteers	01-Apr-10			27
19-Mar-10	Lord Mayor's Office	email	Engagements w/comm 21.3.10	01-Apr-10			28
19-Mar-10	Northern Comm Assembly	email	Easter Activities 2010	01-Apr-10			29
22-Mar-10	Chapelton Baths	letter	Land Registry	01-Apr-10			30
22-Mar-10	SCC Chief Exec office	letter	Response re Dog fouling	01-Apr-10			31
22-Mar-10	Westwood Training Ltd	letter	Thank you for grant	01-Apr-10			32
22-Mar-10	HM Government	leaflet	Information re vulnerable groups	01-Apr-10			33
22-Mar-10	Zurich Municipal	letter	Response re Insurance Claim	01-Apr-10			34
22-Mar-10	SCC Streetforce	e-mail	Further resp re Cart Road overflowing manhole	01-Apr-10			35
22-Mar-10	Sheffield Futures	e-mail	Lord Mayor presents award Snooker Play Scheme	01-Apr-10			36
22-Mar-10	NALC	e-mail	DIS Extra issue 730	01-Apr-10			37
23-Mar-10	SCC	email	Childcare needs	01-Apr-10			38
23-Mar-10	PACES Campus	email	March newsletter	01-Apr-10			39
23-Mar-10	Friends of Chap & HG Parks	email	Poster for event in Chapelton Park 27.3.10	01-Apr-10			40
24-Mar-10	SLCC	e-mail	Larger Council's network reminder and survey	01-Apr-10			41
24-Mar-10	Sheffield Futures	e-mail	Training Course 21st Century Drugs	01-Apr-10			42
24-Mar-10	Cllr Hooper	e-mail	Standards	01-Apr-10			43
25-Mar-10	Richard Godley	e-mail	Grenoside in Bloom	01-Apr-10			44
25-Mar-10	SCC	e-mail	Sheffield Food and Drink Festival	01-Apr-10			45
25-Mar-10	Ecclesfield School	e-mail	Community Arts Festival	01-Apr-10			46
25-Mar-10	Sheffield Futures	e-mail	Funding 4 sport website launch	01-Apr-10			47
26-Mar-10	Safe at Last	letter	Posters for display	01-Apr-10			48

COUNCIL CORRESPONDENCE – 1 APRIL 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
26-Mar-10	Lord Mayor's office	e-mail	Lord Mayor's engagements 28.3.10	01-Apr-10			49
26-Mar-10	Coterie Gallery	e-mail	Preview invitation	01-Apr-10			50
26-Mar-10	St Mark's Church	booklet	Grenoside News	01-Apr-10			51
26-Mar-10	Resident	letter	Blue bin/paper box	01-Apr-10			52
26-Mar-10	Sheffield Futures	e-mail	Ecclesfield Park Easter activities	01-Apr-10			53
26-Mar-10	SCC	leaflet	Easter Activities	01-Apr-10			54
29-Mar-10	Sheffield Teaching Hospitals	e-mail	Trust Governor application	01-Apr-10			55
30-Mar-10	Richard Godley	e-mail	Grenoside children's handywork	01-Apr-10			56
30-Mar-10	Campaign to protect rural England	e-mail	Fieldwork April 2010	01-Apr-10			57
30-Mar-10	High Hopes	e-mail	Easter Fete in High Green	01-Apr-10			58
30-Mar-10	Richard Godley	e-mail	Grenoside Scarecrow Event	01-Apr-10			59
30-Mar-10	South Yorkshire Funding	e-mail	Introduction to Funding	01-Apr-10			60
30-Mar-10	Grenoside and Birley Carr Group	Letter	Gilbert and Sullivan's The Sorcerer	01-Apr-10			61
31-Mar-10	Cllr Hooper	e-mail	Care 4Air Awards	01-Apr-10			62
31-Mar-10	Northern Play & Youth Activities Group	e-mail	Minutes of meeting held 19 March 2010	01-Apr-10			63
31-Mar-10	Lemark Office Furniture	Fax	Quote for furniture for office	01-Apr-10			64
31-Mar-10	BDO Stoy Hayward	Letter	Annual Audit for year ending 31 March 2010	01-Apr-10			65
01-Apr-10	LGE	e-mail	LGA Group websites	01-Apr-10			66
01-Apr-10	NALC	e-mail	NALC Conference and exhibition	01-Apr-10			67
01-Apr-10	Revitalising Ecclesfield Park Group	e-mail	Notice boards Ecclesfield	01-Apr-10			68
01-Apr-10	Zurich Risk Engineering	e-mail	LCAS Seminars 2010	01-Apr-10			69
01-Apr-10	Cllr Shaffaq Mohammed	e-mail	Response re resident complaint re blue bins	01-Apr-10			70
01-Apr-10	Thornccliffe Bowling Club	Poster	Open Day Sunday 11 April 2010	01-Apr-10			71
01-Apr-10	YLCA	e-mail	Training Courses	01-Apr-10			72

