

**To all Members of the Parish Council**

**SUMMONS**

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 2 July 2009.

**AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public.
4. To approve the Minutes of the Parish Council meeting held 4 June 2009 (Pgs: 1-6 & Appendix A and B).
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 4 June 2009 (Pgs 9-10 & Appends A and B).
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 16 June 2009 (Pgs: 13-14 & Appends A and B)
7. To approve the Minutes of the Finance & Premises Committee meeting held 18 June 2009 (Pgs: 17-19 & Appendix A) and to approve the recommendations contained therein
8. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 2 July 2009.
9. To give delegated powers to the Finance Committee to deal with urgent financial items during August 2009
10. **NORTHERN COMMUNITY ASSEMBLY**
  - a) To receive a report from the previous meeting
  - b) To identify items for referral
11. **CORRESPONDENCE** – Items requiring a decision or response
12. **ACCOUNTS** – To approve the accounts presented for payment

13. **LOCAL EVENTS**
14. **NEW WEBSITE** - Approval by members of new website.
15. **ECCLESFIELD VILLAGE PLAN** – (See Attached) Decision to be made regarding transfer of balance of funds.

Yours faithfully,

Philip Allass

Philip Allass  
Clerk to the Council

**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD 4<sup>TH</sup> JUNE 2009**

**Present:** Chairman: Cllr H House  
**Councillors:** Mr N E Garratt, Mrs D Fearnley, Mr A Hooper,  
Mrs K Granger, Mr C Taylor, Mrs J H Wright,  
Mr J Jones, Mr G Weatherall, Mr B Curran,  
Mr S Bower

**Apologies for absence were received from Cllrs Dr J C Bowden, Ms V M Bowden, Mr D E Pepper & Mr G Oxley and the reasons for absence were approved by the Council**

Prior to the commencement of official business the meeting welcomed Sheffield City Councillor Shaffaq Mohammed and Recreation Officer Mr Hargate to the meeting. An in-depth discussion took place regarding the level of Sheffield City Council investment in parish parks, recreation grounds etc. in the past and also plans for the future. The meeting was pleased to note that £100,000 had been allocated for the area, which would include some “play builder” sites for younger people. Mr Hargate agreed to provide the City council video on “natural play” to the Parish Council for viewing at a future time. Mr Hargate agreed to convey the Council’s comments on the lack of adequate allotments in the area to the officer responsible. Members noted the comments made at the meeting and looked forward to seeing the visual signs of the £100,000 investment forthcoming in the parish. The Chairman thanked Cllr Mohammed and Mr Hargate for attending the meeting. A report from Mr Hargate is attached (Appendix A – Confidential document – for Councillors only).

<b>MINUTE</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.24.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>  There were none received.</p>	
<p><b><u>MINUTE NO.25.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u></b>  There were none received.</p>	
<p><b><u>MINUTE NO.26.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>  There were none identified.</p>	
<p><b><u>MINUTE NO.27.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 14<sup>TH</sup> MAY 2009</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr G Weatherall</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the minutes be amended in Minute No. 24 – Accounts –</p>	Minutes to be amended accordingly.

<p>(1) By deleting "Seconded by Cllr Mrs D Fearnley" and adding "Seconded by Cllr Mr C Taylor"</p> <p>(2) By adding "Cllr H House – Chairman's allowance £800, Local Government Act 1972 S15.</p> <p>(3) By adding "Cllrs H House and Cllr Mrs Fearnley declared an interest in this minute and did not vote thereon".</p>	
<p><b><u>MINUTE NO.28.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 14<sup>TH</sup> MAY 2009</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mrs K Granger</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.29.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 19<sup>TH</sup> MAY 2009</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mrs K Granger</b>  <b>Seconded by Cllr Mr B Curran</b>  That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.30.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE FINANCE &amp; PREMISES COMMITTEE MEETING HELD 21<sup>ST</sup> MAY 2009 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr S Bower</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.31.</u></b>  <b><u>MINUTES OF THE MEETING OF THE TRUSTEES OF THE GRENSIDE EXHIBITION ACCOUNT CHARITY</u></b>  The Council sitting as trustees of the Grenside Exhibition Account considered the recommendation of the Grenside Charity Advisory Group.</p> <p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr S Bower</b>  <b>Seconded by Cllr Mr N Garratt)</b>  That a grant of £288.12 be made to Grenside Primary School based on the advice received from the Advisory Group.</p>	<p>Clerk to send letter of thanks to Advisory Group</p>
<p><b><u>MINUTE NO.32.</u></b>  <b><u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD ON THE 4<sup>TH</sup> JUNE 2009</u></b>  Cllr Jones reported on the results of the meeting held earlier.</p>	

<p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr B Curran</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the report be received.</p>	
<p><b><u>MINUTE NO.33.</u></b>  <b><u>NORTHERN COMMUNITY ASSEMBLY</u></b></p> <p><b><u>To receive a report from the previous meeting</u></b>  Cllr Hooper reported that the Assembly staff were now in place and looked forward to working with the community particularly organising the “have your say” events in order that the community could respond to the request for feedback to the Assembly. Cllr Hooper reported that there would be members’ briefings for parish councillors plus a parish panel and a partners panel which would meet quarterly in the future. The partners panel would comprise mainly the top City Council officers, a representative of the Police, Fire, Sheffield Homes, PCT etc. He also reported that the parish panel would include consideration of feedbacks to the assembly from parish councils.</p>	
<p><b><u>MINUTE NO.34.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>  Items requiring a reply or response</p> <p>Members noted that item 34 – letter from SCC regarding the road safety situation at Mortomley Lane would be forwarded on to city councillor T. Bagshaw.</p> <p>Item 42 – Digitisation of Parish archives – members were particularly interested in pursuing this function with other parish councils and it was agreed to request further details of the services available, costs etc.</p>	<p>Copy sent to Cllr Bagshaw</p> <p>Letter sent</p>
<p><b><u>MINUTE NO.35.</u></b>  <b><u>ACCOUNTS</u></b></p> <p><b><u>RESOLVED</u></b>  <b>(Proposed by Cllr Mr G Weatherall</b>  <b>Seconded by Cllr Mr J Jones)</b>  That the following accounts be approved for payment:</p>	

Payee	Details	Amount	Payment made under
AOL	Internet fees	£20.48	LG Act 1972 S111
Scottish Widows	Bank Deposit	£50,000.00	LG Act 1972 S111
Mrs G Kress	Car allowance	£153.60	LG Act 1972 S111
British Gas	Gas supply Council offices and community room	£569.21	LG Act 1972 S111
Caboodle	Office supplies – printer cartridges	£46.39	LG Act 1972 S111
Roy Smith Garden Services	Grass cutting 15 and 29 May	£94.00	LG Act 1972 S111
N Power	Electricity supply offices and community room	£314.05	LG Act 1972 S111
Nightwatch Electrical	Repairs and extra plug sockets	£185.00	LG Act 1972 S111
Zurich Management Services	Insurance	£166.75	LG Act 1972 S111
Sheffield City Council	Rates June 2009 offices and community room	£571.00	LG Act 1972 S111
Whitley Hall Cricket Club	Grant	£1,000.00	LG Act 1972 S137
Chapelton Baths	Grant	£21,000.00	LG Act 1972 S137
Grenoside School	Grant exhibition charity	£288.12	Charities Act 1993 S79
<p><b><u>MINUTE NO.36.</u></b>  <b><u>ANNUAL AUDIT</u></b>  The Clerk presented the annual statement of accounts contained in the annual return. The council also received the annual governance statement.  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr G Weatherall</b>  <b>Seconded by Cllr Mr J Jones)</b>  That the accounts and governance statement be approved by the council and the chairman be requested to sign the statements.</p>			
<p><b><u>MINUTE NO.37.</u></b>  <b><u>PUTTING SHEFFIELD PEOPLE IN THE DRIVING SEAT – A COMMUNITY INVOLVEMENT STRATEGY – SCC</u></b>  Cllr House reported in depth on this item and noted the following points. The statement was about community involvement but it was very woolly and couched in such broad brush terms that it was difficult to see initially how parish councils could be involved. It was also made available too late to the parish council for meaningful consultation before the end of May deadline or June council meeting. It was agreed that these comments be conveyed to the City Council together with a note of the disappointment that Parish Councils that are not mentioned individually as being participants in the initiative, particularly as the areas covered by the Parish Councils are very large and they should have some positive input as partners, participants etc. in the strategy as a matter of course.</p>			Clerk to write to City Council with views of Councillors
<p><b><u>MINUTE NO.38.</u></b>  <b><u>UPDATE ON HIGH GREEN INITIATIVES</u></b>  Cllr House gave an in depth report on the recent initiatives taking place in High Green and the benefits to various sectors of the community which the initiatives would provide. Members noted the notes on the financing of the High Green initiatives, particularly the shelter for youths which would be on loan from the</p>			Clerk to write letter to South Yorkshire Police