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 1ST APRIL 2010**

Present: Chairman: Mr H House
Councillors: Mrs J H Wright, Mrs D Fearnley, Mr B Curran, Dr J C Bowden
 Mr J Jones, Ms V M Bowden as substitute for Mr C Taylor

Apologies were received from Cllrs Mrs K Granger and Mr C Taylor and the reasons for absence were approved by the Committee.

It was proposed by Cllr Mrs D Fearnley and Seconded by Cllr Mrs J H Wright that Cllr H House take the chair in the absence of Cllr Dr J C Bowden

MINUTE	ACTION
<p><u>MINUTE NO.136.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.137.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> Cllr Mrs D Fearnley declared an interest in Minute no. 139 – planning proposals for consideration.</p>	
<p><u>MINUTE NO.138.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.139.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u></p> <p><u>PP10/00635/FUL at 235 Burncross Road, Burncross</u> The meeting met several residents regarding this planning proposal and it was agreed to convey the concerns to the City council as follows:</p> <ul style="list-style-type: none"> • The hygiene position and their licence to trade • There are gas cylinders outside the Murco garage which is situated next to this take away establishment and could be hazardous • The local gardens are full of rubbish thrown by users of the take away establishment • Delivery vehicles park on single yellow lines causing a possible traffic hazard 	

<ul style="list-style-type: none"> The waste disposal system does not seem to have been properly thought out and appears to be haphazard. <p>Cllr Dr J C Bowden attended the meeting at this point and assumed the chair.</p> <p><u>PP10/00666/FUL at St Mary’s RC Church</u> The committee requested the Clerk to suggest to the City Council that the materials to be used in connection with the building of the extension are to be in keeping with the existing building and the boundary wall is fully supported as it is felt that it is unsafe in certain aspects i.e. it leans outwards.</p>	
<p><u>MINUTE NO.140.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.141.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response.</p> <p><u>Salutation Inn</u> – It was agreed that further details be obtain regarding submitting a listing building consent from English Heritage.</p>	<p>Clerk to make the necessary enquiries</p>

PLANNING LIST – 1 APRIL 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/00666 30-Mar-10	FUL	E PARKER Rec. 11.3.10	ST MARY'S ROMAN CATHOLIC CHURCH, MORTOMLEY LANE, SHEFFIELD S35 3HR FRONT AND SIDE EXTENSION TO CHURCH TO FORM NARTHEX, SACRISTY, RECONCILLIATION ROOM, LOBBY AND WC AND NEW ENTRANCE AND PAVED AREA	N/CONSULTED	COMMENTS TO SCC RE MATERIALS, CONCERNS RE BOUNDARY WALL	01-Apr-10
10/00635 30-Mar-10	FUL	J ATHERTON Rec. 12.3.10	235 BURNCROSS ROAD, SHEFFIELD S35 1RZ ALTERATIONS TO SHOP (CLASS A1 SHOPS) TO FORM HOT FOOD TAKEAWAY (CLASS A5 HOT FOOD TAKEAWAYS)	N/CONSULTED 4 OBJECTIONS REC AND 5 COMMENTS ON WEBSITE	COMMENTS TO SCC RE CONCERNS OVER OPENING WITHOUT PLANN PERMISSION & SUPPORT RESIDENTS COMMENTS	01-Apr-10
10/00708 01-Apr-10	FUL	P JESSOP Rec. 15.3.10	36 CHAPEL ROAD, BURNCROSS, SHEFFIELD S35 1ZG FRONT EXTENSION TO GARAGE AND EXTENSION TO RAISE THE HEIGHT OF THE ROOF TO FORM ROOMS IN ROOF SPACE	N/CONSULTED 1 COMMENT ON SCC WEBSITE	COMMENTS TO SCC RE PARKING & TURNING AREA	01-Apr-10
10/00087 09-Apr-10	FUL	A OWEN Rec. 22.3.10	LAND OPPOSITE STATION WORKS, STATION ROAD ECCLESFIELD, SHEFFIELD ERECTION OF AN ELECTRICITY SUBSTATION	N/CONSULTED	NO OBJECTION	01-Apr-10
10/00715 07-Apr-10	FUL	P JESSOP Rec. 22.3.10	97 CROSS HILL, SHEFFIELD S35 9WR ALTERATIONS TO ROOF SHAPE, 2 SIDE WINDOWS REMOVED, 1 REAR WINDOW ADDED AND STONE TO GABLE TO MATCH EXISTING (AMENDMENT TO PREVIOUSLY APPROVED 09/02191/FUL)	N/CONSULTED	NO OBJECTION	01-Apr-10