<p>police and it was agreed following a suggestion by Cllr Weatherall that this item be placed on the next Finance Committee agenda for discussion after having received details of any financial requirements necessary.</p>	<p>Item on Agenda for Finance Committee 18 June 2009</p>
<p><b><u>MINUTE NO.39.</u></b>  <b><u>HIGH GREEN COMMUNITY WORKER</u></b>  Cllr Bower reported on the gap between what the Parish Council needed and the details supplied regarding a High Green worker. It was agreed to request the Northern Assembly to let the Parish Council know what funding may be required for this worker and a note on what the Parish Council's financial involvement was likely to be.</p> <p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr S Bower</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That a letter be sent regarding funding for a High Green worker.</p>	<p>Letter to be sent to Northern Community Assembly re funding required towards cost of High Green worker.</p>
<p><b><u>MINUTE NO.40.</u></b>  <b><u>LOCAL EVENTS</u></b></p> <ul style="list-style-type: none"> <li>§ Cllr Garratt reported that the fence at the Memorial Garden was to be repaired and reinstalled shortly.</li> <li>§ Website almost ready for going live – all councillors to send in profiles, photos etc. before next Finance meeting.</li> <li>§ Roundabouts in Chapeltown are being grassed over and not planted with plants.</li> <li>§ 15 May 2009 – Friends of Charlton Brook and Environment Agency quotes for de-silting.</li> <li>§ 18 May 2009 – BAT meeting.</li> <li>§ 20 May 2009 – Lord Mayor's Inauguration and buffet.</li> <li>§ 27 May 2009 – Friends of Charlton Brook and Lane End TARA – BMX track.</li> <li>§ 29 May 2009 – In the Chair – training session.</li> <li>§ 30 May 2009 – Eric Eyre Funeral Home rededication</li> <li>§ 1 June 2009 – Acorn Amble back up squad meeting.</li> <li>§ 2 June 2009 – Prize giving at Whitley Hall Cricket Club</li> <li>§ 2 June 2009 – Ecclesfield and Grenoside Community Safety Group</li> <li>§ Annual Acorn Amble – Saturday 13 June – proceeds to Whitley Hall Cricket Club and Thorncliffe.</li> <li>§ 20 June – Grenoside Gala</li> <li>§ Saturday 11 July 2009 12.00 pm – 4.00pm – Angram Bank Fun Day</li> <li>§ Cllr Taylor had attended an event organised by the Friends of Chapeltown and High Green Parks.</li> <li>§ Cllr Pepper informed the meeting that he would not now be attending the seminar at Swindon</li> <li>§ Cllr Bower reported that members would be aware that he no longer resided in the parish of Ecclesfield. He informed the meeting that he had taken advice from the Electoral Commission, he had received information from the</li> </ul>	<p>Cllrs to be requested to send in details for website.</p>

<p>Elections Officer of Sheffield City Council and the Clerk had confirmed the position regarding residential qualification with the YLCA. Cllr Bower reported that he was satisfied having received all the information that he was still a member of Ecclesfield Parish Council and he would attempt to attend as many meetings as possible.</p> <p>§ Cllrs requested that the Clerk place an article in the Look Local paper stating that they did not claim expenses as a Councillor and that they had not done so in previous years.</p>	<p>Article to be done for Look Local paper.</p>
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<b>COUNCIL CORRESPONDENCE – 4 JUNE 2009</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
18-May-09	Irwin Mitchell	letter	Sale of land at Cupola Lane	04-Jun-09			<b>1</b>
18-May-09	NALC	e-mail	DIS Extra issue 709	04-Jun-09			<b>2</b>
18-May-09	South Yorkshire Pensions Authority	e-mail	Update on Employers website	04-Jun-09			<b>3</b>
18-May-09	English Heritage	e-mail	English Heritage Open Days	04-Jun-09			<b>4</b>
19-May-09	YLCA	e-mail	Newsletter May/June 2009	04-Jun-09			<b>5</b>
19-May-09	Dominic Williams	e-mail	ABC Funding guidance	04-Jun-09		21-May-09	<b>6</b>
19-May-09	SCC - Street Force	e-mail	Possible illegally posted advertising signs	04-Jun-09			<b>7</b>
19-May-09	SCC - Street Force	e-mail	Response re fpath Jeffcock Rd & Mortomley Park	04-Jun-09			<b>8</b>
20-May-09	Inside Government	e-mail	Education reform	04-Jun-09			<b>9</b>
20-May-09	Dominic Williams	e-mail	ABC Funding guidance	04-Jun-09		21-May-09	<b>10</b>
21-May-09	SYPTÉ	e-mail	SYPTÉ Customer Charter	04-Jun-09			<b>11</b>
21-May-09	UCIT Merlin Networks	e-mail	Quote for monitor in conference room	04-Jun-09		21-May-09	<b>12</b>
22-May-09	SCC - Streetforce	e-mail	Adverse road safety conditions Mortomley Lane	04-Jun-09			<b>13</b>
22-May-09	SCC - Streetforce	e-mail	Street nameplate - Sussex Road	04-Jun-09			<b>14</b>
22-May-09	YLCA	e-mail	Minutes and Agenda 24 June 09	04-Jun-09			<b>15</b>
27-May-09	SCC	letter	Trees within grounds of St John's Parish Church	04-Jun-09			<b>16</b>
27-May-09	Friends of Peak District	letter	Invite to annual general meeting	04-Jun-09			<b>17</b>
27-May-09	Rotherham MBC	letter	Rotherham Local Development Framework	04-Jun-09			<b>18</b>
27-May-09	St Mark's Church	booklet	Grenoside News June 2009	04-Jun-09			<b>19</b>
27-May-09	YLCA	Info	Employment issues & Freedom of Information	04-Jun-09			<b>20</b>
27-May-09	Rural Action Yorkshire	certificate	Certificate of Membership	04-Jun-09			<b>21</b>
27-May-09	SCC - Street Force	e-mail	Fly posting Station Road	04-Jun-09			<b>22</b>
27-May-09	Richard Godley	e-mail	Grenoside in Bloom	04-Jun-09			<b>23</b>
27-May-09	Cllr	e-mail	Training re village halls	04-Jun-09			<b>24</b>

<b>COUNCIL CORRESPONDENCE – 4 JUNE 2009</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
27-May-09	UCIT Merlin Networks	e-mail	Quote for projector and screen	04-Jun-09			<b>25</b>
27-May-09	Cllr	e-mail	Community Involvement Strategy	04-Jun-09			<b>26</b>
27-May-09	Kath Burgess Chapelton Baths	letter	Introduction letter	04-Jun-09			<b>27</b>
27-May-09	BTCV	letter	Practical conservation work in South Yorks	04-Jun-09			<b>28</b>
28-May-09	Cllr	e-mail	High Green Health Network Action Plan	04-Jun-09			<b>29</b>
29-May-09	SCC - Street Force	e-mail	Grass cutting in High Green	04-Jun-09			<b>30</b>
29-May-09	SYPA	e-mail	Employers Forum	04-Jun-09			<b>31</b>
01-Jun-09	Rotherham Metropolitan BC	letter	Rotherham Local Development Framework (Full copy in office)	04-Jun-09			<b>32</b>
01-Jun-09	Barnsley Metropolitan BC	letter	Barnsley Local Development Framework (Full copy in office)	04-Jun-09			<b>33</b>
01-Jun-09	SCC	letter	Mortomley Lane road safety situation	04-Jun-09			<b>34</b>
01-Jun-09	SCC	e-mail	Possible illegally posted signs Station Road	04-Jun-09			<b>35</b>
01-Jun-09	Thornccliffe Management	letter	Thornccliffe News	04-Jun-09			<b>36</b>
01-Jun-09	Invitation	e-mail	Coterie Gallery 5 June 09	04-Jun-09			<b>37</b>
01-Jun-09	NALC	e-mail	DIS Extra - Issue 710 June 2009	04-Jun-09			<b>38</b>
02-Jun-09	Cllr	e-mail	Thornccliffe Football Club	04-Jun-09			<b>39</b>
02-Jun-09	South Yorkshire Fire and Resue	e-mail	Member Briefing June 2009	04-Jun-09			<b>40</b>
02-Jun-09	SCC - Transport and Highways	e-mail	Overgrown path adjacent Jeffcock Road	04-Jun-09			<b>41</b>
04-Jun-09	East Peak Innovation Partnership	letter	Digitisation of Parish Archives	04-Jun-09			<b>42</b>