PLANNING CORRESPONDENCE – 1 APRIL 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
19-Mar-10	SCC, Bennett	email	Traffic lights, Cowley Lane		01-Apr-10		1
22-Mar-10	Resident	letter	Obj 10/00635 235 Burncross Road		01-Apr-10		2
22-Mar-10	Resident	letter	Obj 10/00635 235 Burncross Road		01-Apr-10		3
22-Mar-10	Resident	letter	OBJ Planning app 10/00635/FUL Burncross Road		01-Apr-10		4
26-Mar-10	Residents (239)	letter	Obj re 10/00635 Hot foot takeaway		01-Apr-10		5
22-Mar-10	SCC Legal Services	letter	Appeal plann 42 Mapplebeck Road		01-Apr-10		6
23-Mar-10	Cllr Garratt	email	Thanks to SCC re traffic lights, Cowley Lane		01-Apr-10		7
24-Mar-10	Highways Agency	leaflet	Planned roadworks March to May 2010		01-Apr-10		8
26-Mar-10	Joan and Mel Jones	letter	Saluation Inn		01-Apr-10		9
29-Mar-10	Resident	e-mail	Re Salutation Inn		01-Apr-10		10
29-Mar-10	SCC	e-mail	Roadworks Report 746		01-Apr-10		11

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 13th APRIL 2010**

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr H House, Mr J Jones, Mr C Taylor,
 Mrs K Granger

Apologies were received from Cllrs Mrs J H Wright and Mr B Curran and the reasons for absence were approved by the Committee.

MINUTE	ACTION
<p><u>MINUTE NO.142.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.143.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.144.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.145.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u></p> <p><u>10/00754/FUL – 34 School Lane, Grenoside, Sheffield S35 8QU</u> The Planning Committee considered the above planning application and although there had been no objections received by the Committee there had been one comment lodged on the City Council website. The concerns raised by the residents were with regard to facing materials to be used, they felt that they should match the existing building. The Committee agreed with the comments and requested that a letter be sent to the City Council asking that these comments be taken into account when making their decision.</p> <p><u>10/00949/FUL – Curtilage of 21 Merbeck Drive, Sheffield S35 4DB</u> The Planning Committee considered the above planning application and although there had been no objections received by the Committee there had been one comment lodged on the</p>	<p>Clerk to write to HOP SCC requesting comments be taken into account.</p>