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 4<sup>TH</sup> JUNE 2009**

**Present:** Chairman: Mr J Jones  
Councillors: Mr B Curran, Mrs K Granger, Mrs D Fearnley,  
Mr H House, Mrs J H Wright, Mr C Taylor

Apologies were received from Cllr Dr J C Bowden and the reason for absence was approved by the Committee.

MINUTE	ACTION
<p><b><u>MINUTE NO.14.</u></b> <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b> There were none received.</p>	
<p><b><u>MINUTE NO.15.</u></b> <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b> There were none received.</p>	
<p><b><u>MINUTE NO.16.</u></b> <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b> There were none identified.</p>	
<p><b><u>MINUTE NO.17.</u></b> <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b> <b><u>(Appendix A)</u></b> <b><u>09/01496/FUL – 34 Butchill Avenue, Sheffield S5 9DH</u></b> One objection had been received to the above application. The Committee noted that a couple of the items listed in the objection letter were not valid reasons for objection. However the Committee requested that a letter be sent to the Head of Planning Sheffield City Council asking that the other comments be taken into account when making their decision.</p>	<p>Letter to Head of Planning with request that comments be taken into account when making a decision.</p> <p>Letter to be sent to resident with guidelines for objections from Sheffield City Council.</p>
<p><b><u>MINUTE NO.18.</u></b> <b><u>LICENCE APPLICATIONS</u></b> There had been none received.</p>	
<p><b><u>MINUTE NO. 19.</u></b> <b><u>CORRESPONDENCE (Appendix B)</u></b> Items requiring a reply or response. There were no items of correspondence that required a response, however two members of the Committee brought to the meeting the following concerns for referral to the City Council:-</p>	

**Footpath between Barrel Public House to Sherburn Gate**

Cllr Mrs Denise Fearnley had been contacted by a resident who brought to her attention the problem of glass, rubbish and overgrown verges. The footpath is used by children and the resident was concerned about injury to children from glass and nettles. The Committee requested that a letter be sent to Streetforce regarding the state of the footpath.

Letter to be sent to Streetforce requesting cleaning of the footpath.

**Trees at Grenoside A61**

Cllr Mrs Kath Granger brought to the attention of the meeting the state of the overgrown trees on the A61 between Bracken Hill and the Norfolk Arms at Grenoside.

Letter to be sent to City Council re overgrown trees.

<b>PLANNING LIST – 4 JUNE 2009</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>09/01417</b> 02-Jun-09	<b>FUL</b>	<b>F KHALIL KHAN</b> Rec. 18.5.09	<b>36 LIVINGSTONE ROAD, BURNCROSS, S35 2UF</b> ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Jun-09
<b>09/01518</b> 05-Jun-09	<b>FUL</b>	<b>F KHALIL KHAN</b> Rec. 21.5.09	<b>22 CALIFORNIA DRIVE, SHEFFIELD S35 1QT</b> ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Jun-09
<b>09/01496</b> 08-Jun-09	<b>FUL</b>	<b>F KHALIL KHAN</b> Rec. 22.5.09	<b>34 BUTCHILL AVENUE, SHEFFIELD S5 9DH</b> SINGLE STOREY FRONT EXTENSION AND ERECTION OF TWO DORMER WINDOWS TO REAR OF DWELLINGHOUSE	N/CONSULTED	<b>ONE OBJECTION RECEIVED - LETTER TO SCC ASKING COMMENTS BE TAKEN INTO ACCOUNT</b>	04-Jun-09
<b>09/01539</b> 12-Jun-09	<b>FUL</b>	<b>J ATHERTON</b> Rec. 27.5.09	<b>THE OLD ORCHARD, 60A MOUNT ROAD, BURNCROSS</b> ERECTION OF DETACHED GARAGE TO FRONT OF DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Jun-09

<b>PLANNING CORRESPONDENCE – 4 JUNE 2009</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
20-May-09	Megan Smith	e-mail	Planning applications Norfolk Hill and Well Lane		04-Jun-09		<b>1</b>
22-May-09	SCC	e-mail	Roadworks report		04-Jun-09		<b>2</b>
27-May-09	Cllr Bagshaw	letter	Planning application Devil's Pond		04-Jun-09		<b>3</b>
27-May-09	SCC - Chief Exec's office	letter	Planning application appeal Costcutter		04-Jun-09		<b>4</b>
28-May-09	SCC	letter	Response re parking problems Wortley Road		04-Jun-09		<b>5</b>
29-May-09	Resident	letter	Objection 09/01496/FUL		04-Jun-09		<b>6</b>
01-Jun-09	SCC	letter	Additional plans 09/01287/FUL 73 Livingstone		04-Jun-09		<b>7</b>

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 16th JUNE 2009**

**Present:** Chairman: Dr J C Bowden  
Councillors: Mrs D Fearnley, Mr H House, Mrs J H Wright,  
Mr J Jones

Apologies were received from Cllr Mrs K Granger and Mr C Taylor and the reasons for absence were approved by the Committee

<b>MINUTE</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.20.</u></b> <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b> There were none.</p>	
<p><b><u>MINUTE NO.21.</u></b> <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b> There were none.</p>	
<p><b><u>MINUTE NO.22.</u></b> <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b> There were none identified.</p>	
<p><b><u>MINUTE NO.23.</u></b> <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b></p> <p><b><u>09/01636 – 17 Crakehall Road, Sheffield S35 9WQ</u></b> A resident from a neighbouring property attended the meeting and brought in his objection to the above application along with copies of photographs showing the visual impact on his property. His objections are on the following grounds:-</p> <ul style="list-style-type: none"> <li>§ Visual impact – two storey side extension extremely close to his one storey bungalow.</li> <li>§ Misrepresentation of boundary line - the plans do not reflect the correct building line.</li> <li>§ Access and maintenance restrictions – there is only a one foot gap between the edge of his guttering and the boundary line. He would not be able to maintain his own property.</li> <li>§ Foundations – as the extension is proposed to be built directly on the boundary he is concerned that the developers will need to access his land to lay the footings.</li> <li>§ Restriction of light – two storey building close to a ground floor bedroom where light would be severely restricted.</li> </ul>	

<p>§ Safety and performance of chimney – the proposed development would only be two foot away from the tall chimney which would mean this no longer complies with current building regulations.</p> <p>The Committee considered the above objections and felt that they would like to support the resident’s objection and request that a decision be made by the full Committee and not an individual officer. They would also like to request that a site visit be made to the development by the Committee as an officer has already made a site visit.</p> <p><b><u>09/01672 – 6 Middle Lane, Grenoside, Sheffield S35 8PS</u></b>          Although no objections had been received to the above development the Committee were aware that the application had previously been refused in October 2008 by the City Council on the grounds that the proposed development was unsatisfactory by reason of its external appearance, detailing, siting and materials and that the design was detrimental to the character of the property and the Grenoside Conservation Area. The Committee would like to be assured that the grounds for refusal had now been overcome in the current application.</p> <p><b><u>09/01653 – Greystones, 55 Housley Park, Sheffield S35 2UE</u></b>          Although no objections had been received from residents of surrounding properties, the Committee are aware that the previous application was granted conditionally and they would have no objection to the development as long as the new plans are in line with the conditions laid down. The Committee had objected previously in June 2008 with regard to the wooden fence and the disposal of rainwater and had previously requested a site visit.</p>	<p>Letter to be sent to Head of Planning Sheffield City Council supporting resident’s objections.</p> <p>Letter to be sent to Head of Planning regarding development in Conservation area.</p> <p>Letter to be sent to Head of Planning regarding previous conditions stipulated.</p>
<p><b><u>MINUTE NO.24.</u></b>  <b>LICENCE APPLICATIONS</b>          There were none received.</p>	
<p><b><u>MINUTE NO.25.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>          Items requiring a reply or response.</p> <p>There were no items requiring a response.</p>	