<p>City Council website. The residents were concerned that their land had been encroached upon, and they request that no approval be granted until the boundary issue is resolved.</p> <p>The Committee were in support of these comments and requested that a letter be sent to the Head of Planning at Sheffield City Council supporting these comments.</p>	<p>Clerk to write to HOP SCC requesting that no decision be made until boundary dispute is resolved.</p>
<p><u>MINUTE NO.146.</u> <u>LICENCE APPLICATIONS (Appendix B)</u> There was one licensing application received for Dial a Drink (UK) Ltd. at Unit 7 Excelsior Works, Station Road, Ecclesfield.</p> <p>The Committee considered the implications of the above licensing application and expressed their concerns regarding the late opening hours and also the impact it could have with regard to encouraging underage drinking. The Committee requested that the Clerk write to the Licensing Department expressing their concerns and also to seek more information on the proposed application.</p>	<p>Clerk to write to the Licensing Department regarding opening hours and possible effect of proposed licence application on underage drinking.</p>
<p><u>MINUTE NO.147.</u> <u>CORRESPONDENCE (Appendix C)</u> Items requiring a reply or response.</p> <p><u>Items 4 and 5 – Fencing at Ecclesfield School</u></p> <p>Councillor Colin Taylor informed the Committee that the fencing was now in the process of being erected and should be completed by the end of the week.</p> <p><u>Item 8 – Information re land at Burncross</u></p> <p>The Committee noted the information received and requested that the Clerk write to the City Council to ascertain ownership of the land in question.</p>	<p>Clerk to write to Sheffield City Council to ascertain ownership of the land in question.</p>

PLANNING LIST 13 APRIL 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/00754 12-Apr-10	FUL	J ATHERTON Rec 26.3.10	MAZEHILL NURSERY, BURNCROSS ROAD, CHAPELTOWN INSTALLATION OF 2 CANOPIES TO CHILDRENS NURSERY	N/CONSULTED	<u>NO OBJECTIONS</u>	13-Apr-10
10/00751 12-Apr-10	FUL	S HALLAM Rec. 26.3.10	34 SCHOOL LANE, GRENOSIDE, SHEFFIELD S35 8QU SINGLE STOREY SIDE/FRONT EXTENSION TO DWELLINGHOUSE INCLUDING A GARAGE AND PORCH	N/CONSULTED	SUPPORT RESIDENTS COMMENTS RE FACING MATERIALS	13-Apr-10
10/00901 15-Apr-10	FUL	P JESSOP Rec. 29.3.10	18 CHAMBERLAIN COURT, SHEFFIELD S35 2ZU ERECTION OF FRONT PORCH TO DWELLINGHOUSE AND ALTERATION TO GARAGE ROOF TO FORM PITCHED ROOF	N/CONSULTED	NO OBJECTIONS	13-Apr-10
10/00949 19-Apr-10	FUL	J ATHERTON Rec. 31.3.10	CURTILAGE OF 21 MERBECK DRIVE RE-ALIGNMENT OF RETAINING WALL AND RE-DESIGN OF BOUNDARY FENCING (AMENDMENT TO CONDITION 2 APPROVED PLANS) OF APPLICATION 09/03317/FUL)	N/CONSULTED	SUPPORT RESIDENTS COMMENTS RE BOUNDARY DISPUTE	13-Apr-10

LICENCE APPLICATIONS IN THE PARISH					
PREMISES	PUBLICATION	DATE	DEADLINE FOR	COMMITTEE	DECISION
			COMMENTS	DATE	
Dial a Drink, Unit 7 Excelsior Works, Ecclesfld	SCC website	09-Apr-10	27-Apr-10	13-Apr-10	Letter to SCC Re underage drinking and Opening hours

PLANNING CORRESPONDENCE – 13 APRIL 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
07-Apr-10	SCC	e-mail	Roadworks report 747		13-Apr-10		1
07-Apr-10	Rural Action Yorkshire	email	Area meeting 26.4.10		13-Apr-10		2
07-Apr-10	NCA, Blantern	letter	Planting of fruit trees		13-Apr-10		3
09-Apr-10	Resident	email	Fencing at Ecclesfield School		13-Apr-10		4
12-Apr-10	Cllr Taylor	e-mail	Response re fencing at Ecclesfield School		13-Apr-10		5
09-Apr-10	SCC, Licensing	email	Applications 1-9.4.10		13-Apr-10		6
09-Apr-10	SCC	email	Roadworks report No. 748		13-Apr-10		7
09-Apr-10	Metcalfe Harding & Co.	letter	Info re land at Burncross		13-Apr-10		8

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 15th APRIL 2010

Present: Chairman: Cllr Mr N Garratt
Councillors: Mr H House, Ms V M Bowden, Cllr Mr A Hooper, Mrs D Fearnley