<b>PLANNING LIST – 16 JUNE 2009</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>09/01679</b> 23-Jun-09	<b>FUL</b>	<b>M Jackson</b> Rec. 8.6.09	<b>2 MELBECK COURT, SHEFFIELD S35 2YQ</b> SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTIONS</b>	16-Jun-09
<b>09/01555</b> 23-Jun-09	<b>FUL</b>	<b>J Atherton</b> Rec. 8.6.09	<b>31 THORNCLIFFE LANE, CHAPELTOWN S35 3XX</b> SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTIONS</b>	16-Jun-09
<b>09/01686</b> 24-Jun-09	<b>FUL</b>	<b>C Harrison</b> Rec. 8.6.09	<b>34 SUNDEW GARDENS, SHEFFIELD S35 4DU</b> FIRST FLOOR FRONT EXTENSION TO DWELLINGHOUSE OVER EXISTING SINGLE STOREY FRONT EXTENSION	N/CONSULTED	<b>NO OBJECTIONS</b>	16-Jun-09
<b>09/01636</b> 24-Jun-09	<b>FUL</b>	<b>M Jackson</b> Rec. 8.6.09	<b>17 CRAKEHALL ROAD, SHEFFIELD S35 9WQ</b> TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE	N/CONSULTED	<b>ONE OBJECTION</b> SUPPORT RESIDENT OBJ. LETTER TO SCC	16-Jun-09
<b>09/01672</b> 29.6.09	<b>FUL</b>	<b>A Owen</b> Rec. 9.6.09	<b>6 MIDDLE LANE, GRENSIDE, SHEFFIELD S35 8PS</b> ERECTION OF REAR CONSERVATORY (RE-SUBMISSION OF 08/05124/FUL)	N/CONSULTED	<b>NO OBJECTION BUT</b> LETTER TO SCC RE PREVIOUSLY REFUSED APPLICATION	16-Jun-09
<b>09/01653</b> 29.6.09	<b>FUL</b>	<b>S HALLAM</b> Rec. 11.6.09	<b>GREYSTONES, 55 HOUSLEY PARK S35 2UE</b> ERECTION OF DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTION BUT</b> LETTER TO SCC RE CONDITIONS ADHERED TO	16-Jun-09

PLANNING CORRESPONDENCE – 16 JUNE 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
05-Jun-09	Resident of Burncross	letter	State of roads in the area		16-Jun-09		P
08-Jun-09	Cllr	e-mail	Carriageway Resurfacing North Community Assembly	02-Jul-09	16-Jun-09		P/C
11-Jun-09	YLCA	email	Help needed by Wigginton PC		16-Jun-09		P
12-Jun-09	SCC	e-mail	Roadworks Report 705		16-Jun-09		P

**MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING**  
**HELD 18<sup>th</sup> JUNE 2009**

**Present:** Chairman: Cllr Mr N Garratt  
**Councillors:** Mr C Taylor, Mr H House, Mrs D Fearnley, Mr A Hooper  
 Ms V M Bowden

<b>APOLOGIES</b>	<b>REASON FOR ABSENCE</b>
<p>Cllr Mr S Bower</p> <p>The reason for absence was approved by the meeting</p>	<p>Employment commitments</p>
<b>MINUTE</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.13.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u></b>          There were none.</p>	
<p><b><u>MINUTE NO.14.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u></b>          Cllr Mrs D Fearnley declared an interest in item number 17 – Application for Financial Assistance – Angram Bank Events.</p>	
<p><b><u>MINUTE NO.15.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>          There were none identified.</p>	
<p><b><u>MINUTE NO.16.</u></b>  <b><u>FINANCIAL REPORTS</u></b>          To consider the Clerk's reports          The Clerk's reports were received. The Clerk reported an amendment which was required to the Finance Committee report and he agreed to circulate an amended copy to all members who attended the meeting.</p>	<p>Clerk to send amended copy to members.</p>
<p><b><u>MINUTE NO.17.</u></b>  <b><u>APPLICATIONS FOR FINANCIAL ASSISTANCE</u></b>  <b><u>17.1. Angram Bank Events</u></b>          Two members of the group attended the meeting and gave details of the need for financial assistance towards the cost of the event to be held at Angram Bank, High Green on 11 July 2009. Members noted that this event would replace</p>	

<p>earlier years events and would provide an excellent source of recreational enjoyment for the inhabitants of the parish. Members noted the need for financial assistance to acquire all the necessary equipment etc. for the event and it was agreed to support this request.</p> <p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr C Taylor</b>  <b>Seconded by Cllr Mr House)</b>  That a grant of £1,000 be made in response to this request. It was agreed that a suitable notice be placed on the High Green and Burncross notice boards in order to publicise this event. It was also agreed to place an article in Look Local events.</p>	<p>Notices to be done for notice boards in High Green and Burncross.</p>
<p><b><u>MINUTE NO.18.</u></b>  <b><u>EXAMINATION OF FINANCIAL TRANSACTIONS</u></b>  The Committee examined the financial information presented by the Clerk.</p>	
<p><b><u>MINUTE NO.19.</u></b>  <b><u>CONSIDERATION OF MORTOMLEY PARK YOUTH SHELTER</u></b>  The letter from the Northern Assembly was considered by the meeting and the Committee noted the extreme benefits which would accrue from the installation of the shelter at this location.</p> <p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mrs D Fearnley</b>  <b>Seconded by Cllr Mr C Taylor)</b>  That a grant of £2,000 be made towards this specific project from the Special Projects Budget.</p>	
<p><b><u>MINUTE NO 20.</u></b>  <b><u>CONSIDERATION OF QUOTATION FOR FLOORING</u></b>  Members considered the quotation received in the sum of £416.54 from R. S. J. Aldrich Ltd.</p> <p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mrs D Fearnley</b>  <b>Seconded by Cllr Ms V M Bowden)</b>  That the quotation be recommended for approval and that the new flooring be installed.</p>	
<p><b><u>MINUTE NO. 21.</u></b>  <b><u>CORRESPONDENCE (Appendix A)</u></b>  Items requiring a reply or response.  <b><u>Letter from Miners Welfare Committee</u></b> - The Clerk was requested to reply to the letter stating that the Committee</p>	<p>Clerk to write to Miners Welfare Committee.</p>

and Council had considered the grant given to be adequate at the time and thank her for her interest in the matter.

**Grenoside Bowling Club** – The Clerk reported that no insurance details had been received with this application and that the Bowling Club would be contacted regarding this in order that it may be considered at next month's Finance Committee meeting.

Cllr Mr A Hooper reported on the North Assembly meeting on the previous day and particularly in connection with the provision of a Community Worker for High Green. The meeting received the report and noted that there would also be benefits accruing to other areas of the Parish. Cllr Mr A Hooper reported that the STEP Group based in Stocksbridge would be the lead authority and that a Steering Group would be the manager of the project.

**RESOLVED UNANIMOUSLY**

**(Proposed by Cllr Mr H House**

**Seconded by Cllr Mrs D Fearnley)**

That a grant of £7,000 from the Special Projects Budget be made in response to the letter from the North Assembly for funding for the current financial year.

**Use of Community Room for parties etc.** – Members noted the previous decision of this Committee regarding the problems experienced with the holding of parties etc in earlier years and it was reluctantly agreed not to allow the Community Room to be let for parties.

**Sale of Freehold – Cupola Lane** – The Clerk brought members up to date with the current position.

Bowling Club to be contacted requesting further information.

Clerk to contact people with decision of the group.

FINANCE CORRESPONDENCE – 18 JUNE 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
05-Jun-09	Kate Higgins	letter	Thank you for grant + appeal on amount			18-Jun-09	1
08-Jun-09	YLCA	e-mail	One day seminar Employment issues and Freedom of Information	02-Jul-09		18-Jun-09	2
11-Jun-09	R S J Aldrich	quote	Floor covering in council offices			18-Jun-09	3
11-Jun-09	Whitley Hall Cricket Club	letter	Thank you for grant			18-Jun-09	4
15-Jun-09	Grenoside Bowling Club	application	Application for financial assistance			18-Jun-09	5
18 June 09	Anne Blantern	e-mail	Funding request			18 June 09	6
18 June 09	YLCA	e-mail	Grants on offer for environmental projects			18 June 09	7
18 June 09	YLCA	e-mail	E-bulletin for County Associations and National Council			18 June 09	8
18 June 09	Zurich Insurance	Letter	Renewal of Policy 5 July 2009			18 June 09	9