Apologies for absence were received from Cllrs Mr C Taylor & Mr G Weatherall and the reasons for absence were approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.127.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.128.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.129.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.130.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports were received by the meeting.</p>	
<p><u>MINUTE NO.131.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u></p> <p><u>131.1. Ernest Fox House Social Club</u> Members considered the application for financial assistance towards the outings specified for the elderly members of the group. The financial position of the group was noted by the meeting and it was decided that financial assistance should be given towards the costs of outings.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs D Fearnley) That a grant of £250 be made in response to this request. It was noted that the public liability insurance had expired and it was agreed that the grant be released on the provision of a renewal receipt from the group.</p>	

<p><u>MINUTE NO.132.</u> <u>SOUTH YORKSHIRE PENSIONS AUTHORITY</u> The Admin. Officer explained the position regarding her hours of work and her meeting with South Yorkshire Pensions experts. It was noted that she had a further meeting in Sheffield with another group of South Yorkshire Pensions advisers and the Clerk suggested that she may wish to take a friend/colleague/adviser with her to more readily understand the points being made by the Pensions Authority. The Parish Council's position remains open and it has not been resolved how the Admin. Officer's hours would be treated apart from the fact that the treatment by other South Yorkshire local authorities will be followed. It was agreed that the South Yorkshire Pensions Authority be informed accordingly.</p>	
<p><u>MINUTE NO.133.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The Chairman examined the recent transactions.</p>	
<p><u>MINUTE NO.134.</u> <u>REPLACEMENT OF OLD OFFICE FURNITURE</u> The quotations received were considered by the committee and the various costs of providing renewed furnishings to the council offices. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That the quotation from Lemark Office Equipment in the sum of £1,233.75 be accepted and that in accordance with the powers given by the council the furniture be ordered forthwith.</p>	
<p><u>MINUTE NO.135.</u> <u>CORRESPONDENCE</u> Items requiring a reply or response</p> <p><u>Chapelton Baths CB Ltd. – Request to place adverts on the building</u> It was agreed to request details of the advertisements, which the Baths were wishing to place on the front of the building in order that the matter could be more fully discussed.</p> <p><u>Ecclesfield School – Request for grant</u> The Clerk reported that he had sent a letter requiring further details from the applicants</p>	<p>Clerk to make enquiries of the Baths Business</p>

Newgate Social Club – Request for grant

The committee noted that an amount of £400 for public liability insurance was required and it was agreed to inform the group that this would not be met from Parish Council funds and that if an alternative source of insurance at a lower cost was identified then the application for a grant could be reconsidered.

Grenoside & District Local History Group – Request for grant

Members noted that the P.A. system would be installed in the Grenoside Community Centre and the meeting noted that limited benefit would be obtained from the cost of the installation of the P.A. system. It was agreed that the next meeting of the Council be informed of this committee's views on the matter.

High Green Development Trust – Request for grant

Members noted that the public liability insurance certificate would be required and that this item be placed on the agenda for the May Finance committee meeting.

Whitley Hall Cricket Club – Request for grant

It was agreed that request be placed on the agenda for the May Finance committee meeting.

Revitalising Ecclesfield Park – Request for grant

It was agreed that this item be placed on the agenda for the May Finance committee meeting.

Clerk to inform Cllr Pepper of the committee's decision

FINANCE CORRESPONDENCE – 15 APRIL 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
22-Mar-10	Chapelton Baths	letter	Land Registry	01-Apr-10		15-Apr-10	1
07-Apr-10	SYPA, Cooper	email	Pension matters			15-Apr-10	2
07-Apr-10	Irwin Mitchell, Kirkhope	email	Update re Cupola Lane freeholds			15-Apr-10	3
07-Apr-10	Ernest Fox Social Club	letter	Attendance at Finance mtg 15.4.10			15-Apr-10	4
12-Apr-10	Ecclesfield School	letter	Application for financial assistance			15-Apr-10	5
13-Apr-10	Newgate Social Club	application	Application for financial assistance			15-Apr-10	6
13-Apr-10	Grenoside & Dist Local history group	application	Application for financial assistance			15-Apr-10	7
14-Apr-10	High Green Development Trust	application	Application for financial assistance			15-Apr-10	8
15-Apr-10	Whitley Hall Cricket Club	Application	Application for financial assistance			15-Apr-10	9
15-Apr-10	Revitalising Ecclesfield Park & Pavilion Group	Application	Application for financial assistance			15-Apr-10	10